



Missouri State
U N I V E R S I T Y

***EPP BSED Committee & Advisory Council
Meeting Minutes***

March 22, 2019

I. Call to order

Dr. Tamara Arthaud called to order the meeting of the BSEd Secondary Oversight Committee at 10:04 a.m. on March 22, 2019 in Hill 337.

Committee: Tamara Arthaud, Kim Dubree, Karen Engler, Andrew Homburg, JunYoung Kim, Amy Knowles, Carol Maples, Holly Metcalf, Kimberly Stormer, and Tonia Tinsley.

II. Approval of minutes

January 18, 2019 meeting minutes stand.

III. Updates

1. EPPC Updates

- a. There are two events for students and faculty to attend:
 - i. Mr. Shaun Bates, Director of Assessment at DESE is a guest speaker at the Professional Development Opportunity hosted by Society of Science Educators on March 29. Dr. Engler distributed a flyer.
 - ii. Teacher of the Year, Beth Davey, will be on campus April 26. Ms. Davey will be presenting on what it means to be a teacher. EPP will host a panel discussion on the topic of teacher shortage. A flyer is being composed and will go out to all of EPP. Anyone planning to attend needs to let Dr. Engler know.
- b. EDC 345 data will be presented at the April EPPC.
- c. There are nine applicants for the Diversity in Education Scholarship for Transfer Students. Dr. Engler distributed the new flyer. The flyer will be used to recruit students.

2. Director of Secondary Education: Dr. Karen Engler

- a. Dr. Engler is attending the spring MACTE Conference next week.
 - i. MEES rubric changes are expected.
 - ii. Becky Baker and Melanie Carden-Jessen from the MSU Science Department are presenting at MACTE.
 - iii. The Beginning Teacher of the Year award banquet will take place on Wednesday.
- b. A DESE webinar is scheduled for next week.
- c. Admitted Student Day is Saturday, March 30. Secondary students are encouraged to go to content area college first and visit the College of Education second. Dr. Engler will be available to the students for questions and information. The event is similar to a mini majors fair.
 - i. Dr. Engler will check with Juli Panza to ascertain if there will be a list of students and their interest. Colleges will receive a list of names.
- d. There was discussion at COE Leadership Council about the four-day work week at 52 rural Missouri schools. Monday is the day off for most. Faculty attend on Monday per month. MSU

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is looking at what courses can be offered on Mondays so teachers may further their education. One option is to offer courses via ZOOM.

- i. Dual credit is an important aspect.
 - ii. Some programs are already looking into flexibility to accommodate those faculty.
 - iii. Recruitment and retention was the number one reason for going to the four day work week.
 - iv. John Turner or Ximena Uribe-Zarain are part of the research design. You may contact them if you have more questions.
- e. DESE is adding a field to the request for first year data to indicate a time frame (6 or 12 or 18 weeks, etc.) a student teacher has taught and will use the data for comparison.
 - f. A banking MOU is being developed between Nixa Schools and COE so Nixa teachers may bank hours or credit for teaching at Nixa and use for COE courses. This will apply to Nixa only and COE courses only.
3. Director of Certification, Field Experiences and Data Management: Kim Dubree
 - a. The matrices submitted to DESE for the CNAS MAT have been approved.
 - b. Special Education will now take certification test for their field only, and will not take the Elementary Multi-content Tests.
 - c. The new system to approve student teachers seems tedious as approvers have to close out each account one at a time and restart the review with each applicant. Kim Dubree will discuss issues with programmers to see what can be improved.

IV. Old Business

1. Update on course description recommended changes:
 - a. SEC 302 is not yet approved. Students currently need 45 hours to register for this course.
 - b. SPE 340 has been approved and now has a prerequisite of 30 hours and a 2.5 GPA. Overrides will be provided with the new requirements.
 - c. EDC 345 has been approved and is in Banner. Students will be required to meet new prerequisites before enrolling in the course.
2. Update for Advisory Council
 - a. The Advisory Council scheduled for February 15 was canceled due to inclement weather. The committee agrees new date should be May 3 from 12:30 to 2:30 p.m. and the regular BSED meeting from 2:30 to 3:30 p.m.
3. Practicum/Service-Learning/Substitute Teaching
 - a. The committee discussed potential issues and resolutions.
 - i. An idea was suggested to speak with area administrators about connecting to the career center.
 - ii. A workshop at the beginning of the school year conveying differences between practicum requirements and substituting. Students also need to be aware of protocols in the school, liability issues, etc. Dr. Kleinsmith may be willing to conduct an education day for information. Dr. Arthaud will work with Dr. Kleinsmith to begin planning.
 - b. Some districts do not allow student teaching and paid subbing.
 - c. Half day subs may work. Student may not be aware that they can sub for half a day.
 - d. The program decision should be in the Student Teacher Handbook. The BSED Committee agrees that the handbook should be clear that programs and Deans and/or Department Heads have the final say for students wishing to substitute teach.
4. Culturally Responsive Practices in Educator Preparation – Dr. Kimberly Stormer

- a. It is almost the end of the semester so the committee decided it would be best to wait until the fall semester to discuss. The committee discussed meeting for one hour before or after the regularly scheduled BSED Committee meeting. Other faculty will be invited.
- b. Master Advisor credit possibility was discussed.

V. New Business

1. A BSED Secondary Oversight Committee Chair-elect is needed for 2019-2020. Email nominations to Dr. Arthaud.
2. The COE Scholarship Committee is meeting April 3 and currently reviewing candidates.
3. Dr. Uribe-Zarain and Dr. Arthaud have a Study Away in Mexico during the winter intercession, January 3-11, 2020. Dr. Arthaud will forward a flyer to the committee.
4. Programs with a completed action plan; please forward to Dr. Homburg and Vicki Kramer. Also forward to Judy Gregg and Travis Marler. Forward all documentation as they will continue to add it to the website.
5. There may be extra recruiting money for colleges. Some secondary programs would be interested in accessing funds to promote secondary programs.
6. The meeting times for BSED may change for fall 2019. An email will go out to the committee asking what time frames will work best.

Dr. Tamara Arthaud adjourned the meeting at 11:17 a.m.

Respectfully submitted by: Vicki Kramer