



Missouri State[™]

U N I V E R S I T Y

EPP BSED Secondary Education Oversight Committee Meeting Minutes

October 15, 2021

I. Call to order

Dr. Fatih Benzer called to order the meeting of the BSED Secondary Oversight Committee at 1:01 p.m. on October 15, 2021 via Zoom.

Present: Brandon Aigner, Fatih Benzer, Karen Engler, Heidi Hadley, Junyoung Kim, Kewman Lee, Carol Maples, Michelle Morgan, Julia Novakowski, Juli Panza, Gay Ragan, Tonia Tinsley

II. Approval of minutes

September 17, 2021 meeting minutes. Minutes approved as amended.

Item III.2.a - EDC 150 will be offered as an option to all transfer students and required for all PEU 015 students.

III. Reports

1. EPPC Updates as discussed on October 6, 2021
 - a. Dr. Tinkler discussed changes to the dispositions plan as recommended by CIS. The recommendations will be brought forward to EPPC if approved by the EPP Executive Committee.
 - b. All admission to Teacher Education lists were approved.
 - c. All curricular proposals were approved.
 - d. Dr. Rudnick, chair of the EPP Committee on Diversity, reported that they are working on increasing communication with schools and diversity training.
 - e. Dr. Sullivan followed up with Dr. Craig regarding questions EPPC had about restructuring some of the subcommittees.
2. Secondary Education – Karen Engler
 - a. COE is hosting an event for high school students to visit the campus on November 5th. Please consider presenting and sharing about your program. Details are forthcoming.
 - b. Program Coordinators received an email from Juli Panza about the Fall Showcase. A link was provided to sign up for a table to represent your program.
 - c. Program Coordinators received an email regarding the MACTE Conference on October 25 and 26. It is free for anyone to attend but you must complete the registration form to receive the link.
 - d. MEES, Diversity Proficiencies, and the Dispositions Self-Assessments are now sent to students via email. Completed items do not get posted until after the semester ends. Travis Marler monitors non-completers and notifies them of any unfinished items. Please keep this in mind if students contact you regarding “red” highlighted items showing non-completion.
 - i. The committee voiced concern about not knowing the status of non-completed items when only the student is notified. University Supervisors are notified via email of incomplete items. Program Coordinators can request those emails be forwarded to them.
 - e. The email to complete the MEES was blocked by Springfield Public Schools as “spam” or “clutter.” Travis Marler is working with the district to allow MSU emails to go through.

EDUCATOR PREPARATION PROVIDER

901 South National Avenue, Springfield, MO 65897 • Phone: 417-836-6204

www.missouristate.edu/epp • epp@missouristate.edu

An Equal Opportunity/Affirmative Action/Minority/Female/Veterans/Disability/Sexual Orientation/Gender Identity Employer and Institution

- f. Dr. Engler discussed updates to the undergraduate catalog. It was decided that a committee should review and bring back to BSED. Karen Engler, Juli Panza, Fatih Benzer, and Heidi Hadley volunteered to be on that committee.
- 3. Co-director, Professional Education Services-Advisement – Juli Panza
 - a. Two dates are scheduled for potential education students to visit our campus: Tuesday, October 19 and Friday, November 5. Please contact Juli Panza with the names of students interested in participating on a panel to talk to attendees about being a student at MSU.
 - b. Leslie Champagne retired. Shannon McComb is the new Administrative Assistant.
- 4. New Business
 - a. Katrina Chavez from the Registrar's Office will attend the November BSED to review the curricular workflow process.
 - b. Vicki Kramer will forward last year's Advisory Council lists to the committee for updates. BSED will discuss spring semester meeting dates at the November or December committee meeting.
 - c. Suggestions were made to update the BSED Non-Certifiable form. BSED voted to approve the original form. Taskstream has been removed. Juli Panza and the committee offered ideas to compact some areas, add some information, and make some changes in the title. There was a motion to make the changes on the form and bring back to the November BSED meeting for approval.
 - i. The meaning of "good standing" was a topic of discussion and recommendations were made to change the language. Academic and professional good standing are two separate items and need to be clearly identified.
- 5. Old Business
 - a. Nominations are needed for BSED Chair-elect.

Dr. Fatih Benzer adjourned the meeting at 1:44 p.m.

Respectfully submitted by Vicki Kramer