

## Official Minutes

The Council on General Education and Intercollegiate Programs will meet at **3:30 PM on WEDNESDAY, April 11, 2018.**

**Present:** Walker, Brazeal, Arthaud, Jackson-Brown, Strong, Murray, Senger, Altena, Lancaster, Gibson, Miller, Zhang, Bowe, Smith, Beth Hurst (sub. Tom Dicke). **Guests:** Isabelle Bauman, COM.

**Absent:** Hubbard, Darabi, Franklin

Called to order at: 3:43 pm.

**Minutes from March (Special):** Jackson-Brown moved to approve; Murray seconded.

**Minutes from March (Regular):** Gibson was absent (Josh made the change); Gibson moved, Bowe seconded.

Smith announced general education assessment award winners. Will receive awards at the Faculty Recognition reception in May.

Other announcements:

Reminder of gen ed assessment workshop in May. Accepting work from students from Human Cultures and Information Literacy.

All current members must attend next month's meeting; current members will vote on old business. Folder for 2018-19 available in Sharepoint site.

Recap of who will be going off and who is returning to CGEIP next year.

Josh Smith will return as provost's fellow and will represent the provost's office in place of Rachelle Darabi.

- Michael Murray will retire; COAL needs to fill at the beginning of next year – can send a sub until college council can vote in a new member.

### **Periodic Reviews:**

CFD 155:

CFD155 did not submit periodic reviews after contacting department head and director multiple times. Gibson suggested that this be turned over to Faculty Senate to determine next course of action. Smith explained we are running out of time to review easily; he reminded the committee that Alena has in the past suggested we request faculty senate removal from gen ed when reports are not submitted after CGEIP request. In this case, according to Smith, they would get an appeal time with this course of action.

Senger asked if there was some intermediate step available before asking faculty senate to remove the course. Murray suggested the language “recommend removal” with some kind of appeals process.

Gibson asked if Faculty Senate would address it in May or September. Smith replied that it would be the September meeting, and the agenda item could be pulled in August if the report comes in. Hurst asked if there could be an email with language indicating that we would pursue this.

Arthaud moved that CGEIP recommend Faculty Senate consider removal of CFD 155 from general education due to lack of completion of periodic review after numerous requests. Murray seconded.

Motion carried.

### **Periodic Review Reports (follow-up from last month):**

- Lancaster/Gibson reported on:
- GRY108 (good)

- MED 120: pre-post content not related to SLOs.
- Smith moves to accept GRY 108 for **good** and MED 120 **opportunities for improvement**; Lancaster seconded.

### **COM 260:**

Periodic Reviews paused to allow our guest, Isabelle Bauman (Interim Dept Head, COM), to take questions on the general education proposal for COM 260, Communicating with Cultural Competence.

Murray reported on the proposal review: Proposal aligned with aims of general education, assignments attached to certain SLOs; make great case for addressing GG12 and GG13. Syllabus is a good template, but easy to adapt. Easy for assessment in the future. Senger, who was the second reviewer, concurred with Murray's comments. Gibson asked how many SLOs (four). Reflected a firm understanding of the aims of gen ed and public affairs mission. Strong asked how many sections – 1 per semester.

Murray moved to accept.

### Discussion:

Strong asks how many open seats are in this category of Gen Ed. Smith explains the courses in that category and their history of free seats, indicating there are some seats open but also notes that other courses are increasing their enrollment size in response to Smith's requests for more seats. Walker asks if there was a need for another class, Smith replies yes and adds this course offers variety to the offerings.

Strong expresses broader concern about whether we should be accepting more gen ed courses. Does not expect it to cannibalize other courses in the area, but states we don't know the impact of CORE 42 on gen ed as of yet. Smith suggests that CGEIP's role is to assess quality and that it's Faculty Senate's role to ask whether there should be more courses.

Smith asks about the prerequisite to 380, wondering whether the course will be primarily taught to majors or to the general student population. Bauman replies that it will be taught for the general student population.

Murray stated he looked through the courses in public affairs and found there are not too many courses; further, he doesn't think COM is well-represented in gen ed.

Motion to accept COM 260 into gen ed passes.

Strong says this course fits our general education program at MSU very well, and he feels gen ed should do just that. CORE 42, he argues, does not do that.

#### **MTH 137:**

Miller reports on MTH 137, reading email from Bray in support of the course. It is part of a 2-course sequence in MTH as part of quantitative literacy requirement. He asked about the statement on assessment. Smith clarifies that this will not be assessed because it is exempt per CGEIP policy (approved by faculty senate in February). This course replaces MATH 181.

Gibson moves to accept; Smith seconds. Motion passes.

#### **Periodic reviews resume:**

Bowe/Smith reports -

- **AAS 110** noted the report generally did not line up well with current gen ed program and SLOs. **Noted opportunities for improvement.**
- **ART 271** very good review. Minor concern: sent as zip files not pdf. SLOs/GGs discussed on syllabi, but needed some improvement. Overall: **Excellent.**
- Smith noted that CGEIP should consider giving awards for excellent periodic reviews, since those coordinators are not eligible for annual review awards in the year they submit periodic reviews.
- **ART 272** several syllabi did not have current General Education goals/SLOs. **Noted opportunities for improvement.**
- **ART 273** most categories were good. Overall: **Excellent.**
- **ART 274:** Overall: **Excellent.**

Gibson moved to accept all reports, Altena seconded. Motion passed.

Jackson-Brown/Arthaud

**ENG 200:** Removed an SLO from their report. Needs to send through an official proposal to remove. Many dual credit sections. Course coordinator syllabus was well done as far as SLOs and GGs; one instructor needs to put those in the syllabus. Smith will make that part of the official form. Overall: **Good.**

**ENG 282 :** Well covered, clear, nice job reflecting on data and SLOs. GGs/SLOs were not clear in syllabi. Overall: **Good.**

**ENG 283:** Very clear on what was changed, what was important, etc. Really using data to make decisions. However, course coordinator is only one who taught class and didn't include a syllabus. No SLO's mentioned in syllabus, then. Enrollment reflection noted course was cancelled this spring because it didn't fill early and coordinator is concerned this is a trend. Overall: **Good.**

**HST 103:** Good job overall. Spoke about SLOS and Gen Ed goals and discussed alignment. Good assessment tools and reflections. Students were meeting the SLOs. Classes fill. Person submitting was not course coordinator. Overall: **Excellent.**

**HST 104:** Most reflections had SLOs. Course does not seem to be meeting goals as well as HST 103, and coordinator suggest a curriculum review is needed. Report did not comment on GG's specifically in their report. Overall: **Noted opportunities for improvement.**

Murray moved to accept all reports; Senger seconds. Motion passed.

Zhang/Brazeal reports tabled until May meeting.

Museum Studies proposal tabled until September meeting.

Respectfully submitted:

LeAnn Brazeal, COAL Representative to CGEIP