



Missouri State
U N I V E R S I T Y

***EPP BSED Committee
Meeting Minutes***

December 9, 2016

I. Call to order

Michelle Morgan called to order the regular meeting of the Bachelor of Science in Education Committee at 1:34 p.m. on November 11, 2016 at PSU 308.

Regular Committee Members Present: Tamara Arthaud, Karen Engler, Steve Hinch, Danielle Lillge, Carol Maples, Holly Metcalf, Michelle Morgan, Gayle Runke, Gigi Saunders, Kim Stormer, Tonia Tinsley.

Quorum established.

II. Approval of minutes from last meeting

Motion to approve minutes from November 11, 2016 meeting. Minutes stand.

III. Updates

1. EPPC:

- a. Discussion regarding shift from SPA to state review status. There were many questions at the November BSED meeting. That status is in a holding pattern. We have requested information but none has been forthcoming. CAEP has not yet confirmed that they will accept DESE standards.
- b. There was vote on the BSED resolution regarding the transition of e-Portfolio to Taskstream. The resolution passed and has the support of the EPPC.
- c. RDG 556 for one credit for those students needing the extra credit to meet new DESE requirement will be offered by Dr. Sarah Nixon in conjunction with RDG 474.
- d. Information about clinical logs, which are now named Experiential Logs, will be completed three times at the initial level and twice at the advance level. All will be in Taskstream. Discussion. Prompt will be written by Travis Marler and Ximena Uribe-Zarain.

2. Director of Secondary Education: Karen Engler

- a. EDC 150 prerequisite for SEC 302 is in the process of being removed. It will, hopefully, happen spring 2017.
- b. Karen met with all Program Coordinators regarding EDC 150 transfer students. A form was completed for each program stating exactly how they would like it handled. Completed forms were emailed to very Program Coordinator for review and feedback.
- c. An email was sent to all Program Coordinators with information about students graduating fall 2017 or after must take RDG 556 for one extra credit to meet the DESE requirement. A list of students was attached to the email for the Program Coordinator to review and try to catch any student that needs the extra credit. There were at least four or five students to date that needed the class.
- d. DESE has two new certification requirements:
 - If graduating after December 31, 2016, student must take MoCA and MoGEA. CBASE scores are no longer accepted after that date. There is a MoGEA fee waiver for students

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that took CBASE so they won't have to pay for MoGEA. The student must complete the form before registering for the MoGEA because they must have the voucher number in order to get the fee waived.

IV. New Business

1. SEC 302:

a. The committee wanted to engage in conversation with faculty teaching core courses so there is a better sense of what the student should be learning in these courses. With the elimination of EDC 150, SEC 302 is the entryway for students. An SEC 302 outline and syllabus were distributed by Steve Hinch. Steve asked that the national standards be reviewed as they are probably outdated. Discussion.

- Motion to have an online presentation of the Secondary Educational Handbook to be viewed online as a prerequisite for SEC 302 to be addressed in an Ad Hoc Committee. Second. Discussion. Suggestion to add as a condition of admission to Teacher Education. Call for the question. Discussion. Motion withdrawn.
- Ad Hoc Committee for SEC 302 will be created. Volunteers requested.
- Incompletes are an issue for students in SEC 302. Some students do not complete, or show up, for their practicum. Cooperating teachers are not always forthcoming in their evaluations because there are limitations on Cooperating Teachers writing anything negative. An advising note on the student's record might be helpful.
- Taskstream responsibilities for SEC 302 have become quite burdensome for the faculty. There are approximately 500 documents to review and it is very time consuming. Discussion ensued regarding possible options, including the use of graduate assistant support and/or relocating some of these responsibilities under the Secondary Education office.

V. Old Business

1. The Ad Hoc Committee for the unit-wide assessment has been reviewing a draft rubric. The committee's charge is to develop a rubric that speaks to CAEP Standard 2 and aligns to CAEP Standard 4.
 - Earlier in the week Michelle Morgan received a document from James Sottile (attached) to see if it can replace or be merged to the rubric in development. Discussion. The rubrics are not the same. The will of the committee is to notify Dr. Sottile that the rubrics are not assessing the same thing. We are unaware of any Ad Hoc Committee considering a unit-wide lesson plan and we would want representation if that is the case.
 - Motion to inform the Executive Committee that the BSED Secondary Advisory Committee does not believe it appropriate to merge the two documents. Chair will inform the appropriate parties. Second. Discussion. Motion carried.
2. Friday testing for MoGEA was determined by a survey. Saturday testing is not an option because of funding issues. This will be revisited at the January 2017 meeting.
3. Task 1 score gets entered into Taskstream. The student uploads to ETS, the Program Coordinator sees it and enters a value into Taskstream for that student. It is a number only. The rubric will be available to the instructor for information only. It is already being done in a few programs but not yet in Secondary. The assessment plan we present to CAEP will use the data and information for the CAEP report. This committee needs to decide if we want that information kept on our students for the purpose of CAEP reporting.
 - Committee will vote in January 2017.
4. Advisory Board is scheduled for April 2017.

VI. Adjournment

Michelle Morgan adjourned the meeting at 3:41 p.m.
Respectfully submitted by: Vicki Kramer