

# October 2017 Meeting Minutes (Approved)

Thursday, September 7, 2017 9:34 AM

Unofficial

## COUNCIL ON GENERAL EDUCATION AND INTERCOLLEGIATE PROGRAMS

Minutes of the October 11, 2017 Meeting

### In Attendance

Beth Walker; John Strong; Steven Senger; Joshua Smith; Keri Franklin; Mark Woolsey; Tom Dicke; Kathryn Gibson; Michelle Bowe; Grace Brown-Jackson; F.T. Miller; LeAnn Brazeal; Sarah Lancaster; Y.J. Zhang; Tamara Arthaud; Michael Murray

### Not present

Kevin Hubbard; Tom Altena; Rachelle Darabi

### Guests

Brian Breyfogle; Kimmy Brake; William Bray

Meeting called to order by Chair at 3:33 p.m.

### I. OLD BUSINESS

1. Approval of minutes from September 6 meeting (Motion J. Smith, second G. Brown-Jackson)

#### 2. General Education Quantitative Literacy Change

Guest speaker introduces proposed simplification for curriculum; most students pass through a pre-rec course to get to another. Proposed is removing them or allowing students to 'test out' of them and waive the GenEd requirement.

A meeting has been held to ensure that the registration system could handle that side of it and Nathan Hoff said code was written for it.

Stated rationale is that students are taking an additional course unnecessarily.

#### 3. Course Change (presented if College Council approves)

a. [MTH 181](#)

b. [MTH 261](#)

c. [MTH 287](#)

Discussion follows a recap of issues with the courses, with members asking clarifying questions. Motion to approve the grouping of courses (Senger) is seconded (Zhang).

Motion to approve said grouping (Senger) is seconded (Arthaud) and approved by voice vote.

### II. NEW BUSINESS

#### 1. New Interdisciplinary Program

[Foundations of Interdisciplinary Science](#) (presented if College Council approves)

William Bray provides summary, notes that proposed course is for potential science teachers as BSEd degrees are phased out in CNAS.

Motion to accept (Smith), seconded (Senger), approved by voice vote.

## **2. Course Change**

[CHM 116](#)

[CHM 117](#)

William Bray notes that MTH121 does not serve as a suitable pre-req for the courses listed. Motion to approve (Smith), seconded by Arthaud (for CHM116). Motion to approve (Smith), seconded (Strong) for CHM117. Both approved by voice vote.

## **3. New Gen Ed Course Application**

[CRM 220 \(Faculty Senate Form\)](#)

[CRM 220 \(Gen Ed Proposal\)](#)

### **Select 2 Reviewers**

Request for committee members to review the proposal is made by J. Smith. Beth Walker volunteers Michelle Bowe, Steven Senger volunteers as an outside-the-field assistant.

John Strong asks for clarification on appropriate size and function of GenEd curriculum, expresses concern about/desire for external input regarding size and growth.

Josh Smith states that we want to keep the number about 100 and only in areas (Except areas like Arts and Cultural Competence that are filling early in registration potentially could have more courses) [10/16 clarification upon review]. Keri Franklin asks if it's correct that there were previously *several* hundred courses in GenEd. Tom Dicke acknowledges there were at one point more than 300.

Smith notes Provost's emphasis on criteria for approving new course additions as being necessary and/or contributing something new.

Franklin notes that review of census data to ascertain that John Strong's point of need/utility of courses is correct and use that to inform decision. Smith & Walker suggest providing this information during the next meeting.

During discussion, role of faculty senate in these decisions is questioned, as well as who bears responsibility for approving/rejecting courses and monitoring growth of GenEd. The consensus view is that Faculty Senate handles courses themselves, CGEIP their inclusion/rejection in GenEd curriculum.

**Walker suggests role clarification is needed before moving on.**

## **4. BGS Committee Report**

Guest Kimmy Brake provides details of number and status of students approved for BGS. Q&A follows, with request from Smith for hard copy of report. General discussion of BSG program follows, focused on maintaining quality and integrity of degrees. [Report received and uploaded to CGEIP document library on Office 365, 10/12/2017.]

## **5. Periodic Review Assessment Subcommittee**

Brazeal talks about effort to streamline compilation/summary of annual reviews in periodic reviews. Proposed aligning annual review questions more closely with goals of periodic review to reduce the workload involved. Walker, Senger note that instructions will need to be changed as well (particularly to emphasize the proper manner of assessing SLOs and goals). Potential updates to instructions are considered. Potential web updates are discussed as a means to assist faculty with the process, and the likely need for approval from Faculty Senate. Also the need for a general CGEIP web update.

## **6. [Annual Report Review Schedule and Process](#)**

Smith provides walkthrough of where to find relevant documents in Office 365—I.e., reviewer form, previous annual reports. Keri Franklin reminds faculty of Assessment Coffee Breaks to help with the process.

\*Smith would like a hyperlink on the Documents page of MSU GenEd Assessment Sharepoint account that goes directly to the form.

## **7. Other**

Smith suggests sending out reminder for 10 courses that haven't submitted revised annual reports.

Motion to adjourn: Brazeal. Second: Zhang. Approved by voice vote at 4:49.