

Official

**COUNCIL ON GENERAL EDUCATION AND
INTERCOLLEGiate PROGRAMS**

Minutes of the March 8, 2017 Meeting

Present: Beth Walker, AG; Josh Smith, BMS; Michael A. Murray, MUS; Joe Hughes, MCL; Kathryn Gibson, Greenwood; Keri Franklin, Assessment; Tom Altena, KIN; Steven Senger, MTH; Crystal Gale, CIS; Cathy Van Landuyt, CIS; Rachelle Darabi, Provost Office; Steven Hinch, RFT; Cindy MacGregor, Faculty Senate; and Thornton Miller, HST

Not Present: Kevin Hubbard, TCM; Rich Biagioni, CHM; and John Strong, REL

Guest: Mark Woolsey, Assessment

I. CALL TO ORDER

Beth Walker called the meeting to order. All members were welcomed.

II. OLD BUSINESS

Minutes from the February 8, 2017 meeting were reviewed. Michael Murray moved to accept the minutes; Steven Hinch seconded the motion. All approved; motion carried.

Gen Ed Assessment Awards were discussed. Rhonda Stanton, Mitzi Kirkland-Ives, George Connor, Leann Brazeal, and Gautam Bhattacharya.

III. NEW BUSINESS

It was stated that in the meeting packet is a template of what is supposed to be included in the reviewers guide.

Periodic Reviews were given:

COM 115: Cathryn Van LanDuyt and Kathryn Gibson. Kathryn Gibson gave the overview and said that they agreed it was excellent. Everything was clear, numbered and precise. Josh Smith moved to accept, Tom Altena seconded the motion. All approved; motion carried.

ENG 110: Tom Altena and Crystal Gale. Crystal Gale gave the overview. The syllabus could not be found attached. Lack of consistency was a concern. A "Good" rating was given. Dual Credit was discussed. It was suggested to take this issue to the Academic Concerns Committee of Faculty Senate. The issue is should Dual Credit be reviewed by CGEIP? It was then suggested to ask for the syllabi and not approve until those were received. It will be tabled until the next meeting.

GEP 101: Josh Smith and Beth Walker. Josh Smith gave the overview. The rating given was "Good". Steven Senger moved to approve; Kathryn Gibson seconded the motion. All approved; motion carried.

UHC 110: Steven Senger and Joe Hughes. Joe Hughes gave the overview. It was suggested to language about student learning concerning the goals and that evidence needs to be supplied. Also not all syllabi were included, so this will be tabled until the next meeting. A rating of "Good" was given. This will not be approved until the syllabi are included.

Overview of 15-16 Annual Review was given by Josh Smith. This will need to be presented to Faculty Senate at the April meeting. Committee members reviewed the document. There was discussion. Several edits were suggested. Keri Franklin offered to make the edits and submit to the committee via email. Michael Murray moved to accept the revised document when Keri is finished with the edits. Steven Senger seconded the motion. All approved; motion carried.

Steven Senger gave an overview of the document "CGEIP Diversity Report". Cynthia MacGregor suggested that CGEIP revisit this next academic year for possibility of addressing deficiencies. It was suggested to have the Assessment Council look at this and come back to CGEIP with an overview. Adjustments will be made on the document and it will be sent out. It was stated that it was too soon to give a concrete recommendation. It was also suggested to look at student work or talk to professors. Josh Smith moved to accept the report; Michael Murray second the motion. All approved; motion carried.

IV. ADJOURNMENT

It was moved by Josh Smith and seconded by Crystal Gale to adjourn. All approved; motion carried. Meeting adjourned at 4:46 p.m.