



Missouri State[™]

U N I V E R S I T Y

Educator Preparation Provider Executive Committee Meeting Minutes

October 4, 2017 | 3:30 p.m. | Carrington 209

I. Call to order

Andrew Homburg called to order the regular meeting of the Educator Preparation Provider Executive Committee at 3:29 p.m. on October 4, 2017 in Carrington 209.

Present: Karen Engler, Adam Harbaugh, Andrew Homburg, James Sottile

II. Approval of minutes

The minutes from June 7, 2017 meeting were approved. Minutes stand.

III. Discussion Items

1. EPP: Chris Craig (absent)
 - a) No report.
2. College of Education: David Hough (absent)
 - a) No report.
3. Assessment update: James Sottile
 - a) A link for Missouri Teaching Standards were sent out since some are using MoSTEP.
 - b) CAEP updates will be reported out at October EPPC meeting.
4. Secondary Education Update: Karen Engler
 - a) PSY 360 will have a new registration set-up. Ten slots in each of the two courses will be reserved for students that must have the class, i.e., student teaching in the fall. The advisor needs to notify Juli Panza as she will approve all permissions.
 - b) Secondary Education has been proactive in determining which students may have issues with student teaching. A report was generated listing all secondary seniors (spring 2018 student teachers removed) and out of approximately 44 students, two were identified as having potential issues. Dr. Engler will notify the appropriate Program Coordinator so they can connect with the student to resolve any issues. There are 72 students on the spring 2018 list but it has not yet been reviewed. Programs need to check for content issues to ensure student is on track.
 - c) ETS is shutting down for system maintenance the Sunday before MoPTA Tasks 2 and 3 are due. EPP should contact ETS to see if anything can be done about the maintenance scheduling since it takes a large block of time out of students' work time. Weekend time is most needed since students are asked to not submit tasks via district computers since firewalls prevent submission. Some Program Coordinators have brought up the concern.
 - d) RDG 574 is not being offered summer 2018. Secondary Education ran a report of secondary senior students that have taken RDG 474 but still need RDG 574. There are twenty-eight students who must take RDG 574 this spring in order to student teach in the fall. RDG 574 is being offered in two sections this spring with thirty slots in each class. All students should be able to register for the class.
 - e) Dr. Sottile requested a list of secondary faculty. The Secondary Education department doesn't have such a list. Different options were discussed as to how to gather that information. The EPP Membership Committee is currently working on updating the membership. The committee agreed that Dr. Homburg will contact the Program Coordinators requesting that they send Vicki Kramer an updated list of secondary faculty.

IV. Old Business

1. EPP is drafting a policy as to expectations of procedure for future AATs.
2. Dr. Sottile will provide Dr. Woodard a list of programs for Program Review purposes.

EDUCATOR PREPARATION PROVIDER

901 South National Avenue, Springfield, MO 65897 • Phone: 417-836-6204 • Fax: 417-836-5008

www.missouristate.edu/epp • epp@missouristate.edu

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3. Screening Committee bylaw change was sent to this committee last spring. There has been no forward movement. We will pick it up at the next Executive Committee meeting.

V. New Business

1. MEP may become optional.
2. CAEPCon Fall 2017 said they have an exemplar site report to reference for our accreditation report. A suggestion was made that interested faculty meet over the summer to do a rough draft of the report that workgroups can refine in the fall. A stipend would be available.

VI. Adjournment

Andrew Homburg adjourned the meeting at 4:04 p.m.

Respectfully submitted by: Vicki Kramer