



**Missouri State**  
UNIVERSITY

**EPP BSED Committee**  
**Meeting Minutes**

September 26, 2016

**I. Call to order**

Michelle Morgan called to order the regular meeting of the Bachelor of Science in Education Committee at 1:30 p.m. on September 16, 2016 at Hill 314.

Regular Committee Members Present: Kim Dubree, Karen Engler, Steve Hinch, Andrew Homburg, Kurt Killion, Carole Maples, Holly Metcalf Michelle Morgan, Debra Price, Tonia Tinsley.

Quorum established.

**II. Approval of minutes from last meeting**

Motion to approve minutes from April 15, 2016 meeting. Second. Discussion. Minutes stand.

**III. Announcements and updates**

1. Introduction of Dr. Karen Engler as Director of Secondary Education.
2. EPPC update: CAEP consultant is visiting the campus September 19 and 20. Please plan to attend events pertaining to your programs.

**IV. Old Business**

1. A Chair-elect is needed. Interested parties should contact Michelle Morgan. Any EPP member can be chair.

**V. New Business**

1. COE Scholarship Committee needs a secondary representative. Check with your colleagues to see if there is anyone interested. Discussion.
2. Questions regarding MoPTA Task1 in Taskstream will be asked of the CAEP consultant during next week's visit. Conversation on this issue will resume after the CAEP visit. There has been discussion as to whether or not there is any data for students completing Task 1 that CAEP would use for accreditation purposes. Task 1 is not saved in Taskstream. Does it need to be captured in Taskstream? Discussion as to who owns the data and the legalities of sharing that information.
3. AAT Articulation agreements: DESE changed some requirements for education psychology courses. The change is community colleges are no longer approved for PEU 006. The colleges must submit syllabi for approval. If not approved, they must wait for two years for resubmission. OTC was not approved but EDU 250 and Psychology 130 can transfer if taken together. EDU 250 is grandfathered in if completed before Fall 2016. Discussion. Transfers in as PEU 000 but must be completed before Fall 2016 in an institution other than OTC in which case it comes in as PEU 006. West Plains EDU PSY 260 transfers in as PSY 360. Director of Secondary Ed., not Program Coordinators, should make the change. Discussion. A handout was passed around (see attached). The committee was asked to review the requirements to ensure accuracy. The document will be voted on at the October BSED meeting. Email any corrections to Michelle Morgan. Discussion. It appears some programs may be missing from the list.

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Questions:

- Are we supposed to make the modifications ourselves?
  - What do we advise students while waiting for approval? Discussion.
4. E-portfolio: Programs using e-portfolio are having difficulties accessing. They must use Windows 7 and Internet Explorer. There is no resolution yet but meetings are taking place to resolve the issue. There will be updates at the October meeting.
  5. Curricular Proposal to discuss MoCA requirement was discussed. Motion to recommend that MoCA be taken before student teaching. Second. Discussion. Motion carried and will go forward as recommended by BSED.
  6. The Advisory Committee meeting takes place in October. The advisory list was emailed to the committee. Review for additions or deletions and send changes to Vicki Kramer by September 21. Invites will go out Friday, September 23. We are looking for a robust turnout. Discussion.
    - Topics for discussion:
      - What is interview process for student teachers?
      - Would like to hear about mid-practicum experience. Some teachers are having student teachers sit aside.
      - Need explanation of experiences at different phases of student teaching: entry, mid, and advanced levels. Discussion. DESE document will be shared with advisory council at October meeting.
      - What is the perception of readiness of student teachers? What would they like to see in the undergrad program?
      - We can leave the floor open for Q & A.
  7. There were questions and discussion regarding MTS vs. MoSPE. Rubrics have MoSPE for the CAEP consultant. The standards in the Secondary Education Handbook had MTS standards listed as MoSPE and that has been corrected.

The October meeting agenda will include an item regarding artifact submission for SEC 302. Karen Engler will also follow up with DESE.

**VI. Adjournment**

Michelle Morgan adjourned the meeting at 3:09 p.m.

Respectfully submitted by: Vicki Kramer