



Missouri State[™]

U N I V E R S I T Y

Educator Preparation Provider Executive Committee Meeting Minutes

March 1, 2017 | 3:30 p.m. | Hill 314

I. Call to order

Kurt Killion called to order the regular meeting of the Educator Preparation Provider Executive Committee at 3:03 p.m. on January 30, 2017 at Hill 314.

Present: Chris Craig, Karen Engler, Andrew Homburg, Kurt Killion, James Sottile

Absent: David Hough, Jamaine Abidogun

II. Approval of minutes

The minutes from January 30, 2017 meeting were approved. Minutes stand.

III. Discussion Items

1. Chris Craig:

- a) The CAEP work group list was distributed for review. The list will be emailed as an attachment to all of EPP in case there are those interested in participating that are not on the list. We want to be inclusive of everyone. Work group chairs will be designated and group will be charged at the first meeting. The work group list will be an agenda item for next Wednesday's EPPC meeting.
- b) Information regarding the two final assessments needs to be distributed. There seems to be some confusion as to what the assessments cover. The outcome at the next Wednesday's EPPC meeting is to accept on or the other. Discussion regarding the necessity of either assessment. There are already two standards more than required by CAEP. We can keep them as an option since there is flexibility with our data plans. We may want to add the assessment later. Consensus to announce that we will not use either assessment and be sure to thank those that worked so hard on them. BSED will collect data for Impact on Student Teaching at the April and October meetings.
 - Copies of the unit-wide assessment list will be distributed at the next EPPC meeting with Focus Groups as an Action Item on the agenda. James Sottile will present the rationale. Discussion.
 - Chris Craig and David Hough will give the charges and designate the work group chairs at the first work group meetings. James Sottile will provide a template that will be reviewed step-by-step for collection of data.
 - Chris Craig, James Sottile, Andrew Homburg, and Karen Engler are holding two meetings this spring to discuss what data points need to be entered. This will also be done for advanced programs. Discussion.

2. College of Education: David Hough (absent)

- a) No report.

3. Assessment update: James Sottile

- a) Report covered in opening discussions.

4. Secondary Education Update: Karen Engler

- a) Karen is meeting with Program Coordinators regarding DESE matrices.
- b) There is a Secondary Education curricular proposal that needs to be approved at next Wednesday's EPPC meeting regarding a program change for Agriculture. Jim Hutter needs to

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be present at the EPPC meeting in order to explain the change. Karen Engler will contact Jim Hutter to let him know. The proposal came about after the last Screening Committee meeting but needs to be approved at next EPPC since this is the last opportunity for it to go through the process to get in the fall 2017 catalog. The Executive Committee agrees to go forward with the proposal in order to facilitate the process without going through the Screening Committee.

IV. Old Business

1. Jamaine Abidogun will email an invitation to David Hough to address the EPPC about the AAT statewide contract since Dean Hough is the most knowledgeable on the subject.

V. New Business

1. Screening Committee needs clarification in bylaws as the description is incomplete. The Certification Officer should be in attendance at Screening Committee meetings but it is not required in the bylaws. The language needs to be specific about what the committee reviews and recommends to EPPC. It was suggested that the Screening Committee Chair be contacted with a request to draft bylaw changes to be reviewed by the Executive Committee.
2. A construct needs to be created to measure student content knowledge in advanced programs. The program will determine what those courses should be. There needs to be three courses. Discussion. This will be addressed at the next EPPC by James Sottile.

VI. Adjournment

Kurt Killion adjourned the meeting at 4:23 p.m.

Respectfully submitted by: Vicki Kramer