



## CAMPUS MEMO

TO: CGEIP  
RE: CGEIP December Minutes

The Council on General Education and Intercollegiate Programs met in Library 120 at 3:30 pm on Wednesday December 4, 2024.

Present: Liza Cobos, Steve Schneider, Catherine Hoegeman, Sara Henary, Cathy Van Landuyt, Jamie Atkinson, Jon Turner, Emery Bryant, Anna McWoods, Mike Reed, Raegan Wiechert, Mary Bohlen

Absent: Todd Payne, Doug Witte, Steven Senger, Subhasree Roy, Mark Woolsey, Mike Foster, Nancy Gordon

### I. Welcome and Announcements

### II. Old Business

- a. November 2024 minutes -- Approved
- b. Gen Ed Evaluations – There was a general discussion about the process. Reminder that we changed the deadline for the reviews from the course coordinators from the beginning of December to the end of January.

### III. New Business

- a. No Course Reviews
- b. Gen Ed Report Review Assignments – Catherine will make a spreadsheet like last year; each person will have 5-7 reports to review
- c. MTH 261 and MTH 287 – These are Gen Eds because students can also test into the class. General consensus was that if there are any students taking the class for their Gen Ed requirement, then the classes should be part of the CGEIP review process.
- d. Addendum- Review of document from the Office of Accreditation and Assessment. If you notice anything incorrect in the document, please let Mary Bohlen know.

### IV. Adjournment

- a. Next Meeting – Wednesday February 5, 3:30 p.m. Library 120 – There was discussion and consensus that no January meeting was needed. It was also pointed out that in order for course additions or changes to be in the course catalog for next academic year, they to be to CGEIP for our February meeting.