



Missouri State[™]

U N I V E R S I T Y

EPP BSED Secondary Education Oversight Committee Meeting Minutes

March 13, 2020

I. Call to order

Dr. Tami Arthaud called to order the meeting of the BSEd Secondary Oversight Committee at 12:011 p.m. on March 13, 2020 in Hill 300.

Committee: Tami Arthaud, Kim Dubree, Karen Engler, Kurt Killion, Junyoung Kim, Kewman Lee, Carol Maples, Debra Price, Gay Ragan

II. Approval of minutes

February 28, 2020 meeting minutes approved with revisions. Some small group discussions and ideas were clarified.

III. Updates

1. EPPC Updates

- a. Nominations are being accepted for EPPC Chair-elect. Please forward nominations to Vicki Kramer.
- b. There was discussion by the committee that MTH 320 was dropped from and ECE curricular proposal that was approved by EPPC earlier this week. The Mathematics Department was not notified. This could happen to any program. It is the Screening Committee's responsibility to review proposals that may other departments. This information with be shared with Dr. Becky Swearingen, EPPC Screening Committee Chair. Dr. Engler serves on the Screening Committee and will share this as well.

2. Director of Secondary Education: Dr. Karen Engler

- a. An email went out to university supervisors with a reminder about scoring the MEES.
- b. A secondary education representative is needed for the Student Teacher Handbook Committee. Sherrill on the committee in the past. Dr. Engler will contact her. Dr. Engler reminded the committee that the handbook is emailed to Program Coordinators to review.
- c. There will be no changes to the MEES rubric for next year.
- d. Kirsten Hatz is participating on a MEES workgroup that is working on scoring descriptors as to why students received a particular score for the MEES.
- e. There is a pilot in fall 2020 for students to complete a MEES training. It is strictly voluntary. If you would like your students to participate, please contact Dr. Engler.
- f. MACTE is canceled for spring 2020 and will be rescheduled for later in the summer.

3. Director of Certification, Field Experiences and Data Management: Kim Dubree

- a. DESE sent a memo regarding COVID. It will not affect certification, even if schools find it necessary to close. Dr. Engler forwarded the memo to secondary program coordinators and Kim Dubree forwarded it to COE program coordinators.

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Heidi Hadley is not present. The culturally responsive reading is rescheduled for the April BSED meeting.

IV. Old Business

1. Dr. Engler distributed an updated non-certifiable process form.
 - a. Number 6 was changed to note that if a student returns to MSU, they must meet the certification requirements in effect at that time.
 - b. The final process is sent to the program coordinator, advisor, and Dr. Engler. The program coordinator will upload the document to the advising note.
 - i. The committee discussed uploading the actual document to the advising note and decided that it is not necessary. The advising note itself will suffice as documentation.
 - c. The numbering on the left of the page is missing “7.”

V. New Business

1. Dr. Arthaud called for nominations for BSED Chair-elect for 20-21. Dr. Fatih Benzer (not present) expressed interest in the position to Dr. Arthaud at this week's EPPC. There was a motion to elect Dr. Fatih Benzer as the BSED Secondary Education Oversight Committee Chair-elect.
2. Jeff Loughary (not present) is on the scholarship committee and may connect with program coordinators for program specific applicants.

Dr. Tami Arthaud adjourned the meeting at 12:57 p.m.
Respectfully submitted by: Vicki Kramer