



## CAMPUS MEMO

TO: CGEIP  
RE: CGEIP October Minutes

The Council on General Education and Intercollegiate Programs met in Strong Hall Room 458 (department Conference room) at 3:30 pm on Wednesday October 2, 2024.

Present: Catherine Hoegeman (chair), Liza Cobos, Steve Schneider, Sara Henary, Cathy Van Landuyt, Doug Witte, Jon Turner, Emery Bryant, Anna Woods, Mike Reed, Steven Senger, Raegan Wiechert, Subhasree Basu Roy (ex-officio), Mark Woolsey (ex-officio), Mary Bohlen (ex-officio), Mike Foster (ex-officio)

Absent: Todd Payne, Jamie Atkinson, Nancy Gordon (ex-officio)

### I. Welcome and Announcements

### II. Old Business

- a. May 2024 minutes – Approved by unanimous consent
- b. **We need a Secretary** – Raegan Wiechert will be the new Secretary. Doug Witte volunteered to help with keeping a record of the work of the Council so that a report can be made to the Faculty Senate in May.
- c. Check-in on outstanding 2023 Gen Ed Course Evaluations Reports- Catherine will check to see if any reports were submitted over the summer
- d. Update on integrating New Gen Ed Course proposals into Curriculog  
Katrina Chaves reports this can happen starting next summer- Currently New Gen Ed Courses are a separate system, but it will be rolled into Curriculog in summer 2025.
- e. Update on Faculty Senate Resolution for Core 42-There was some question of exactly what role CGEIP was wanting in regard to Core 42. Catherine will hold off sending the resolution and we will discuss at a future meeting.

### III. New Business

- a. Overview of Curriculog from a CGEIP perspective- Catherine will send out instructions on how to find courses needing CGEIP approval
- b. New Gen Ed Course Proposal – This was still waiting for Dean approval, so discussion was put off until the next meeting
  - i. GER 200 – Aging Identities in Art and Media  
This is to be reviewed at College Council on Tuesday, Oct 1, and then approved by the Dean, so it might not get to us by Wednesday, but just in case.
    - [Proposal Review - Course Proposal - Missouri State University](#)
    - GER 200 is also in Curriculog  
For now – just look for it alphabetically.
- c. Additional Curricular Action Workflow Items  
In the OLD CAW system – apply “CGEIP review” filter

- i. Add ENG 105 as prerequisite option
  - ENG 210 - [CAW - Change Course Proposal Form - Curricular Action Workflow - Missouri State University](#) - Approved my unanimous consent
  - ENG 321 - [CAW - Change Course Proposal Form - Curricular Action Workflow - Missouri State University](#) - Approved my unanimous consent
  - ENG 310 - [CAW - Change Course Proposal Form - Curricular Action Workflow - Missouri State University](#) - Approved my unanimous consent
  - ENG 221 - [CAW - Change Course Proposal Form - Curricular Action Workflow - Missouri State University](#) - Approved my unanimous consent
- d. CGEIP Membership – Propose 3 per college instead of 2- Scott Zimmerman is working on what would need to be updated in the Faculty Senate by-laws; also it came to the Council's attention that multiple Deans are assigning representatives when this is supposed to be an elected body, Catherine will get with Mike Foster to discuss
- e. Confirm/Update Gen Ed Course Coordinators
  - i. Propose to have CGEIP college representatives contact Department Heads or Program Coordinators- Mike Foster volunteered to do this, but if there is a continued lack of response, members may be asked to talk to Department Heads in person
- f. Gen Ed Evaluations- This was discussed in a broad sense; because of the lack of a CGEIP chair until recently, changes/updates may not happen until next year
  - i. Review / Update Gen Ed Coordinator's Handbook
    - Include additional guidance/criteria based on experience of last year's reviews
    - Subcommittee??
  - ii. Inservice for Gen Ed Coordinators with reviews due 2024
    - Propose to have CGEIP college representatives conduct these inservices
- g. General Education Review- Will be discussed at a future meeting  
Last year we talked about doing this this year. I propose waiting until next year but start formal/preliminary conversations this year.
- h. What else do we need to do this year / be aware of?

#### IV. Adjournment

- a. Next Meeting – Wednesday November 6, 3:30 p.m. Library 120