

## Undergraduate Certificates

### Certificate Requirements

\*\*Must have a minimum of 12 hours.

\*\*Must attain at least a 2.00 GPA on all courses utilized in certificate program.

\*\*Must complete a minimum of 6 credits of upper or lower division credits in the certificate in courses administered by the Springfield campus.

\*\*A certificate may not be used in lieu of a minor (or second major) to satisfy the needs of a comprehensive major.

| <b>Business Principles (12 hrs)</b>            |       |                                       |
|------------------------------------------------|-------|---------------------------------------|
| <i>Non-Business majors only</i>                |       |                                       |
| Course                                         | Hours | Prerequisites                         |
| ACC 201 - Introduction to Financial Accounting | 3     | 24 hours, "C" or better in Gen Ed MTH |
| BUS 135 - Introduction to Business             | 3     |                                       |
| LAW 231 - Legal Environment of Business        | 3     | 24 hours                              |
| MKT 150 - Marketing Fundamentals <b>OR</b>     | 3     |                                       |
| MKT 350 - Principles of Marketing              |       | 54 hours, PSY 121                     |

| <b>Fashion Merchandising (15 hrs)</b>        |       |                                  |
|----------------------------------------------|-------|----------------------------------|
| Course                                       | Hours | Prerequisites/Periodicity        |
| MTH 130 or higher                            | 3     |                                  |
| MFD 202 - Textiles                           | 3     | Fall                             |
| MFD 301 - Technical Planning                 | 3     | "C" or better in MFD 202/ Spring |
| MFD 304 - Forecasting and Branding           | 3     | Spring                           |
| MFD 306 - Industry Calculations and Formulas | 3     | MTH 130 or higher/ Fall          |

| <b>Financial Awareness (12 hrs)</b>     |       |                                              |
|-----------------------------------------|-------|----------------------------------------------|
| <i>Non-Finance majors only</i>          |       |                                              |
| Course                                  | Hours | Prerequisites                                |
| FIN 266 - Principles of Real Estate     | 3     | 15 hours                                     |
| FIN 381 - Financial Planning            | 3     | 54 hours, "C" or better in MTH 134 or higher |
| LAW 231 - Legal Environment of Business | 3     | 24 hours                                     |
| RMI 211 - Principles of Insurance       | 3     | 15 hours                                     |

| <b>Information Technology (12 hrs)</b>            |       |               |
|---------------------------------------------------|-------|---------------|
| Course                                            | Hours | Prerequisites |
| ITC 201 - Computer Applications for Business      | 3     |               |
| ITC 235 - Computer Hardware and Operating Systems | 3     |               |
| ITC 260 - Intro to Java Programming               | 3     |               |
| ITC 295 - Database Management Systems Concepts    | 3     |               |

| <b>Insurance (12 hrs)</b>                            |       |                             |
|------------------------------------------------------|-------|-----------------------------|
| <i>Non-Risk Management and Insurance majors only</i> |       |                             |
| Course                                               | Hours | Prerequisites/Periodicity   |
| RMI 211 - Principles of Insurance                    | 3     | 15 hours                    |
| RMI 312 - Life Insurance                             | 3     | RMI 211/ Spring             |
| RMI 313 - Property and Liability Insurance           | 3     | RMI 211/ Fall               |
| RMI 310 - Theory of Risk and Measurement <b>OR</b>   | 3     | QBA 237 or equivalent/ Fall |
| RMI 314 - Employee Benefits and Social Insurance     |       | 30 hours                    |

| <b>Leadership Development (15 hrs)</b>                    |       |                           |
|-----------------------------------------------------------|-------|---------------------------|
| <i>Offered jointly by MGT and COM</i>                     |       |                           |
| Course                                                    | Hours | Prerequisites/Periodicity |
| COM 436 - Communication and Leadership                    | 3     | COM 115; 60 hours         |
| MGT 340 - Principles of Management                        | 3     | PSY 121; 54 hours         |
| MGT 341 - Organizational Behavior and Leadership          | 3     | MGT 340                   |
| COM 315 - Adv Speaking in Professional Settings <b>OR</b> | 3     | COM 115                   |
| COM 328 - Persuasion                                      |       | COM 115                   |
| MGT 440 - Leadership Skill Development <b>OR</b>          | 3     | MGT 340, MGT 341          |
| MGT 441 - Ethical Leadership in Business                  |       | MGT 340/ Fall             |

| <b>Online Entrepreneurship (12 hrs)</b>      |       |                           |
|----------------------------------------------|-------|---------------------------|
| Course                                       | Hours | Prerequisites/Periodicity |
| ENT 201 - Launching your New Business Online | 3     | Fall                      |
| ENT 202 - Managing your New Business Online  | 3     | Fall                      |
| ENT 203 - Leading your New Business Online   | 3     | ENT 202/ Spring           |
| MGT 400 - Topics in Management               | 3     | MGT 340                   |