

CGEIP meeting minutes (unofficial) from Wed., May 6, 2020, 3:30 pm via Zoom

**COUNCIL ON GENERAL EDUCATION AND
INTERCOLLEGIATE PROGRAMS**

Present: Rich Biagioni, Chair (CHM), L. Michelle Bowe, Secretary (BIO), John Strong (REL), Cathy Van-Landuyt (COB/ITC), Josh Smith (BMS, Provost's Designate), Michael La Monica (KIN), Rachelle Darabi (Provost's Office), Keri Franklin (Assessment), Stephen Spates (COM), Sascha Mowrey (CEFS), Tracy Stout (LIB), LeAnn Brazeal (COM), Julia Cottrell (Assessment), Kanu Riya (COB/MGT), Joanna Cemore Brigden (CEFS), Catherine Jolivette (Faculty Senate Chair-Elect)

Old Business

1. Minutes from April 2020, with Addendum, were approved.

New Business

2. Election of Officers:

Chair: Rich Biagioni,

Chair Elect: Tracy Stout

Secretary: Cathy Van Landuyt

3. Rich provided background on the need for a General Education Course Coordinator Handbook, mentioning that parts of the information are currently found on multiple websites and there is frequent turnover with coordinators. CGEIP members will review the draft sections of the Handbook and respond to Rich with any edits or suggestions. He will coordinate revisions and plan to have the handbook ready to provide to coordinators for Fall 2020 reports. The need for the handbook was affirmed by members of the committee and Rich was commended for the work that has been done on preparing it.
4. Potential CGEIP work to be tackled over the summer, a few ideas were mentioned: look at Annual Reports, review General Goals, finalize Handbook, meet with coordinators. Keri asked for those who would be interested in participating in a Zoom format workshop on a Tuesday and Thursday, to let her know.

Meeting was adjourned at 4:19 pm.