

Missouri State University  
**PROFESSIONAL EDUCATION  
EXCEPTIONS AND COMPLIANCE COMMITTEE**  
MONTHLY MEETING  
September 12, 2012

Members in attendance: Gayle Runke, Chair, Kinesiology  
David Brown, Reading Foundations, & Technology/West Plains  
Ching-Wen Chang, Reading Foundations & Technology  
Andrew Homburg, Music  
David Hough, ex-officio COE Interim Dean  
Stephanie Marinec, COE Education Advisement  
Michelle Morgan, History  
Randy Wallace, Reading Foundations & Technology

Members not in attendance: Scott Fiedler, Certification Office  
Denise Fredrick, Secondary Education  
Gay Ragan, APR Committee Chair  
John Hail, Childhood Ed & Family Studies

Guests Present: Rebecca Woodard, PEC Co-Chair, Kinesiology

**I. CALL TO ORDER**

A monthly meeting of the Missouri State University PEC Exceptions and Compliance Committee convened at 1:00pm. Chair Gayle Runke presiding, and Trish Sharpensteen, secretary.

**II. EXCEPTIONS AND COMPLIANCE COMMITTEE PROCEDURES**

*Handout: Professional Education Unit (PEU) Exceptions and Compliance Procedures 11.17.2010*

Discussion was held on the procedures of the committee.

Chair Runke noted the PEC will consider the acceptability of a grade of “B- or better” in a replacement course.

Recommended Amendments

Pg. 2 An option of voting by email for course replacement contracts needs to be included.

Pg. 3 GPA requirement needs to specify programs with a 2.75 requirement

Pg. 3, bullet 3. Motion made to remove option of extensions. Seconded and approved.

Motion made to accept amended Exceptions and Compliance Committee Procedures. Seconded and approved. Official document to come.

**III. PEU EXCEPTIONS AND APPEALS PROCEDURE**

*Handout: Professional Education Unit Exceptions and Appeals Procedures 06.13.2012*

Members reviewed the unit procedures for exceptions and appeals. Procedures will be voted on at the October meeting of the PEC

Chair Runke will report the results of any appeals to the exceptions and compliance committee.

Motion made and seconded for a written explanation of appeal decisions to be provided to the exceptions and compliance committee. Approved.

#### **IV. TRACKING OF STUDENT OUTCOMES**

Interim COE Dean Hough reported.

There is a need to track outcomes of all students making a request to the committee regardless of the committee's disposition. Trish Sharpsteen responded. The secondary education office has a spreadsheet tracking the outcomes and intricacies of applicants. Stephanie Marinec responded. COE monitors completion targets of applicants who received replacement course contracts and other than exceptions. Motion made for COE and secondary education programs to update the committee on student outcomes regardless of committee disposition. Seconded and approved. Programs will report outcomes beginning with spring 2012 requests.

#### **V. COMMITTEE REPRESENTATION AND SCHEDULE**

Committee discussion resulted in motion to add a representative of the West Plains campus to the committee. Seconded and approved. West Plains will be represented by David Brown, Reading, Foundations, and Technology.

Members should consider and desired and bylaw commanded composition of the committee.

Next meeting dates were established. The committee will convene at 1:00pm: October 1, November 7, and December 3 in the year of 2012. Dates for 2013 will be decided in the future

#### **VI. ADJOURNMENT**

The Exceptions and Compliance Committee adjourned until October 1, 2012.