



Board of Governors Executive Committee Meeting

<https://us02web.zoom.us/j/89948332704>

Wednesday, 4/20/2022

4:00 - 5:00 PM CT

I. Roll Call Presented By: Governor Carol Silvey

II. Approval of Minutes Presented By: Governor Carol Silvey

A. Approval of the minutes of the March 16, 2022, Executive Committee Meeting

II. Approval of minutes of March 16, 2022, BOG Executive Committee Meeting - Page 2

III. Approval of 2022-2023 Fee Schedules Presented By: President Clif Smart & Steve Foucart, Chief Financial Officer

A. 2022-2023 Fee Schedule Summary

III.A Fee Resolution Summary - Page 4

B. Approval of Springfield Campus Fee Schedule

III.B. 2022-2023 Fee Resolution - Springfield Campus - Page 9

C. Approval of West Plains Campus Fee Schedule

III.C. 2022-2023 Fee Resolution West Plains Campus - Page 36

IV. Procurement and Financial Presented By: Steve Foucart, Chief Financial Officer

A. Approval of Procurement Activity Report

IV.A. Approval of Procurement Activity Report - Page 48

B. Bond Refinancing Summary

IV.B. Bond Refinancing Summary - Page 51

C. Approval of Resolution Authorizing the Issuance of Educational Facilities Revenue Bonds 2022A

IV.C. Resolution Approving Final Terms of the Health and Educational Facilities Authority of the State of Missouri's Educational Facilities Revenue Bonds, Series 2022A - Page 52

V. Resolution Authorizing Closed Meeting, Pursuant to Sections 610.021(1), (2), (3), (6), (9), (11), (12), (13), (14) and/or (17) of the Revised Statutes of Missouri

V. Closed Meeting Resolution.ExecutiveCommittee - Page 55

VI. Adjournment Presented By: Governor Carol Silvey

**MINUTES OF THE
BOARD OF GOVERNORS EXECUTIVE COMMITTEE
MISSOURI STATE UNIVERSITY
WEDNESDAY, MARCH 16, 2022, 4:00 P.M.**

Governor Carol Silvey, Chair of the Board of Governors, called the meeting to order at 4:00 p.m. via Zoom webinar.

Roll Call

Present – Carol Silvey, Committee Chair
Craig Frazier, Committee Member
Lynn Parman, Committee Member
Chris Waters, Committee Member

Also present – Clif Smart, President
Ryan DeBoef, Chief of Staff and Assistant to the President for
Governmental Relations
Amelia “Amy” Counts, Governor
Briar Douglas, Student Governor
Anson Elliott, Governor
Steve Foucart, Chief Financial Officer
Natalie McNish, Director of Internal Audit and Risk Management
Matt Morris, Vice President for Administrative Services
Suzanne Shaw, Vice President for Marketing and Communications
Rowena Stone, Secretary to the Board of Governors

Approval of Minutes

Governor Silvey called for a motion to approve the open and closed minutes of the November 17, 2021, Executive Committee meeting. Governor Lynn Parman provided a motion, receiving a second from Governor Chris Waters.

Motion passed 4-0.

President’s Report

President Smart shared that the omnibus budget that was passed by Congress and signed into legislation by President Biden includes federal funding of \$50 million for the renovation and addition to Temple Hall, \$3 million for faculty endowment in health and life sciences on the Springfield campus, \$2.5 million for a hospital simulation lab on the West Plains campus, and \$525,000 for equipment and technology updates on the West Plains Campus. The budget also includes more than \$28 million for projects with university partners at the Roy D. Blunt Jordan Valley Innovation Center. President Smart thanked Senator Roy Blunt for being the driving force for securing the funds for Missouri State. He commented that Senator Blunt has been a leading advocate for Missouri State and southwest Missouri and that these appropriations would not be in the budget without his support.

President Smart provided a COVID-19 update. He reviewed cases on the Springfield campus by week, Greene County cases, and 7-day rolling average worldwide cases.

President Smart reviewed the agenda for March 23, 2022, New Board of Governor Orientation.

President Smart concluded his report by reviewing the agenda for the Board Development Workshop with EAB scheduled for April 7-8, 2022, in St. Louis, Missouri.

Facilities and Equipment

Matt Morris, Vice President for Administrative Services, presented a resolution for approval of proposal and award of a contract to repair the stone façade at Pummill Hall (Bids & Quotations No. 1596-22). The project budget is \$430,000.00 to be paid from the Repair Façade Pummill budget funded from the Operating Maintenance and Repair budget. The project restores the stone façade at Pummill Hall. Restoration includes repair, replacement, and cleaning of existing exterior façade stone fascia, caps, and panels. The stone exhibits displacement, cracking, staining, and chipping. The work will include associated flashing work as needed. Work is scheduled to be completed during the summer 2022 semester. Governor Waters made a motion for approval, receiving a second from Governor Parman.

Motion passed 4-0.

Mr. Morris presented a resolution for approval to increase the project budget for the professional construction management services in conjunction with the improvements to the pedestrian underpass at Grand Street (Agreement No. 455-22). The increase amount of \$2,788,252.00 is to be paid from the Grand Street Underpass budget funded by the President's Program Enhancement Fund (\$1,388,252.00), Operating Maintenance and Repair (\$786,027.36), Classroom Upgrades (\$313,972.64), and Administrative Services - Operating (\$300,000.00) budgets. Due to unforeseen circumstances in and around the project site, increases to the original scope of work are required, including replacement of an existing sewer line that feeds a portion of the historic buildings on campus, additional soil shoring, and stormwater piping modifications and redirection. Additionally, the global supply chain continues to suffer and cost escalations due to COVID-19 are causing additional cost impacts on the project budget. Work is schedule to be completed by the fall 2022 semester. Governor Parman made a motion for approval, receiving a second from Governor Waters.

Motion passed 4-0.

Adjournment

With no additional information needing to be discussed, Governor Silvey called for a motion to adjourn the meeting. Governor Parman made a motion, receiving a second from Governor Waters.

Motion passed 4-0.

Meeting adjourned at 4:33 p.m.

Carol Silvey
Board Chair

Passed at the meeting of
April 20, 2022

Rowena Stone
Secretary to the Board

III.A.

2022-2023 Fee Schedule Summary Board of Governors April 20, 2022

Springfield Campus

Tuition and Student Service Fees

	2021-2022	2022-2023	\$ Increase
Tuition Regular Instruction (per credit hour)			
Undergraduate Missouri Resident	\$257.00	\$267.00	\$10.00
Undergraduate Non-Missouri Resident	\$550.00	\$572.00	\$22.00
Graduate Missouri Resident	\$320.00	\$333.00	\$13.00
Graduate Non-Missouri Resident	\$640.00	\$665.00	\$25.00
Regular Internet-Based (per credit hour)			
Undergraduate	\$257.00	\$267.00	\$10.00
Graduate	\$320.00	\$333.00	\$13.00
Student Service Fees			
Seven credit hours or more per semester	\$549.00	\$564.00	\$15.00

Any specific regular instruction graduate level course rate will increase by \$13.00 per credit hour for Missouri residents and \$25.00 per credit hour for Non-Missouri residents.

Academic Other Enrollment and Program Fees

McQueary College of Health and Human Services is replacing the the Pre-Licensure Bachelor of Science in Nursing (BNS) program fee of \$1,000 per semester with enrollment fee (additional per credit hour fee) of \$75.00.

Admission Application Fees	2021-2022	2022-2023	\$ Increase
Graduate degree-seeking students	\$ 55.00	\$ 60.00	\$10.00
International students (graduate level)	\$ 55.00	\$ 60.00	\$10.00

Other Fees

International Programs has proposed a new International Student Fee of \$75.00 per semester for each Missouri State University student in a non-immigrant visa status for both undergraduate and graduate students enrolled in one or more credit hours.

Child Development Center (per week)	2021-2022	2022-2023	\$ Increase
Non-refundable application fee	\$ 0.00	\$ 25.00	\$ 25.00
Infants	\$ 270.00	\$ 280.00	\$ 10.00
Toddlers	\$ 270.00	\$ 280.00	\$ 10.00
Two Year Olds	\$ 215.00	\$ 225.00	\$ 10.00
Preschool	\$ 180.00	\$ 190.00	\$ 10.00

Greenwood Laboratory School (school year)	2021-2022	2022-2023	\$ Increase
Kindergarten	\$6,400.00	\$6,500.00	\$100.00
Grades 1-8	\$6,400.00	\$6,500.00	\$100.00
Grades 9-12	\$6,950.00	\$7,100.00	\$150.00
International Students I-20*	\$8,750.00	\$8,900.00	\$150.00
Textbook Rental Fees K-3	\$ 100.00	\$ 150.00	\$ 50.00
Textbook Rental Fees 4-5	\$ 125.00	\$ 150.00	\$ 25.00
Vocal Music K-6	\$ 20.00	\$ 30.00	\$ 5.00
Art & Science 7-12	\$ 35.00	\$ 40.00	\$ 5.00
Extracurricular Activities – per sport	\$ 150.00	\$ 200.00	\$ 50.00
Debate	\$ 150.00	\$ 200.00	\$ 50.00
Technology Fee	\$ 100.00	\$ 125.00	\$ 25.00

*Inclusive of all Greenwood fees.

ELI Application fee will increase from \$100.00 to \$150.00.

International Health Insurance Fee, Students only will increase from \$1,554.00 to \$1,616.00 and will be prorated for various enrollment periods.

Residence Hall Housing Fees: The combined room and board blended increase on all residence halls will not exceed 6.0%.

University Safety Parking Permits	2021-2022	2022-2023	\$ Increase
Black & White Striped or			
Orange & White Striped (Overnight)	\$ 431.00	\$ 454.00	\$ 23.00
Blue (Reserved) or Silver SP	\$ 198.00	\$ 209.00	\$ 11.00
Brown (Service Vehicle)	\$ 198.00	\$ 209.00	\$ 11.00
Green or Red (Residence Hall)	\$ 207.00	\$ 218.00	\$ 11.00
Green Lot 27A – (Monroe Apartments)	\$ 398.00	\$ 419.00	\$ 21.00
Green & White Striped	\$ 428.00	\$ 451.00	\$ 23.00
Motorcycle	\$ 24.00	\$ 25.00	\$ 1.00
Orange (Evening and Remote)	\$ 70.00	\$ 74.00	\$ 4.00
Purple & White (Vendor)	\$ 198.00	\$ 209.00	\$ 11.00
Second Blue (Reserved)	\$ 13.00	\$ 13.75	\$ 0.75
Yellow or Yellow & White (Commuter)	\$ 126.00	\$ 133.00	\$ 7.00
Short-Term (Daily)	\$ 2.75	\$ 2.90	\$ 0.15

Parking Violation Fees	2021-2022	2022-2023	\$ Increase
Failure to Register	\$ 50.00	\$ 53.00	\$ 3.00
Permit Not Present	\$ 34.00	\$ 36.00	\$ 2.00
Altered/Stolen Permit	\$ 150.00	\$ 158.00	\$ 8.00
Permit Does Not Apply to Lot	\$ 30.00	\$ 32.00	\$ 2.00
No Parking Zone	\$ 34.00	\$ 36.00	\$ 2.00
Parked over the Line	\$ 22.00	\$ 23.00	\$ 1.00

Parking Violation Fees (continued)	2021-2022	2022-2023	\$ Increase
Accessible Permit Not Present 1 st Offense	\$ 105.00	\$ 111.00	\$ 6.00
Accessible Permit Not Present 2 nd Offense	\$ 158.00	\$ 167.00	\$ 9.00
Accessible Permit Not Present 3 rd Offense	\$ 210.00	\$ 221.00	\$ 11.00
Parking Time Expired	\$ 25.00	\$ 26.00	\$ 1.00
Obstructing Traffic	\$ 28.00	\$ 29.00	\$ 1.00
Reserved Space	\$ 45.00	\$ 47.00	\$ 2.00

Miscellaneous Transportation Fees	2021-2022	2022-2023	\$ Increase
Gate Arm Replacement Fee	\$ 60.00	\$ 63.00	\$ 3.00
Auto Clamp Removal Fee	\$ 50.00	\$ 53.00	\$ 3.00
Vehicle Removal Fee	\$ 50.00	\$ 53.00	\$ 3.00

Facility Fees	2021-2022	2022-2023	\$ Increase
Hammons Student Center	\$ 2.00	\$ 3.00	\$ 1.00
JQH Arena (except Blue & Gold Tournament)	\$ 2.00	\$ 3.00	\$ 1.00
JKH Hall for the Performing Arts	\$ 2.00	\$ 3.00	\$ 1.00

Supplemental Course Fees

Supplemental course fees may be assessed on individual courses to cover the cost of specialized supplies, equipment, or services for instructional purposes that are provided by the University to all students enrolled in the course and are in addition to routine instructional expenses. Of the approximate 136 supplemental course fees for the Springfield campus listed in the FY23 Fee Resolution, four were newly added, three were deleted, and none of the fee amounts have increased.

West Plains Campus

Tuition and Student Service Fees

	2021-2022	2022-2023	\$ Increase
Tuition Regular Instruction (per credit hour)			
Undergraduate Missouri Resident	\$ 136.00	\$ 141.00	\$ 5.00
Undergraduate Non-Missouri Resident	\$ 272.00	\$ 282.00	\$ 10.00
Common Fee			
Total Common Fee (per credit hour)	\$ 24.00	\$ 24.00	\$ 0.00

Other Fees

High School Dual Credit			
Resident & Non-Resident	\$ 68.00	\$ 70.00	\$ 2.00
High School Dual Enrollment			
Resident & Non-Resident	\$ 85.00	\$ 88.00	\$ 3.00
NUR Courses			
Missouri Resident	\$ 182.00	\$ 187.00	\$ 5.00
Non-Missouri Resident	\$ 364.00	\$ 374.00	\$ 10.00
Online Courses			
Resident & Non-Resident	\$ 166.00	\$ 171.00	\$ 5.00
VIN Courses			
Resident & Non-Resident	\$ 220.00	\$ 230.00	\$ 10.00

Ascend Program fee of \$3,000 will be assessed for students who are selected to participate in the Ascend Program. Ascend will provide additional support for students who have a diagnosis of Autism Spectrum Disorder and program fees will be utilized to aid in the delivery of needed support services.

International Health Insurance Fee, Students only will increase from \$1,554.00 to \$1,616.00 and will be prorated for various enrollment periods.

Residence Hall room rate for Grizzly House will increase from \$3,139.00 to \$3,250.00 per semester and \$6,278.00 to \$6,500.00 per year. Residence Hall room rate for Grizzly Lofts will increase from \$3,475.00 to \$3,500.00 per semester and \$6,950.00 to \$7,000.00 per year.

Non-Resident Meal Plans	2021-2022	2022-2023	\$ Increase
Two Meals Per Week	\$ 199.00	\$ 209.00	\$ 10.00
Three Meals Per Week	\$ 285.00	\$ 300.00	\$ 15.00
Four Meals Per Week	\$ 344.00	\$ 361.00	\$ 17.00
Five Meals Per Week	\$ 407.00	\$ 427.00	\$ 20.00
Summer Room & Board	\$ 1,348.00	\$ 1,400.00	\$ 52.00

Supplemental Course Fees

Supplemental course fees may be assessed on individual courses to cover the cost of specialized supplies, equipment, or services for instructional purposes that are provided by the University to all students enrolled in the course and are in addition to routine instructional expenses. Of the approximate 90 supplemental course fees listed in the FY23 Fee Resolution for West Plains campus, three were newly added, and five were decreased.

III.B.

**Missouri State University
Fees No.
2022-2023 Fee Schedule
Board Resolution**

Springfield Campus

BE IT RESOLVED BY THE BOARD OF GOVERNORS OF MISSOURI STATE UNIVERSITY AS FOLLOWS:

The Board of Governors adopts the following fee schedule for the Springfield Campus, effective July 1, 2022.

Delegation of Responsibility

The Board of Governors delegates the responsibility for negotiating charges for on- and off- campus use of the Plaster Student Union, Juanita K. Hammons Hall for the Performing Arts, JQH Arena, Hammons Student Center, Plaster Sports Complex, Bill R. Foster and Family Recreation Center and other University facilities to the Vice President with administrative responsibility for each facility.

BE IT FURTHER RESOLVED, understanding that unanticipated circumstances may require immediate action, and to be able to respond efficiently as necessary in the judgment of the President, that the President of the University is hereby authorized to establish and implement additional fees, or make appropriate modifications to the fees as set forth here, except for "Required Student Fees," and that such fees will be immediately effective upon action by the President, but will be reported to the Board at the next meeting of the Board by either the President or the Chief Financial Officer.

BE IT FURTHER RESOLVED that previous actions by the Board of Governors covered in this schedule of student fees and deposits be modified accordingly, the Board of Governors reserves its discretion to further modify fees and charges as it determines necessary and appropriate.

Carol Silvey
Chair of the Board

Passed at the meeting of
April 20, 2022

Rowena Stone
Secretary to the Board

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Springfield Campus Required Student Fees

Tuition (Fall 2022, Spring 2023, and Summer 2023)*

	Missouri Resident	Non-Missouri Resident
Regular Instruction (per credit hour)		
Courses numbered 1-599	\$267.00	\$572.00
Courses numbered 600-999 (not listed below)	\$333.00	\$665.00
McQueary College of Health and Human Services		
All ANE Courses – 700-899	\$358.00	\$358.00
All ATC Courses – 600-799	\$363.00	\$695.00
All BMS Courses – 600-799		
All CSD Courses – 600-999		
All DTN Courses – 700-799		
All NUR Courses – 700-999		
All OTE Courses – 600-799		
All PAS Courses – 600-799		
All PTE Courses – 700-899		
Master of Science in Information Technology** ITC, 732, 734, 736, 738, 740, 742, 744, 746, 747, 748, 750, 752, 754, 756, 775, 795	\$500.00	\$500.00
Internet-Based Instruction (per credit hour)		
Courses numbered 1-599	\$267.00	\$267.00
Courses numbered 600-999 (not listed below)	\$333.00	\$333.00
McQueary College of Health and Human Services		
All ANE Courses – 700-899	\$358.00	\$358.00
All ATC Courses – 600-799	\$363.00	\$363.00
All BMS Courses – 600-799		
All CSD Courses – 600-999		
All DTN Courses – 700-799		
All NUR Courses – 700-999		
All OTE Courses – 600-799		
All PAS Courses – 600-799		
All PTE Courses – 700-899		
Master of Science in Information Technology** ITC, 732, 734, 736, 738, 740, 742, 744, 746, 747, 748, 750, 752, 754, 756, 775, 795	\$500.00	\$500.00

*See Exceptions to the Tuition Schedule below.

**Courses in the Graduate Catalog requiring admission to the Master of Science in Information Technology program will be assessed at the rate shown but will not be assessed the Graduate-level College of Business Additional Per Credit Hour Fee.

	Missouri Resident	Non-Missouri Resident
Courses offered at BearNet locations other than Springfield (including ITV Instruction) (per credit hour)		
BearNet sites are approved by the Associate Provost for Access and Outreach. Missouri locations: Camdenton, Cassville, Hollister, Joplin, Kansas City, Lebanon, Mountain Grove, Neosho, Nevada, Nixa, Waynesville, Webb City, West Plains. Oklahoma locations: El Reno, Miami		
Courses numbered 1-599	\$267.00	\$267.00
Courses numbered 600-999	\$333.00	\$333.00
Courses offered via Web Conference		
	Missouri Resident	Non-Missouri Resident
Courses numbered 1-599	\$267.00	\$267.00
Courses numbered 600-999	\$333.00	\$333.00

Student Services Fees (assessed in addition to Tuition)

Student Services Fees are based on the total credit hours for which a student enrolls, excluding credit hours associated with all Defense and Strategic Studies Students and with sections identified as Intercession and high school dual credit. Student Service Fees for students enrolled in at least one Springfield Campus Course will be charged as follows on all credit hours:

Fall 2022 and Spring 2023

	Credit Hours						
	1 hr	2 hrs	3 hrs	4 hrs	5 hrs	6 hrs	7 hrs or more
Student Initiatives							
Capital Projects – Wyrick	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Student Art Gallery	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Student Involvement	7.00	10.00	13.00	16.00	19.00	22.00	25.00
Student Security	5.00	5.00	5.00	5.00	5.00	5.00	5.00
Centennial Leaders	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Student Government Association	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Student Initiatives Excluded Under the Higher Education Student Funding Act (SB 389)							
Bill R. Foster and Family Recreation Center *	30.00	38.00	46.00	54.00	62.00	70.00	80.00
Student Initiative Fund	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Sustainability Fee	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Flu Shot & Services Fee*	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Mental Health Fee	8.00	8.00	8.00	8.00	8.00	8.00	8.00
B.E.A.R. Fee*	19.00	24.00	29.00	34.00	39.00	44.00	50.00
Capital Improvement Fee Auxiliary Enterprise System*	11.00	14.00	17.00	20.00	23.00	26.00	29.00
Equipment & Facilities							
Operating & Designated Funds							
Computer Usage	19.28	26.83	33.94	42.05	49.60	57.72	80.45
JK Hammons Hall for the Performing Arts	0.25	0.36	0.45	0.55	0.66	0.76	1.06
Educational Fee	20.00	26.00	33.00	39.00	44.00	52.00	57.00
Auxiliary Enterprise System Funds							
Auxiliary System Operational Fee*	63.47	84.81	104.61	125.40	145.74	166.52	213.49
Total	198.00	252.00	305.00	359.00	411.00	467.00	564.00

*Net revenues from these fees are pledged as security for outstanding Auxiliary Enterprise System Bonds.

Summer 2023

	Credit Hours			
	1 hr	2 hrs	3 hrs	4 hrs or more
Student Initiatives				
Capital Projects - Wyrick	3.00	3.00	3.00	3.00
Student Art Gallery	0.00	0.00	0.00	0.00
Student Involvement	7.00	10.00	13.00	16.00
Student Security	5.00	5.00	5.00	5.00
Centennial Leaders	3.00	3.00	3.00	3.00
Student Government Association	0.00	0.00	0.00	0.00
Student Initiatives Excluded Under SB 389				
Bill R. Foster and Family Recreation Center *	17.00	27.00	35.00	45.00
Student Initiative Fund	0.00	0.00	0.00	0.00
Sustainability Fee	0.00	0.00	0.00	0.00
Flu Shot & Services Fee*	2.00	2.00	2.00	2.00
Mental Health Fee	0.00	0.00	0.00	0.00
B.E.A.R. Fee*	0.00	0.00	0.00	0.00
Capital Improvement Fee Auxiliary Enterprise System*	7.00	9.00	12.00	15.00
Equipment & Facilities				
Operating – Designated				
Computer Usage	9.85	15.24	20.63	25.99
JK Hammons Hall for the Performing Arts	0.17	0.27	0.37	0.46
Educational Fee	13.00	17.00	24.00	28.00
Auxiliary Enterprise System Funds				
Auxiliary Operational Fee*	55.98	76.49	98.00	121.55
Total	123.00	168.00	216.00	265.00

*Net revenues from these fees are pledged as security for outstanding Auxiliary Enterprise System Bonds.

Students enrolled only in courses identified as online or web conferencing or taught in any location other than the Springfield Campus and not enrolled in Springfield Campus Course, excluding credit hours associated with all Defense and Strategic Studies Students will be charged as follows:

Fall 2022 and Spring 2023

	Credit Hours						
	1 hr	2 hrs	3 hrs	4 hrs	5 hrs	6 hrs	7 hrs or more
Total	30.00	60.00	90.00	120.00	150.00	180.00	210.00

Summer 2023

	Credit Hours			
	1 hr	2 hrs	3 hrs	4 hrs or more
Total	30.00	60.00	90.00	120.00

Scope of the Required Student Fees Schedule

All fees assessed must be paid in full by specified fee deadlines; otherwise, a student's future registration may be canceled. Courses audited count in the same way as courses taken for credit in determining fees. *The required student fee schedule is subject to revision by the Board of Governors without notice.*

Exceptions to the Required Student Fees Schedule

The Provost or designee has the authority to approve exceptions to the above required student fee schedule for specific course sections. These exceptions will generally be made for sections of courses that do not require students to come to the campus for more than a short period of time.

Fee Exchange for Section Changes after the Change of Schedule Period

Students may drop a section and add a different section of the same course during the same part of term and receive an even exchange of fees provided the section add and drop were processed during the same transaction. Students who drop and add a section of the same course but in a different part of term do not qualify for this fee exchange. Students who drop a special topics course and add the same course but with a different topic do not qualify for this fee exchange.

Exceptions to the Tuition Schedule

	Missouri Residents	Non-Missouri Residents
Per Credit Hour		
High School Dual Credit	\$ 70.00	\$ 70.00
AGE 728, 738	\$175.00	\$175.00
eMINTS (b)	\$100.00	\$100.00
R-12 enrollees in SFR 791/Step-Up (c)	\$ 45.00	\$ 45.00
R-12 enrollees in SFR 792 (d)	See note	
EGR 100, 200, 201, 300, 301, 400, 401, 500, 501 (e)	Based on MO S&T rates	
Education Abroad (f)	See note	
Flat fee in place of per credit hour		
GEN 598 and GEN 798	\$ 75.00	\$ 75.00
MIL 225 and MIL 325	\$ 150.00	\$ 150.00
MS to DNAP courses(g)	\$2,700.00	\$2,700.00

(b) Reduced fees are charged for the eMINTS (enhancing Missouri's Institutional Networked Teaching Strategies) program since it is cooperatively provided with DESE, resulting in reduced instructional costs.

(c) R-12 beginning teachers receiving graduate credit in the Step-Up program are eligible for this rate.

(d) Springfield R-12 teachers participating in the Missouri State University Partnership Fee Waiver program may enter into an agreement with the university whereby, in exchange for a fee waiver for the SFR 792 basic course fee for up to two (2) hours, these teachers will work in cooperation with the Department of Reading, Foundations, and Technology serving as on-site student teacher mentors in the Springfield R-12 School System.

(e) Enrollment tracking courses for students in the cooperative engineering program will be assessed tuition based upon the Missouri University of Science & Technology tuition, information technology, and engineering supplemental fees.

(f) For Education Abroad courses or exchanges administered by MSU, tuition will be assessed at the Missouri resident rate for both residents and non-residents. This does not apply to students registered in courses administered by affiliate program providers. (Additional program fees will be assessed.)

(g) For students admitted into the MS to DNAP completion program (coded NAPM-DNAP), tuition and fees will be assessed at the Flat Fee rate of \$2,700 for each three-credit course (\$900 per credit hour). This applies to ANE 754, 800, 803, 804, 806, 807, 810, 897, 898; or alternate.. The Flat Fee includes tuition and program fees. It does not include application fees, books, parking, travel, or housing.

Other Enrollment Fees (applies to Internet-Based Instruction as well)*

Additional Per Credit Hour Fee	Missouri Residents	Non-Missouri Residents
William H. Darr College of Agriculture		
All COAG courses – 100-199	\$ 15.00	\$ 15.00
All COAG courses – 200-799 (except AGE 493, 494, 499)	\$ 30.00	\$ 30.00
Judith Enyeart Reynolds College of Arts and Letters		
Media, Journalism, and Film Production-Intensive courses: JRN 384, JRN 388, JRN 478, JRN 481, JRN 493, JRN 592, MED 120, MED 130, MED 274, MED 290, MED 361, MED 365, MED 382, MED 383, MED 390, MED 461, MED 462, MED 465, MED 466, MED 472, MED 490, MED 493, MED 498, MED 561, MED 562, MED 583, MED 762, MED 793	\$ 25.00	\$ 25.00
All MUS Courses – 000–799 (except MUS 107, 108, 149, 151, 152, 153, 155, 156, 157, 158, 159, 160, 207, 208, 249, 251, 252, 253, 255, 256, 257, 258, 259, 260, 298, 307, 308, 349, 351, 352, 353, 355, 356, 357, 358, 359, 360, 398, 407, 449, 451, 452, 453, 455, 456, 457, 458, 459, 460, 488, 494, 496, 498, 499, 649, 651, 652, 653, 655, 656, 657, 660, 749, 751, 752, 753, 755, 756, 757, 760, 798)	\$ 15.00	\$ 15.00
All ART, DES and MST Courses – 000-799 (except ART 360, 366, 374, 377, 381, 387, 388, 390, 399, 401, 407, 469, 471, 472, 474, 475, 476, 478, 479, 480, 483, 484, 485, 486, 487, 490, 491, 492, 494, 495, 496, 497, 598, 672, 675, 678, 680, 684, 685, 692, 698, 760, 783, 794, 795 and MST 495, 501)	\$ 25.00	\$ 25.00
All THE and DAN Courses – 000-799 (except THE 490, 491, and 493)	\$ 20.00	\$ 20.00
Undergraduate-level College of Business		
All COB courses – 200-599	\$ 40.00	\$ 40.00
Graduate-level College of Business**		
All ACC and ITC** - 601-799 All BUS, ENT, FIN, RMI, LAW, MFD, MGT, MKT, QBA, TCM – 600-799	\$ 45.00	\$ 45.00
Undergraduate-level McQueary College of Health and Human Services		
All MCHHS Courses – 000-599 (except all NUR, and KIN 135, 493, 496, 498)	\$ 25.00	\$ 25.00
Nursing (Pre-licensure, 4-year program) Bachelor of Science in Nursing (BSN) NUR 302, NUR 303, NUR 304, NUR 312, NUR 315, NUR 322, NUR 323, NUR 325, NUR 331, NUR 342, NUR 355, NUR 360, NUR 416, NUR 442, NUR 478, NUR 482, NUR 487, NUR 490	\$ 75.00	\$ 75.00
College of Natural and Applied Sciences		
All AST, BIO, CHM, CSC, GEO, GLG, GRY, HSP, MAT, MTH, PHY, PLN, and SCI Courses 000-199 (except MTH 101, MTH 103, and MTH 107)	\$ 15.00	\$ 15.00
All AST, BIO, CHM, CSC, GEO, GLG, GRY, HSP, MAT, MTH, PHY, PLN, and SCI Courses 200-599 (except MTH 493, MTH 494, MTH 496, , SCI 499)	\$ 30.00	\$ 30.00

*Other enrollment fees will not be assessed for sections identified as Dual Credit/High School.

**Courses taken for degree credit in the Master of Science in Information Technology program are not assessed the graduate-level College of Business Additional Per Credit Hour fee.

Supplemental Course Fees

Supplemental course fees may be assessed on individual courses to cover the cost of specialized supplies, equipment, or services for instructional purposes that are provided by the University to all students enrolled in the course and are in addition to routine instructional expenses. The supplemental course fees will be assessed at the time of registration. Supplemental course fees will not be assessed for sections identified as Dual Credit/High School. The Provost shall be authorized to approve additional supplemental course fees needed for selected courses during the year.

Digital Course Materials

Some courses require access to digital course materials. A charge for access to these materials will be applied to the student's account.

Program Fees

A program fee will be assessed to cover the additional costs required for faculty, equipment, facilities, clinical instruction, and supervision for selected programs. This fee is in addition to the applicable tuition, additional per-credit-hour fees, supplemental course/section fees, and student services fees.

McQueary College of Health and Human Services

Program	Effective Term	Fee		
		Enrolled 1 to 3 Credit Hours	Enrolled 4 to 6 Credit hours	Enrolled 7 or more Credit Hours
Doctor of Nurse Anesthesia Practice BS to DNAP (NAPB-DNAP code)	All students matriculating into the BS to DNAP Program fee assessed each fall, spring, and summer of enrollment.	N/A	N/A	\$3,500.00
Master of Science in Physician Assistant Studies	Fee assessed each fall, spring, and summer of enrollment	\$2,400.00	\$2,400.00	\$2,400.00
Doctor of Physical Therapy	Fee assessed each fall, spring, and summer of enrollment	N/A	N/A	\$ 850 .00
Master of Science in Athletic Training (MSAT)	Fee assessed each fall and spring of enrollment	\$ 250.00	\$ 250.00	\$ 250.00
Master of Athletic Training (MATC)	All students matriculating into program fall 2018 and beyond, fee assessed each fall, spring, and summer of enrollment	\$ 250.00	\$ 250.00	\$ 250.00
Master of Social Work (MSW)	All students matriculating into program summer 2020 and beyond, fee assessed each fall, spring, and summer of enrollment	\$ 50.00	\$ 50.00	\$ 100.00
Master of Occupational Therapy (MOT)	All students matriculating into program fall 2019 and beyond, fee assessed each fall, spring, and summer of enrollment.	\$1,400.00	\$1,400.00	\$1,400.00

Confirmation Fees/Deposits

Students offered admission to the McQueary College of Health and Human Services Graduate Health Programs (Doctorates in Physical Therapy, Nursing Practice, and Nurse Anesthesia Practice; Master of Science in Physician Assistant Studies, Master of Occupational Therapy and the Dietetic Internship Graduate Certificate Program) will be required to pay a non-refundable confirmation

deposit of \$500.00 by the deadline specified by their program to reserve their place in the program. The deposit will be applied toward tuition for the first semester of enrollment following the end of the first week of that semester. Students who do not enroll will forfeit the deposit.

Students offered admission to the Bachelor of Science in Nursing (Pre-licensure, 4-year program) will be required to pay a non-refundable confirmation deposit of \$100.00 by the deadline specified by their program to reserve their place in the program. The deposit will be applied toward tuition for the first semester of enrollment following the end of the first week of that semester. Students who do not enroll will forfeit the deposit.

Nursing Clinical Makeup Supervision Fee

Bachelor of Science in Nursing (BSN) students will be charged a fee of \$25.00 per contact hour for faculty supervision of makeup clinical time. Clinical time refers to any clinical experiences that require faculty supervision of students.

Program Application Fees

A program application fee of \$50.00 will be charged for each of these programs: the Bachelor of Science in Nursing, the Master of Science in Nursing, the Doctor of Nursing Practice, and all Doctor of Nurse Anesthesia Practice programs. This is in addition to the University Application for Admission fee.

Out-of-State and Non-Resident Fees

For purposes of scholarships, waivers and other forms of financial aid, the difference between the amount charged to a Missouri Resident and the amount charged to a Non-Missouri Resident is referred to as “out-of-state fees,” “out-of-state tuition,” or “non-resident fees.”

College of Education

Bear POWER (Promoting Opportunities for Work, Education and Resilience) Fee

There is a one-time application fee of \$50.00. A fee of \$4,035.00 per semester will be charged to participants. This fee is in addition to other costs for tuition, room and board, and other incidentals.

Required Student Fees Refund Schedules - Refunds of Tuition and Other Enrollment Fees

Refunds for Full Semester-Length Classes (Fall and Spring)

If a student drops or withdraws from a full semester-length class, the refund shall be as follows:	
On or before the fifth day of the semester	100%
Days 6 through 10 of the semester	75%
Days 11 through 20 of the semester	50%
Days 21 through 40 of the semester	25%
After the 40 th day of the semester	No refund

Refunds for Block Classes (Fall and Spring)

If a student drops or withdraws from a block class (first block or second block), the refund shall be as follows:	
On or before the fifth day of the block	100%
Days 6 through 10 of the block	75%
Days 11 through 14 of the block	50%
Days 15 through 20 of the block	25%
After the 20 th day of the block	No refund

Refunds for Summer Classes

If a student drops or withdraws from a session 1 (8 weeks) summer class, the refund shall be as follows:	
On or before the fifth day of the semester	100%
Days 6 through 10 of the semester	75%
Days 11 through 14 of the semester	50%
Days 15 through 20 of the semester	25%
After the 20 th day of the semester	No refund
If a student drops or withdraws from a session 2 or 4 (4 weeks) summer class, the refund shall be as follows:	
On or before the first day of the term	100%
Days 2 and 3 of the term	75%
Days 4 and 5 of the term	50%
Days 6 through 10 of the term	25%
After the 10 th day of the term	No refund
If a student drops or withdraws from a session 3 (5 weeks) summer class, the refund shall be as follows:	
On or before the second day of the term	100%
Day 3 of the term	75%
Days 4 through 6 of the term	50%
Days 7 through 12 of the term	25%
After the 12 th day of the term	No refund

Refunds for Classes with a term* of 19 days or less (including Intersession)

The refund for courses with a term* of 19 days or less (including Intersession) is 100% if the class is dropped by the end of the first day of the term, except if the term is a one day term. After the first day of the term, refunds are made on the basis of the number of days in the term per the following schedule:				
Number of Days in Term	100%	75%	50%	25%
1	Prior to day 1	n/a	n/a	n/a
2	1	n/a	n/a	n/a
3	1	2	n/a	n/a
4	1	2	n/a	3
5	1	2	3	4
6	1	2	3	4
7	1	2	3	4
8	1	2	3	4
9	1	2	3	5
10	1	2	3	5
11	1	2	3	6
12	1	2	4	7
13	1	2	4	7
14	1	2	4	8
15	1	2	4	8
16	1	2	5	9
17	1	3	5	9
18	1	3	5	10
19	1	3	5	10

Refunds for Classes with a term* of 20 days or more (except for standard sessions listed above):

The refund for classes with a term* of 20 days or more is 100% if the class is dropped before the end of the second day of the term (even if the class does not meet on the second day of the term). Additional refund periods are proportionate to the refund periods described above for full semester classes. Refund deadlines are calculated as follows:

- 75% refund = 0.133 times the length of term
- 50% refund = 0.267 times the length of term
- 25% refund = 0.533 times the length of term

Standard rounding rules apply (e.g., the 75% refund deadline for a 25-day term is 0.133×25 or 3.325, which will be rounded down to day 3; the 50% refund deadline for a 25-day term is 0.267×25 or 6.675, which will be rounded up to day 7). The Office of the Registrar maintains refund deadline dates for each class length.

*For classes that are not full semester or block classes, refunds are based on the 'length of term.' For those classes, the 'term' begins with the start date of the class and ends with the end date. The length of term is the number of days in that period, including the start and end date but excluding weekends and holidays when classes are not in session.

Refunds for Dual Credit Classes

If a student drops or withdraws from a fall-only dual credit class, the refund shall be as follows:	
On or before the Friday of the eighth week of the semester	100%
Between the Friday of the eighth week and the Friday of the twelfth week of the semester	50%
Between Friday of the twelfth week of the fall semester and the last day of full semester fall classes	No refund with "W"
Last day of full semester fall classes	Last day to drop with a "W"

If a student drops or withdraws from a full-year dual credit class, the refund shall be as follows:	
On or before the Friday of thirteenth week of the fall semester	100%
Between the Friday of the thirteenth week of the fall semester and the Friday of the third week of the spring semester	50%
Between Friday of the third week of the spring semester and the last day of full semester spring classes	No refund with "W"
Last day of full semester spring classes	Last day to drop with a "W"

If a student drops or withdraws from a spring-only dual credit class, the refund shall be as follows:	
On or before the Friday of the eighth week of the semester	100%
Between the Friday of the eighth week and the Friday of the twelfth week of the semester	50%
Between Friday of the twelfth week of the semester and the last day of full semester spring classes	No refund with "W"
Last day of full semester spring classes	Last day to drop with a "W"

If a student drops or withdraws from a summer dual credit class, the refund shall be as follows:	
On or before the Friday of the fourth week of the semester	100%
Between the Friday of the fourth week and the Friday of the sixth week of the semester	50%
Between Friday of the sixth week of the semester and the last day of summer full semester classes	No refund with "W"
Last Day of summer full semester classes	Last day to drop with a "W"

Student Services Fee Refunds

One hundred percent (100%) of Student Services Fees will be refunded for full semester, first block and second block classes dropped on or before the fifth day of the semester; for classes with a duration of 19 days or less dropped on or before the first day of the term; for classes with a duration of 20 days or more (but not first block, second block or full semester) dropped on or before the second day of the term.

For classes dropped outside the above deadlines, student services fees are recalculated based on the credit hours in which a student remains, plus the percentage of the dropped credit hours for which the student remains liable (liability is based on the tuition refund percentage period in place at the time of the drop).

Example 1: Student originally enrolls for the fall semester in 12 on-campus credit hours and is assessed full student services fees (i.e., the amount for seven or more credit hours). During the 50% refund period, the student drops six credit hours. The amount that the student owes following the drop is recalculated to include the six remaining credits plus 50% of the six credit hours dropped (or three credit hours), which totals nine liable credit hours. In this example, there is no change in student services fees.

Example 2: Student originally enrolls in six on-campus credit hours and is assessed student services fees for those credit hours. During the 25% refund period, the student drops three credit hours. The amount the student owes following the drop is recalculated to include the three remaining credits plus 75% of the three dropped credit hours (2.25), which totals 5.25 liable credit hours. Student services fees will be assessed based on six liable credit hours (credit hours are rounded up).

Example 3: Student originally enrolls in 12 on-campus credit hours and is assessed full student service fees (i.e., the amount for seven or more credit hours). During the 75% refund period, the same student drops all 12 credit hours. Student services fees are recalculated to charge for the 25% liability of the 12 credit hours dropped, which is three liable credit hours. Student services fees will be assessed based on three liable credit hours. Thus, the student will receive a credit (refund) for the difference between the student services fee for three hours and seven hours.

Supplemental Course Fee Refunds

If a student drops during the 100% refund period for tuition (as indicated above), then 100% of supplemental fees will be refunded (with the exception of fees that have already been expended on the part of the student). No refund of supplemental or section fees is issued for students who drop after the 100% refund period.

Refunds for Recipients of Federal Aid

For students who are recipients of Federal Title IV student aid, refunds will be made in accordance with all applicable federal regulations.

Exceptions to the Required Student Fees Refund Policy

Student-Initiated: Exceptions to the fee refund policy are generally granted only for documented exceptional circumstances that were beyond the control of the student (e.g., medical emergency or death in the immediate family) or when a documented University error has occurred. A change in assessment can only be adjusted or prorated to a refund percentage rate already established in the published University tuition and required fees schedule (100%, 75%, 50%, or 25%). The documented date of the exceptional circumstances and the associated refund percentage will be evaluated when considering prorated or full refunds.

Class(es) must have been dropped/withdrawn from in order to be considered for a refund. If a grade was received (including a failing grade or incomplete grade), a refund appeal cannot be considered. Appeals for a fall semester must be received on or before June 30 of the following year; appeals for a spring semester must be received on or before November 30 of the same year; appeals for a summer semester must be received on or before February 28 of the following year.

Post-semester refund exceptions may also be considered when a University policy-based grade change is approved by the Scholastic Standards and Revision of Records Committee.

Requests for exceptions to the refund policy must be submitted to the Office of the Registrar and must be accompanied by appropriate supporting documentation. Requests for exceptions to the refund policy will be considered by the Refund Exception Committee. The Refund/Credit Appeal form and more information concerning the appeal process can be found on the Office of the Registrar's website.

The University will consider requests for full refunds of tuition and fees based on non-attendance, if it is determined that a student:

- Did not attend any classes during the semester;
- Did not live any length of time in University student housing;
- Did not have other campus charges on their accounts;
- Did not have any financial aid returned causing the returned aid to be placed on the student's account;
- Was assigned a "W" grade in all classes for the semester either by withdrawing from all classes by the last day to drop as indicated on the academic calendar or through a successful grade appeal to the Scholastic Standards and Revision of Records Committee;
- Submitted a refund appeal to the Office of the Registrar by the deadlines indicated above; and,
- Has not been given a full refund for non-attendance for a previous semester.

Department-Initiated: Exceptions may also be made when course(s) are dropped and added after the change of schedule period if the department of the course(s) dropped and added provides written verification to the Office of the Registrar stating that the late schedule change was required or recommended by the department.

Admission Application Fees

Non-refundable admission application fee is required of all first-time applicants*	
Graduate degree-seeking students	\$ 60.00
International students (undergraduate level)	\$ 50.00
International students (graduate level)	\$ 60.00

*The application fee will not apply toward payment of the Required Student Fees. A student's application fee may, in certain circumstances, be transferrable to another semester should the student not enroll for the initial semester of application. The determination on transferability of the fee will be made by the administering office (Admissions, Graduate College, or International Services).

Students applying for admission as non-degree seeking students are not assessed the application fee. Such students will be assessed the fee should they apply for regular admission as indicated above.

In hardship cases, the Office of Admissions is authorized to waive the admission application fee for undergraduate, degree-seeking applicants. Waivers may be granted to students who submit either (1) a properly signed National Association for College Admission Counseling Fee waiver form; (2) a signed ACT Request for Waiver of College Admission Application Fee form; or, (3) a signed College Board College Application Fee Waiver form.

The application fee is waived for students who apply to transfer from the West Plains Campus to the Springfield Campus and who paid the West Plains campus application fee.

Enrollment Deposit

First-time, domestic admitted students who have fewer than 24 transferable credit hours earned **AFTER** high school graduation are required to pay a \$150.00 enrollment deposit. Payment of the enrollment deposit serves as the student's official acceptance of their offer of admission and qualifies the student to register for a required Student Orientation, Advisement, and Registration (SOAR) program. The enrollment deposit is refundable for students admitted for the summer or fall semesters if paid on or before May 1 and is refundable for students admitted for spring semester if paid on or before October 1st.

The enrollment deposit may be deferred for students who demonstrate significant financial need through a process established by the Director of Orientation and Transition Programs. The enrollment deposit is waived for students who are exempt from the SOAR requirement in accordance with the Orientation for Freshmen and Transfer Students policy.

Other fees related to orientation are collected at the time of registration and are noted below.

SOAR family member (per person)	\$ 30.00
Additional overnight accommodations for students (per student, per night)	\$ 25.00

Orientation fees may be deferred for students who demonstrate significant financial need through a process established by the Director of Orientation and Transition Programs.

Prior Learning Assessment and Credit by Examination

A department may choose to assess a nonrefundable fee of \$100.00 to administer an examination/assessment given to determine if academic credit will be awarded. The Office of the Provost will establish procedures for administering this fee.

Testing Center – Testing Fees

Testing Center (CTC) Tests	
ACT-R - ACT score valid only at MSU (\$32.00 test cost + \$18.00 sitting fee)	\$ 50.00
CLEP – College Level Examination Program (sitting fee only – students pay for exam directly to CLEP. \$25 per 2-hours testing period, or any portion thereof.)	\$ 25.00
Correspondence – Non-MSU Classes (sitting fee only - \$25 per 2-hour testing period, or any portion thereof.)	\$ 25.00
DSST (formerly Dantes Standardized Subject Test) (sitting fee only – students pay for exam online. \$25 per 2-hour testing period, or any portion thereof.) Fully funded DSST site: No sitting fee is required for military members and/or their spouses.	\$ 25.00
MAT – Miller Analogy Tests (\$50.00 test cost + sitting fee, \$25 per 2-hour testing period, or any portion thereof.)	\$ 75.00

PE Lockers (Fall, Spring, and Summer)

Hammons Student Center (Fall and Spring)	\$ 10.00
Hammons Student Center (Summer)	\$ 5.00
McDonald Arena	\$ 1.00

Student Conduct – Alcohol & Other Drug Fines

Alcohol – First Violation	\$ 90.00
Alcohol – Second Violation	\$180.00
Alcohol – Third Violation	\$200.00
Drugs - First Violation	\$100.00

Music Fee

Private music lesson taken by Missouri State University students. Students enrolling in Applied Music courses will automatically be assessed a private music lesson fee.		
	1 Credit Hour Class	2 or More Credit Hour Class
MUS Courses – 149, 151, 152, 153, 155, 156, 157, 158, 159, 160, 249, 251, 252, 253, 255, 256, 257, 258, 259, 260, 349, 351, 352, 353, 355, 356, 357, 358, 359, 360, 398, 449, 451, 452, 453, 455, 456, 457, 458, 459, 460, 498, 649, 651, 652, 653, 655, 656, 657, 660, 749, 751, 752, 753, 755, 756, 757, 760, 798)	\$ 60.00	\$105.00
Other Music Fees		
Musical instrumental rental fee per semester (The rental fee is to cover normal maintenance of the instrument. Students will pay the cost of any extraordinary repairs to the instrument.)		\$ 35.00
Band Camp, dress uniform, and equipment fees will vary from year to year based on actual costs of services and equipment.		Variable
Music locker rental fee (per semester)		\$ 20.00

Psychoeducational Evaluations Fee

A psychoeducational evaluation is a battery of tests used to assess learning, cognition, and psychological functions. The purpose is to provide information to guide and support the individual needs of those served.	
Missouri State University students, faculty, staff, staff dependents, University departments, and cost centers	\$400.00
Community individuals and other clients	\$500.00

Project Success Fee

Project Success is an academic support program for college students with a learning disability, ADHD, or other diagnosis who desire more comprehensive services than those covered under the Americans with Disabilities Act (ADA). The cost is \$1,800.00 per semester.

Intelligence Quotient (I.Q.) Test

A \$100.00 fee will be charged per test.

Lost Identification Card (BearPass Card) Fee

There will be a \$25.00 charge for replacement of a lost student identification card (BearPass Card). For inactive BearPass Card accounts, a service charge of \$1.00 per month will be assessed.

Returned Check Charge Fee

A fee of \$30.00 will be charged to the person presenting a check to the University that is not honored by the bank on which the check is drawn. The charge will be for each check returned.

Credit Card Processing Fee

Missouri State University contracts with a third party to process credit card payments to pay balances on accounts for charges. The third-party processing company will charge a separate convenience fee which will apply to all credit card payments. Please review the Bursar's Office website for payment options.

Thesis Processing Fee

A \$50.00 fee will be charged during the semester the student submits the thesis to the Graduate College.

International Programs Academic Experience Fee

An International Programs Academic Experience Fee must be paid by individuals traveling with an international Education Abroad program and/or participating in an international academic experience. Individuals who are abroad on a short-term faculty-directed program will pay a \$150.00 fee. For short-term faculty-directed programs larger than 40 individuals, collaborating with another university department for all travel arrangements and payments, the International Programs Academic Experience Fee (IPAEF) will be reduced from \$150.00 to the following:

Groups traveling 1-19 days: \$50.00 per person

Groups traveling 20-29 days: \$75.00 per person

Groups traveling 30-40 days: \$100.00 per person

Groups traveling 41 plus days will incur the full IPAEF of \$150.00 each

All other individuals studying abroad will pay a \$300.00 fee per semester. All students participating in an international Education Abroad program or international academic experience are required to carry University-approved health insurance that includes emergency medical, political, and natural disaster evacuation, as well as repatriation of remains. The cost of the insurance is included in the International Programs Academic Experience Fee. This fee is non-refundable.

Education Abroad Processing Fee

A \$100.00 fee must be paid by students who participate in domestic or remote Education Abroad programs. This fee is non-refundable and does not include insurance. Students who participate in an in-person international Education Abroad program must pay the International Programs Academic Experience Fee.

Transfer of Academic Credit without Prior Compliance or Approval Fee

A \$100.00 fee will be assessed to currently enrolled students who earn academic credit abroad and expect to transfer credit back to Missouri State University, but who have not complied with University policy regarding Education Abroad. This fee applies to students who were enrolled at the University the last full (fall or spring) semester prior to their Education Abroad experience and who return to the University within a year of completing their Education Abroad experience.

International Programs Sponsored Student Fee

Students who attend Missouri State University, to include the English Language Institute, whose room and board and/or tuition and fees are paid by a sponsoring organization, will be charged a sponsored-student fee of \$200.00 for fall and spring semesters; \$100.00 for summer semester; and \$100.00 per 8-week session for English Language Institute. This fee is non-refundable.

International Student Fee

An International Student Fee of \$75 per semester (Fall & Spring only) will be charged to each MSU student in a non-immigrant visa status (F-1/F-2 and J-1/J-2 visa holders). This fee applies to both undergraduate and graduate students enrolled in one or more credit hours. This fee will fund transitional support services, health and wellness advocacy, and academic success programs for the international student population. This fee is non-refundable.

Immersion Trip Fee

A fee of \$300.00 will be charged to participants of Immersion Trips through the office of Community Involvement and Service. This fee is non-refundable and does not include insurance. This fee is in addition to tuition and student fees.

Diploma/Transcript Fees

A \$10.00 fee will be charged for each official transcript (hard copy, fax, or electronic) requested by a current or former student.

A \$10.00 fee will be charged for the issuance of a digital reissued diploma or reissued certificate.

A \$20.00 fee is charged for the issuance of a paper reissued diploma or reissued certificate.

A \$20.00 delivery fee will be charged for transcripts, enrollment verification, and other documents sent via express or overnight mail from the Office of the Registrar (domestic deliveries within the U.S. only).

Financial Aid Fees

Emergency Short-Term Loan Service Charge: There is a service charge of \$10.00 for each Short-Term Loan processed for the student.

Laboratory Course Deposit

A deposit is not required for laboratory courses. A student is responsible for unusual breakage or loss of equipment.

Supervised Teaching/Certification Fee

Supervised teaching, except CSD 796 (see Appendix A)	\$350.00 per 16-week placement (Supervised teaching includes two student teaching courses for each program at \$175.00 per student teaching course)
Clinical Experience in Teaching II (see Appendix A)	\$150.00 per 16-week placement
Supervised teaching outside of service area	\$450.00 additional per 16-week placement

Missouri Public Affairs Academy

A non-refundable \$50.00 registration fee is due after students have been accepted to the Academy. All other funding, including room, board, and all Academy activities, is provided by Missouri State University. Travel to and from the Academy is not provided.

Missouri Fine Arts Academy

Per 3-week Residential Program	
Full fee students	\$1,600.00
Reduced-lunch students	\$ 700.00
Free-lunch students	\$ 400.00

Child Development Center Fees

Non-refundable enrollment fee	\$100.00
Non-refundable application fee	\$ 25.00
Program Charges assessed per-week	
Infant Classroom	\$280.00
Toddler Classroom	\$280.00
Two-Year-Old Classroom	\$225.00
Preschool Classroom	\$190.00

Greenwood Laboratory School

Payment of the laboratory school fee reserves a classroom position for the elementary or secondary student who has been accepted for admission. This fee is not refundable after the start of classes. Failure to pay Greenwood Laboratory School fees by the end of the fall semester may result in the student being dismissed from the laboratory school program. The laboratory school summer session will operate on a self-supporting basis. The fee for each course will be set at the level needed for projected revenues to equal projected expenses.

Fees:	
Grades:	School Year
Kindergarten	\$6,500.00
1 – 8	\$6,500.00
9 – 12	\$7,100.00
I-20 Students, all grades*	\$8,900.00
Textbook Rental Fee	
Kindergarten through grade 3	\$ 150.00
Grades 4 and 5	\$ 150.00
Grades 6, 7 and 8	\$ 150.00
Grades 9 through 11	\$ 175.00
Grade 12	\$ 150.00
Elementary Fees – Grades Primary – 6	
Vocal Music (purchase music, support performances)	\$ 30.00
Art (consumable supplies used in class)	\$ 10.00
Secondary Fees – Grades 7 – 12	
Locker Fee	\$ 20.00
Instrumental Music (purchase music, repair/replace instruments & equipment)	\$ 50.00
Vocal Music (purchase music, support performances)	\$ 30.00
Art and Science (consumable supplies used in class)	\$ 40.00
Foreign Language (software and consumable supplies)	\$ 20.00
Extracurricular Activities – per sport (equipment, transportation)	\$ 200.00
Debate	\$ 200.00
Science Olympiad (entry fees, sponsor supervision, and transportation)	\$ 100.00
Computer Class & Independent Study	\$ 50.00
Elementary & Secondary Fees – Grades Primary – 12	
Technology Fee	\$ 125.00
Processing Fee – New Application	\$ 50.00
Safety Fee per family	\$ 45.00
Building Maintenance & Updates	\$ 100.00

*Inclusive of all Greenwood fees.

Greenwood tuition will be prorated for students who enroll a month or more after the first day of school. The prorated amount is based on the number of school attendance days remaining in the school year times the daily tuition charged. Daily tuition (DT) is the annual tuition divided by the number of total school days. Greenwood provides a discount of \$1,500 per family unit for Greenwood employees working at least 1,000 hours per year and for MSU employees regardless of the salary-funding source.

Dual enrollment at Missouri State University is available to Greenwood students at the regular instruction per-credit rate and all related fees. However, seniors will have their basic and student fees waived for three credit hours per semester during their senior year, in addition to their basic and student fees resulting from Calculus and Pre-Calculus courses taken.

Library Fines

Loan Period	Fine Rate	Maximum
2-hour Reserve	\$.25 per hour overdue	\$ 25.00
Recalled Items	\$ 1.00 per day	\$ 25.00
Replacement/Repair Fee	Actual Cost	N/A
Overdue Laptops (including tablets and Chromebooks)	\$ 5.00 per day	\$ 30.00

Fees below \$2.00 are waived.

English Language Institute

English Language Institute fees per 8-week session: tuition \$2,500.00 and activity/lab fees \$200.00. Individual course fees are listed below, as well as fees for special courses and test preparation courses offered by the ELI. International Partners tuition discounts are determined per agreement.

Fall 2022, Spring 2023, and Summer 2023 Tuition and Fees

Per 8-week session		
Core Courses	Hrs/Wk	Tuition
Writing	5	\$625.00
Reading	5	\$625.00
Listening	5	\$625.00
Speaking	5	\$625.00
Special Courses		
English Skills in Focus	1	\$200.00
ELI Application Fee		\$150.00
Activity/Lab Fee		\$200.00
Other courses/workshops may be offered by ELI with fees to be determined.		

Certificate in English Language Teaching for Adults-CELTA on-site session fees: tuition \$2,450.00; or CELTA Online Course fees: \$2,700.00; \$250.00 non-refundable deposit due at time of enrollment and full fees due 21 days before the course begins.

International Students Health Insurance

Fall 2022, Spring 2023, and Summer 2023

This charge will be assessed each semester to all registered students for whom Missouri State University has issued F-1 or J-1 student visa documents.

Insurance Plan	Amount	Approximate Coverage Dates
Annual	\$1,616.00	08/10/22-08/09/23
Fall 2022 – Regular	\$ 808.00	08/10/22-12/31/22
Spring/Summer 2023 – Regular	\$ 808.00	01/01/23-08/09/23
Summer 2023 – Regular (for students not attending spring)	\$ 310.00	06/01/23-08/09/23
Continuation coverage for one Month after semester	\$ 135.00	
Fall 2022 – ELI Program 1 st Session	\$ 323.20	08/10/22-10/15/22
Fall 2022 – ELI Program 2 nd Session	\$ 323.20	10/16/22-12/31/22
Spring 2023 – ELI Program 3 rd Session	\$ 323.20	01/01/23-03/11/23
Spring 2023 – ELI Program 4 th Session	\$ 323.20	03/12/23-06/03/23
Summer 2023 – ELI Program 5 th Session	\$ 323.20	06/04/23-08/12/23
ELI 4-week Session-During Summer semester	\$ 124.32	Based on request
Continuation coverage for one week after ELI	\$ 31.08	

Housing Fees

For actual detail rates with meal plans for all locations, see <https://reslife.missouristate.edu/rates.htm>

The combined room (housing) and board (meals) blended increase will not exceed 6.0% for Fall 2022, Spring 2023, and Summer 2023.

Residence hall rates include utilities and television service, unlimited access to washers and dryers.

Single occupancy may be approved for the Fall and Spring semesters only if space is available. An additional charge equal to 1½ times the double occupancy rate will be made for a single occupancy.

There is a \$12 per semester/\$24 per academic year Residence Hall Association Activity Fee.

Guest Housing

Two-Person Room (Rooms 121, 124, or 126)	\$30.00 per night
One Room within a Four-Person Suite	\$40.00 per night
Full Four-Person Suite	\$50.00 per night

Conferences and Institutes (effective May 1, 2022)

Daily room rates for double occupancy with air conditioning, no meal plan		
	Housing Without Linen Service	Housing With Linen Service
Non-student groups*	\$ 30.00	\$ 35.00
Prospective student groups	\$ 27.00	\$ 32.00
Current student groups*	\$ 25.00	\$ 30.00
Other Rates		Amount
Children (age 3-12) with accompanying parents		\$ 5.00 per day
Athletic groups		\$18.75 per night

*Rates are negotiable for large groups; rate exceptions for current student groups or individuals must be approved by the Vice President for Student Affairs.

Residence Hall Deposit

A \$100.00 security deposit is required for all new applicants for University housing.

The deposit serves as the applicant's guarantee that the contract will be completed. Also, it may be used to cover damages or other charges if the contract is completed. The contract period is for the Fall and Spring semesters. Housing for the Summer session is covered by a separate contract and deposit. Provisions for refund/forfeiture of deposits are stated in the *Student Housing Contract*.

Other Fees/Fines

Telephone Account Set-Up and Activation	\$ 50.00
Local Telephone Service (per month)	\$ 20.00
Key Replacement (mail box, room, hall)	\$ 10.00
Recore/Reprogram Room or Hall Lock	\$ 50.00
Lock Out Access (third time & thereafter)	\$ 5.00
Annual Residence Hall Association Activity Fee	\$ 24.00
Building Access Card	\$ 25.00
Long Distance Fax (per page)	\$ 1.00
Excessive Printing (over 350/semester, 700/year) per 100 pages	\$ 5.00
Improper Checkout	\$ 75.00
Damages	Varies

Expanded housing discounts: Students assigned to expanded housing are eligible for a discount. When students are moved to a permanent room, the prorated time spent in expanded housing is discounted at 20%.

Mountain Grove Housing Fees

Room Rate	\$380.00 per month
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University Safety

Parking Permits* (Students/Faculty/Staff**)

	Fall & Spring Rate	Summer Rate	Per Year
Black & White Striped or Orange and White Striped (Overnight)	N/A	N/A	\$454.00
Blue (Reserved) or Silver SP**	N/A	N/A	\$209.00
Brown (Service Vehicle)	N/A	N/A	\$209.00
Green or Red (Residence Hall)	\$182.00	\$36.00	\$218.00
Green Lot 27A – (Monroe Apartments)	N/A	N/A	\$419.00
Green & White Striped	N/A	N/A	\$451.00
Motorcycle	N/A	\$ 10.00	\$ 25.00
Orange (Evening and Remote)	\$ 62.00	\$12.00	\$ 74.00
Purple & White (Vendor)	N/A	N/A	\$209.00
Second Blue (Reserved)** Alternate	N/A	N/A	\$ 13.75
Yellow or Yellow & White (Commuter)**	\$111.00	\$22.00	\$133.00
Short-Term (Daily)	\$ 2.90		
Metered Parking	\$ 1.00 per hour, plus mobile convenience fee, if any.		

*Replacement parking permits are up-to one-half of original cost. Transportation Services will provide pro-rata refund for early termination of parking privileges.

**Payroll deduction required for full-time University employees.

Parking permits will be provided at no cost to University guests of faculty and staff if requested in advance from the Transportation Services Office.

Parking Violation Fines

Failure to Register	\$ 53.00
Permit Not Present	\$ 36.00
Altered/Stolen Permit	\$158.00
Permit Does Not Apply to Lot	\$ 32.00
No Parking Zone	\$ 36.00
Parked over the Line	\$ 23.00
Accessible Permit Not Present 1 st Offense	\$111.00
Accessible Permit Not Present 2 nd Offense	\$167.00
Accessible Permit Not Present 3 rd Offense	\$221.00
Parking Time Expired	\$ 26.00
Obstructing Traffic	\$ 29.00
Reserved Space	\$ 47.00

Fines revert to individual faculty, staff, and student Accounts Receivable accounts if not paid or appealed within 5 days. No late fees apply; however, Accounts Receivable accounts accrue a 1% per month service fee for unpaid charges.

Key Control – Replacement Keys (loss or theft)

Maximum for Contractor (for lost or stolen keys)	\$10,000.00
High Security Keys (Master Keys)	\$ 500.00
Medium Security Keys (Submasters, Campus Labs, Chemical Labs, and Box Office locations)	\$ 250.00
Select Submaster Key (a key that opens a limited number of multiple doors)	\$ 125.00
Exterior Door Key	\$ 50.00
Standard Room Key	\$ 25.00

Miscellaneous Transportation Fees

Gate Arm Replacement Fee	\$ 63.00
Auto Clamp Removal Fee	\$ 53.00
Vehicle Removal Fee	\$ 53.00
Bike Impoundment Return Fee	\$ 25.00

Bill R. Foster and Family Recreation Center Membership Rates**Missouri State Students**

Type of student	Fall/Spring Semester Cost	Summer
Current student assessed the full Springfield student service fee	No additional cost	No additional cost
Current students and Greenwood Laboratory School (Junior and Seniors Only) not assessed full Springfield student service fee	\$80.00 per semester or balance of full Springfield student service fee	\$45.00 or balance of full Springfield student service fee or \$18 per month
Special use (summer only for those students who were enrolled in the previous spring semester)		\$45 for full summer or \$18 per month

Additional Eligible Members

Type of Member	Monthly	Annual
MSU full-time employees, current and retired	\$ 18.00	\$205.00
Active Alumni	\$ 26.00	\$280.00
MSU Affiliates	\$ 26.00	\$280.00
Household members	\$ 26.00	\$280.00

Day Pass Pricing

Type of Pass	Guest Rate	Non-member MSU employee/student not assessed student service fee
One-Day with no group fitness	\$ 7.00	\$ 5.00
Group fitness (BearFit)	Day pass plus \$3.00	Day pass plus \$3.00
Child one-day pass during family hours	\$ 3.00	N/A

Hammons Student Center Usage Fees

Family Plan	\$ 15.00 per semester
Guest with Member	\$ 5.00 per day
Qualified Alumni	\$ 2.00 per day
Single Plan	\$175.00 per year
Family Plan	\$200.00 per year

Facility Fees

Non-Missouri State University Events	
Hammons Student Center	\$ 3.00 per ticket
JQH Arena	\$ 3.00 per ticket
Blue & Gold Tournament	\$ 1.00 per ticket
SPS Tournament of Champions	\$ 2.00 per ticket
JKH Hall for the Performing Arts	\$ 3.00 per ticket

Other

In the event a student received University services which is not fully paid for from the student's tuition and fees, the student will be charged the difference.

Appendix A

Supplemental Course Fees for Springfield Campus for Fall 2022, Spring 2023, and Summer 2023

College	Course	Number	Title	Amount
Judith Enyeart Reynolds College of Arts and Letters				
COAL	ART	598	Seminars in Art Education	<i>Vary by section</i>
COAL	ENG	373	Writing with Technology	\$ 75.00
COAL	ENG	421	Advanced Technical Writing	\$ 75.00
COAL	ENG	473	Writing with Technology II	\$ 75.00
COAL	ENG	573	Writing for the Web	\$ 75.00
COAL	ENG	679	Writing for the Web	\$ 75.00
COAL	ENG	773	Writing for Computer Industry	\$ 75.00
COAL	ENG	775	Designing Technical Documents	\$ 75.00
COAL	MUS	398	Junior Recital	\$ 25.00
COAL	MUS	498	Senior Recital	\$ 25.00
College of Business				
COB	MFD	362	Visual Merchandising and Promotion	\$100.00
COB	MFD	370	Flat Pattern	\$ 35.00
COB	MFD	371	Draping	\$ 35.00
COB	MFD	372	Contemporary Designers/Collection Development	\$ 25.00
COB	MFD	403	Post Internship	\$ 40.00
COB	MFD	570	Senior Collection	\$ 35.00
COB	HID	424	Business Practices	\$100.00
COB	TCM	110	Introduction to Engineering Design	\$ 20.00
COB	TCM	121	Construction Principles and Practice	\$ 65.00
COB	TCM	122	Construction Materials and Methods	\$ 55.00
COB	TCM	322	Electrical Systems for Buildings	\$ 40.00
COB	TCM	326	Construction Soils and Foundations	\$ 40.00
COB	TCM	331	Materials and Manufacturing Processes	\$ 50.00
COB	TCM	347	Electrical Circuits	\$ 40.00
COB	TCM	438	Systems Integration	\$ 50.00
COB	TCM	494	Professional Internship	\$100.00
COB	TCM	498	Senior Design	\$ 50.00
College of Education				
COE	CFD	260	Supervised Experiences in the Child Development Laboratory	\$ 15.00
COE	CFD	360	Planning and Implementing Curriculum for Child Development Centers	\$ 15.00
COE	CFD	455	Infants and Toddlers: Development and Program Planning	\$ 15.00
COE	COU	752	Career Development	\$ 25.00
COE	COU	781	Secondary School Counseling Internship	\$115.00
COE	COU	783	Elementary School Counseling Internship	\$115.00
COE	COU	785	Community Agency Counseling Internship	\$115.00
COE	EAD	778	Internship – Related Agencies	\$ 60.00
COE	EAD	870	Specialized Topics/Educational Lead	<i>Vary by section</i>
COE	EAD	882	Superintendent Internship I	\$ 60.00
COE	EAD	883	Superintendent Internship II	\$ 60.00
COE	ECE	301	Emerging Literacy/Comm Arts	\$ 15.00
COE	ECE	302	Social Studies and Sociomoral Development	\$ 15.00
COE	ECE	303	Mathematics and Science for Young Children	\$ 15.00
COE	ECE	401	Curriculum For Early Childhood Education	\$ 15.00
COE	ECE	402	Assessing Young Children	\$ 15.00
COE	ELE	500/600	Current Issues and Applications in Elementary Education	\$ 15.00
COE	FCS	502/602	Study Tour	<i>Vary by section</i>
COE	SPE	346	Educational Evaluation of Exceptional Students Lab	\$ 25.00
COE	SPE	605	Braille Reading and Writing I	\$ 25.00
COE	SPE	711	Braille Reading and Writing II	\$ 25.00

Appendix A (continued)

Supplemental Course Fees for Springfield Campus for Fall 2022, Spring 2023, and Summer 2023

College	Course	Number	Title	Amount
COE	SPE	750	Practicum – Visual Impairment – Within Area (\$350 + \$110)	\$460.00
COE	SPE	760	Internship – Orientation and Mobility	\$115.00
COE	SPE	783	Advanced Diagnosis and Remediation	\$ 25.00
COE	SPE	789	Practicum – The Exceptional Child	\$115.00
COE	SPE	791	Clinical Practicum for Special Needs Population	\$ 25.00
COE	SPE	792	Advanced Diagnosis and Remediation Lab	\$ 25.00
McQueary College of Health and Human Services				
MCHHS	ANE	726	Introduction to Clinical Anesthesia	\$100.00
MCHHS	ANE	735	Clinical Practicum	\$100.00
MCHHS	BMS	622	Molecular Cell Biology	\$ 40.00
MCHHS	BMS	625	Molecular Biology	\$ 40.00
MCHHS	BMS	629	Molecular Genetics	\$ 40.00
MCHHS	BMS	658	Recombinant DNA Techniques	\$ 40.00
MCHHS	BMS	645	Clinical Gross Anatomy	\$255.00
MCHHS	BMS	707	Medical Human Anatomy	\$255.00
MCHHS	BMS	717	Medical Human Anatomy and Radiology	\$255.00
MCHHS	BMS	727	Human Gross Anatomy	\$255.00
MCHHS	BMS	728	Human Neurophysiology and Anatomy	\$255.00
MCHHS	CSD	795/895	Advanced Clinical Practice	\$120.00
MCHHS	CSD	796	Supervised Teaching	\$200.00
MCHHS	CSD	797	Speech-Language Pathology Externship	\$100.00
MCHHS	CSD	844	Auditory Electrophysiology with Laboratory	\$ 40.00
College	Course	Number	Title	Amount
MCHHS	KIN	135	Selected Activities	<i>Vary by section</i>
MCHHS	KIN	669	Health Appraisal & Exercise Testing Techniques	\$ 16.00
MCHHS	NUR	730	Family Practice I	\$225.00
MCHHS	NUR	734	Advanced Physical Assessment and Clinical Reasoning	\$225.00
MCHHS	NUR	750	Family Practice II	\$225.00
MCHHS	NUR	770	Family Practice III	\$225.00
MCHHS	NUR	790	Family Nurse Practitioner Advanced Practicum	\$225.00
MCHHS	OTE	624	Therapeutic Modalities	\$ 20.00
MCHHS	OTE	645	Clinical Gross Anatomy	\$255.00
MCHHS	PSY	720	Individual Intelligence Testing	\$150.00
MCHHS	PTE	707	Medical Human Anatomy	\$255.00
MCHHS	SWK	740	Social Work Field Practicum I	\$125.00
MCHHS	SWK	780	Social Work Field Practicum II	\$125.00
College of Humanities and Public Affairs				
CHPA	ANT	351/751	Field Archaeology/Graduate Field Archaeology	<i>Vary by section</i>
CHPA	DSS	ALL	All Defense and Strategic Studies Courses	\$600.00
CHPA	PLS	333	Model United Nations	\$260.00
Student Teaching Course Fee (per 12-16-week placement)				
Course	Number	Title		Amount
AGE	493	Supervised Teaching (Secondary Agriculture)		\$175.00
AGE	494	Supervised Teaching (Secondary Agriculture)		\$175.00
COM	490	Supervised Teaching (Secondary Speech and Theatre)		\$175.00
COM	491	Supervised Teaching (Secondary Speech and Theatre)		\$175.00
ECE	495	Supervised Teaching-Early Childhood		\$175.00
ECE	496	Supervised Teaching-Early Childhood		\$175.00
ELE	495	Supervised Teaching (Elementary)		\$175.00

Appendix A (continued)

Supplemental Course Fees for Springfield Campus for Fall 2022, Spring 2023, and Summer 2023

Student Teaching Course Fee (per 12-16-week placement)			
Course	Number	Title	Amount
ELE	496	Supervised Teaching (Elementary)	\$175.00
ENG	432	Supervised Teaching (Secondary English)	\$175.00
ENG	433	Supervised Teaching (Secondary English)	\$175.00
FCS	493	Supervised Teaching (Secondary Family and Consumer Sciences)	\$175.00
FCS	494	Supervised Teaching (Secondary Family and Consumer Sciences)	\$175.00
HST	422	Supervised Teaching-Social Studies	\$175.00
HST	423	Seminar in Supervised Teaching	\$175.00
KIN	493	Supervised Teaching (Secondary Physical Education)	\$175.00
KIN	496	Supervised Teaching (Elementary Physical Education)	\$175.00
MCL	493	Supervised Teaching (Secondary Foreign Language)	\$175.00
MCL	496	Supervised Teaching (Elementary Foreign Language)	\$175.00
MID	493	Supervised Teaching (Middle School)	\$175.00
MID	494	Supervised Teaching (Middle School)	\$175.00
MTH	493	Supervised Teaching (Secondary Mathematics)	\$175.00
MTH	494	Supervised Teaching (Secondary Mathematics)	\$175.00
MUS	494	Supervised Teaching (Elementary General Music)	\$175.00
MUS	496	Supervised Teaching (Secondary Music)	\$175.00
SCI	493	Supervised Teaching (Secondary Science)	\$175.00
SCI	494	Supervised Teaching (Secondary Science)	\$175.00
SEC	493	Supervised Teaching (Secondary)	\$175.00
SEC	494	Supervised Teaching (Secondary)	\$175.00
SPE	495	Supervised Teaching (Special Education)	\$175.00
SPE	496	Supervised Teaching (Special Education)	\$175.00
THE	490	Supervised Teaching (Secondary Speech and Theatre)	\$175.00
THE	491	Supervised Teaching (Secondary Speech and Theatre)	\$175.00
Supervised Teaching Course Fee (per 16-week placement)			
ART	490	Supervised Teaching	\$350.00
SEC	784	Internship in Teaching II – 10 credit hour section	\$350.00
Teacher's Aide Rule Course Fee (per 16-week placement)			
AGE	499	Clinical Experiences in Teaching II (Agriculture 9-12)	\$150.00
ART	469	Clinical Experiences in Teaching II (Art K-12)	\$150.00
COM	493	Clinical Experiences in Teaching II (Speech and Theatre 9-12)	\$150.00
ECE	499	Clinical Experiences in Teaching II (Early Childhood B-Grade 3)	\$150.00
ELE	499	Clinical Experiences in Teaching II (Elementary Education 1-6)	\$150.00
ENG	434	Clinical Experiences in Teaching II (English 9-12)	\$150.00
FCS	498	Clinical Experiences in Teaching II (Family & Consumer Sciences B-12)	\$150.00
HST	499	Clinical Experiences in Teaching II (Social Studies 9-12)	\$150.00
KIN	498	Clinical Experiences in Teaching II (Physical Education K-12)	\$150.00
MCL	491	Clinical Experiences in Teaching II (Foreign Languages K-12)	\$150.00
MID	499	Clinical Experiences in Teaching II (Middle School 5-9)	\$150.00
MTH	496	Clinical Experiences in Teaching II (Mathematics 9-12)	\$150.00
MUS	499	Clinical Experiences in Teaching II (Music Education K-12)	\$150.00
SCI	499	Clinical Experiences in Teaching II (Sciences 9-12)	\$150.00
SEC	499	Clinical Experiences in Teaching II	\$150.00
SPE	499	Clinical Experiences in Teaching II (Special Education K-12)	\$150.00
THE	493	Clinical Experiences in Teaching II (Speech and Theatre 9-12)	\$150.00

III.C.

**Missouri State University
Fees No.
2022-2023 Fee Schedule
Board Resolution**

West Plains Campus

BE IT RESOLVED BY THE BOARD OF GOVERNORS OF MISSOURI STATE UNIVERSITY AS FOLLOWS:

The Board of Governors adopts the following fee schedule for the West Plains Campus, effective July 1, 2022.

Delegation of Responsibility

The Board of Governors delegates the responsibility for negotiating charges for on- and off- campus use of the West Plains Campus facilities to the Chancellor of the West Plains Campus.

BE IT FURTHER RESOLVED, understanding that unanticipated circumstances may require immediate action, and to be able to respond efficiently as necessary in the judgment of the President, that the President of the University is hereby authorized to establish and implement additional fees, or make appropriate modifications to the fees as set forth here, except for "Required Student Fees," and that such fees will be immediately effective upon action by the President, but will be reported to the Board at the next meeting of the Board by either the President or the Chief Financial Officer.

BE IT FURTHER RESOLVED, that previous actions by the Board of Governors covered in this schedule of student fees and deposits be modified accordingly, the Board of Governors reserves its discretion to further modify fees and charges as it determines necessary and appropriate.

Carol Silvey
Board Chair

Passed at the meeting of
April 20, 2022

Rowena Stone
Secretary to the Board

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West Plains Campus

Required Student Fees

Tuition (Fall 2022, Spring 2023, and Summer 2023)

	Missouri Resident	Non-Missouri Resident
Undergraduate course per-hour fee	\$141.00	\$282.00

Corporate Education

Corporate education course fees will be negotiated on a case-by-case basis.

Common Fee (assessed in addition to Tuition)

The Common Fee is assessed in addition to tuition and is based upon the total credit hours for which a student enrolls. The Common Fee is used to cover a variety of student and administrative focused activities. To calculate the total Common Fee incurred each semester, multiply the total Common Fee for one (1) hour by the total number or credit hours enrolled for the semester.

Fall 2022, Spring 2023, and Summer 2023

Description	Per Credit Hour
Student Services Fees	\$ 9.71
Administrative Fees	\$ 5.96
Computer & Technology Fee	\$ 8.33
Total per credit hour	\$24.00

Scope of the Required Student Fees Schedules

- All fees assessed must be paid in full by specified fee deadlines; otherwise, a student's future registration is canceled.
- Courses audited are counted in the same way as courses taken for credit in determining fees.
- *The required student fee schedule is subject to revision by the Board of Governors without notice.*

Exceptions to the Required Student Fee Schedule

The Dean of Academic Affairs has the authority to approve exceptions to the above required student fee schedule for courses for which the fees must be negotiated with outside agencies.

Exceptions to the Tuition Schedule

	Missouri Residents	Non-Missouri Residents
Per Credit Hour		
High School Dual Credit*	\$ 70.00	\$ 70.00
High School Dual Enrollment	\$ 88.00	\$ 88.00
NUR Courses (seated/online)**	\$187.00	\$374.00
Online Courses	\$171.00	\$171.00
VIN Courses	\$230.00	\$230.00
WLD Courses	\$300.00	\$300.00

*High school students who enroll in dual credit courses are charged half the seated tuition rate for a Missouri resident and are not charged the common fee. High school students who enroll in any other course, whether on campus or online, are charged \$88.00 per credit hour and the common fee. Supplemental course fees will be charged in full for dual credit and dual enrollment courses, if applicable.

**Per credit hour rate for courses with a NUR (Nursing) prefix, except for NUR 197, and NUR 297.

Program Fee

The non-refundable program fee of \$3,000.00 is assessed for students who are selected for participation in the Ascend program. Ascend will provide additional support for students who have a diagnosis of Autism Spectrum Disorder and program fees will be utilized to aid in the delivery of needed support resources.

Supplemental Course Fees

Supplemental course fees may be assessed on individual courses to cover the cost of specialized supplies, equipment or services for instruction purposes that are provided by the University to all students enrolled in the course and are in addition to routine instructional expenses. The listing of supplemental course fees in Appendix B will be identified in the catalog and class schedule and will be assessed at the time of registration.

There may be additional supplemental course fees needed during the year for selected courses. For such courses, the Chancellor of the West Plains Campus shall be authorized to recommend supplemental course fees. Supplemental fees recommended will be presented to the President for approval and reported to the Board of Governors at the next meeting of the Board.

Lost Identification Card Fee

There will be a \$5.00 charge for replacement of a lost student identification card.

Returned Check Charge Fee

A fee of \$30.00 will be charged to the person presenting a check to the University that is not honored by the bank on which the check is drawn. The charge will be for each check returned.

Credit Card Processing Fee

Missouri State University contracts with a third party to process credit card payments to pay balances on accounts for charges. The third-party processing company will charge a separate convenience fee which will apply to all credit card payments. Please review the Business Office website for payment options.

Diploma/Transcript Fees

All transcript requests will be made through Parchment, Inc. Electronic transcripts will cost \$7.50, and mail delivered transcripts will cost \$10.00. Transcripts for the China campus will be processed directly through Registration and Records at no cost.

A \$25.00 delivery fee will be charged for transcripts, enrollment verifications, and other documents sent via express or overnight mail inside the continental United States. International transcripts cost is \$47.50/transcript. The actual cost to the University will be charged for enrollment verifications, and other documents sent via express or overnight mail outside the continental United States. Third-party transcripts will be charged \$12.00 per transcript.

Reissued diploma requests will be made through Parchment, Inc. A \$5.00 delivery fee will be charged by Parchment, Inc. for reissued diplomas.

Financial Aid Fees

Emergency Short-Term Loan Service Charge: There is a service charge of \$5.00 for each Short-Term Loan processed for the student.

International Programs Academic Experience Fee

An International Programs Academic Fee (IPAEF) must be paid by individuals traveling with an international Education Abroad program and/or participating in an international academic experience. West Plains students participating in a West Plains short-term faculty-directed program will pay a \$50.00 fee. West Plains students participating in a short-term faculty-directed program through the Springfield campus will pay the Springfield IPAEF of \$150. All students participating in an international Education Abroad program or international academic experience are required to carry University-approved health insurance that includes emergency medical, political, or natural disaster evacuation, as well as repatriation of remains. The cost of insurance is included in the International Programs Academic Experience Fee. This fee is non-refundable.

Required Student Fees Refund Schedules

Refunds are determined separately for tuition, common fees, and supplemental and sections fees as indicated below. In all cases, the date used in determining refunds shall be the date the student completes the transaction online or submits an official withdrawal or change of schedule request to the Office of Registration and Records. For withdrawal requests submitted by mail, the postmark date shall be used.

Refunds of Tuition

If a student drops or withdraws from a full semester-length class prior to the ninth week, the tuition refund shall be as follows:	
On or before the fifth day of the semester	100%
Days 6 through 10 of semester	75%
Days 11 through 20 of semester	50%
Days 21 through 40 of semester	25%
After the 40 th day of semester	No refund

Refunds for Block Classes (Fall and Spring)

If a student drops or withdraws from a block class (first block or second block), the refund shall be as follows:	
On or before the fifth day of the block	100%
Days 6 through 10 of the block	75%
Days 11 through 14 of the block	50%
Days 15 through 20 of the block	25%
After the 20 th day of the block	No refund

Refunds for Summer Classes

If a student drops or withdraws from a session 1 (8 weeks) summer class, the refund shall be as follows:	
On or before the fifth day of the semester	100%
Days 6 through 10 of the semester	75%
Days 11 through 14 of the semester	50%
Days 15 through 20 of the semester	25%
After the 20 th day of the semester	No refund
If a student drops or withdraws from a session 2 or 4 (4 weeks) summer class, the refund shall be as follows:	
On or before the first day of the term	100%
Days 2 and 3 of the term	75%
Days 4 and 5 of the term	50%
Days 6 through 10 of the term	25%
After the 10 th day of the term	No refund

If a student drops or withdraws from a session 3 (5 weeks) summer class, the refund shall be as follows:	
On or before the second day of the term	100%
Day 3 of the term	75%
Days 4 through 6 of the term	50%
Days 7 through 12 of the term	25%
After the 12 th day of the term	No refund

Refunds for Classes with a term* of 19 days or less (including Intercession)

The refund for courses with a term* of 19 days or less (including Intercession) is 100% if the class is dropped by the end of the first day of the term. After the first day of the term, refunds are made on the basis of the number of days in the term per the following schedule:				
Number of Days in Term	100%	75%	50%	25%
1	Prior to day 1	n/a	n/a	n/a
2	1	n/a	n/a	n/a
3	1	2	n/a	n/a
4	1	2	n/a	3
5	1	2	3	4
6	1	2	3	4
7	1	2	3	4
8	1	2	3	4
9	1	2	3	5
10	1	2	3	5
11	1	2	3	6
12	1	2	4	7
13	1	2	4	7
14	1	2	4	8
15	1	2	4	8
16	1	2	5	9
17	1	3	5	9
18	1	3	5	10
19	1	3	5	10

Refunds for Classes with a term* of 20 days or more:

The refund for classes with a term* of 20 days or more is 100% if the class is dropped before the end of the second day of the term (even if the class does not meet on the second day of the term). Additional refund periods are proportionate to the refund periods described above for full semester classes. Refund deadlines are calculated as follows:

- 75% refund = 0.133 times the length of term
- 50% refund = 0.267 times the length of term
- 25% refund = 0.533 times the length of term

Standard rounding rules apply (e.g., the 75% refund deadline for a 25-day term is 0.133×25 or 3.325, which will be rounded down to day 3; the 50% refund deadline for a 25-day term is 0.267×25 or 6.675, which will be rounded up to day 7). The Office of the Registrar maintains refund deadline dates for each class length.

*For classes that are not full semester classes, refunds are based on the 'length of term.' For those classes, the 'term' begins with the start date of the class and ends with the end date. The length of term is the number of days in that period, including the start and end date but excluding weekend and holidays when classes are not in session.

Student Services Fee Refunds

If a student drops during the 100% refund period for tuition (as indicated above), then 100% of the Common Fee will be refunded. No refund of the Common Fee will be issued for students who drop after the 100% refund period, unless officially approved through the Refund Exception Appeal Committee.

Supplemental Course Fee Refunds

If a student drops a course(s) during the 100% refund period for tuition (as indicated above), then 100% of supplemental fees for the course(s) being dropped will be refunded (with the exception of fees that have already been expended on the part of the student, or an access code that has been opened). No refund of supplemental or section fees is issued for students who drop a course(s) after the 100% refund period, or for an access code that has been opened/used that was purchased through use of a supplemental course fee.

Refunds for Recipients of Federal Aid

For students who are recipients of Federal Title IV student aid, refunds will be made in accordance with all applicable federal regulations.

Refunds for Non-Attendance

Students will be administratively withdrawn for the following circumstances:

- Reported as Never Attended by the
 - 10th class day of the 16-week or longer term
 - 7th class day of the 8-week term
 - 4th class day of the 5-week and 4-week term
 - 2nd class day of a 2-week or less term
- Determined to have enrolled in a course without the appropriate pre-requisite course
- Are academically suspended and have not been reinstated through the academic appeal process

Students who are administratively withdrawn will have their schedule removed and tuition and fees will be refunded at 100%. However, non-tuition related charges will continue to be the responsibility of the student.

Changes of Schedule

Students who drop courses during the change of schedule period will receive a credit on their account in accordance with the Required Student Fees Refund Schedule (see Required Student Fees Refund Schedules). Because courses are not supposed to be added after the change of schedule period, dropped courses, and added courses (including section changes), **will result** in an additional financial obligation for the student. Exceptions may be granted when the department of the course(s) dropped and added provides written verification to the Office of Academic Affairs stating that the late schedule change was required or recommended by the department. Courses may be added during the change of schedule period. Additional cost of courses added must be paid at the time the change of schedule is processed, or the student must be completely enrolled in the My Payment Plan.

Exceptions to the Withdrawal and Change of Schedule Fee Refund Policy

Exceptions to the withdrawal and change of schedule fee refund policy must be approved by the registration and records office. Appeals must be submitted within one month of the date of the withdrawal or change of schedule and should be accompanied by appropriate supporting documentation. The Refund Exception Appeal Request form can be found at <https://wp.missouristate.edu/recreg/forms.htm>.

Missouri State University-West Plains will make the following efforts to identify students who are registered but not attending classes:

- Attendance tracking – Instructors will monitor class rosters. After the allotted time for attendance to be reported, instructors will report students who meet the following conditions:
 - o A student is attending class but not on their class roster.
 - o A student is listed on the class roster but not attending class.
- If a student is attending but is not registered, the registration and records office notifies the student via University email and requests he/she contact the office immediately to resolve the situation. Students registered but not attending classes will be withdrawn from all classes or dropped from the class they are not attending.

Laboratory Course Deposit

No deposit is required for laboratory courses. A student responsible for unusual breakage or loss of equipment will be required to pay for such breakage or loss.

International Students Health Insurance

Fall 2022, Spring 2023, and Summer 2023

This charge will be assessed each semester at the time of registration to all students for whom Missouri State University has issued F-1 or J-1 student visa documents.

Insurance Plan	Amount	Approximate Coverage Dates
Annual	\$1,616.00	08/10/22-08/09/23
Fall 2022 – Regular	\$ 808.00	08/10/22-12/31/22
Spring/Summer 2023 – Regular	\$ 808.00	01/01/23-08/09/23
Summer 2023 – Regular (for students not attending spring)	\$ 310.00	06/01/23-08/09/23

Library Fines

Loan Period	Fine Rate	Maximum
2-hour Reserve	\$1.00 per hour overdue	\$25.00
AV Equipment	\$5.00 per day overdue	\$30.00
Recalled Items	\$1.00 per day	\$25.00
Replacement/Repair Fee	Actual Cost	N/A

Fees below \$2.00 are waived.

Student Conduct – Alcohol & Other Drug Fines

Alcohol – First Violation	\$ 25.00
Alcohol – Second Violation	\$ 50.00
Alcohol – Third Violation	\$100.00
Drug Violations	\$ 50.00

Housing Fees

Residence hall rates include utilities, internet access, unlimited access to washers and dryers (Grizzly House only), and additional printing in the residence hall computer lab.

Fall 2022 and Spring 2023

Room and Board Facilities (19-meal-per-week plan)		
	Per Semester	Per Year
West Plains Residence Hall – Grizzly House	\$3,250.00	\$6,500.00
West Plains Residence Hall – Grizzly Lofts	\$3,500.00	\$7,000.00
Non-Resident Meal Plans		Per Semester
Two Meals Per Week		\$209.00
Three Meals Per Week		\$300.00
Four Meals Per Week		\$361.00
Five Meals Per Week		\$427.00

Summer 2023

Room and Board (Room \$1,065.00 + Debit Meal Plan \$335.00)	\$1,400.00
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Utilities and refrigerators are included in the above rates.

Single occupancy may be approved for the Fall and Spring semesters only if space is available. An additional charge of \$200.00 per semester will be made for student requested single occupancy.

Residence Hall Deposits

A \$100.00 security deposit is required of all applicants for University housing.

The deposit serves as the applicant's guarantee that the contract will be completed. Also, it may be used to cover damages or other charges if the contract is completed. The contract period is for the Fall and Spring semesters. Housing for the Summer session is covered by a separate contract and deposit.

Provisions for room and board refund/forfeiture of deposits are stated in the *Student Housing Contract*.

Conferences and Institutes (Effective May 1, 2022)

Daily room rates for double occupancy with air conditioning, no meal plan	
	Housing Without Linen Services
Non-student groups*	\$ 20.00
Prospective student groups	\$ 17.00
Current student groups*	\$ 15.00
Children (ages 3-12) with accompanying parents	\$ 7.00

*Rates are negotiable for large non-student groups (larger than 50 persons); rate exceptions for current student groups or individuals must be approved by the Dean of Student Services.

Other Fees/Fines

Key Replacement (mailbox, room, and hall)	\$ 25.00
Damages	Various

Student Recreation Center Usage Fees

Students	No charge
Faculty and staff (full-time and part-time)	No charge
All others (SGA approved days only)	\$3.00 per day

*Community members under the age of 16 must be accompanied by an adult.

Parking Permits/Fines

Parking Permits (Students/Faculty/Staff)

Students*	\$25.00 per year
Faculty	\$25.00 per year
Staff	\$25.00 per year
Part-time Faculty or Staff	No charge
Additional/Replacement Parking Permit	\$5.00

*Parking permits for students are included in the Common Fee. Students not having the Common Fee assessed may request a parking permit for \$20.00 per academic year.

Parking Violation Fines

Permit Not Present	\$ 10.00
Altered/Stolen Permit	\$ 60.00
Parked in "No Parking" Zone	\$ 10.00
Not Parked Wholly in Space	\$ 10.00
No Disabled Permit	\$ 60.00
Obstructing Traffic	\$ 10.00
Parked in Visitors' Space	\$ 10.00

Physical Plant – Replacement Keys (loss or theft)

Standard Key	\$ 25.00
Outside Door Key	\$ 50.00
High Security Key	\$ 250.00
Campus Master Key	\$ 500.00
Maximum Contractor Fine for Lost/Stolen Keys	\$5,000.00

Fines revert to individual faculty, staff, and student Accounts Receivable accounts if not paid or appealed within 15 days. No late fees apply; however, Accounts Receivable accounts accrue a 1% per month service fee for unpaid charges.

Appendix B

Supplemental Course Fees for West Plains Campus for Fall 2022, Spring 2023, and Summer 2023

Course	Number	Title	Amount
ACC	290	Accounting Software Applications	\$137.00
AGR		All AGR courses except AGR 150, 162, 163, 164, 262, 263, and 264	\$ 20.00
AGR	162	Introduction to Riding	\$130.00
AGR	163	Introduction to Hunt Seat Equestrian Competition	\$130.00
AGR	164	Introduction to Stock Seat Equestrian Competition	\$130.00
AGR	262	Riding for Horse Training	\$155.00
AGR	263	Intermediate Hunt Seat Equestrian Competition	\$130.00
AGR	264	Intermediate Stock Seat Equestrian Competition	\$130.00
ALH	100	Certified Nurse Assistant	\$ 15.00
ALH	105	Certified Nurse Assistant Clinical	\$ 85.00
ART	98	Topics in Art and Design	\$ 20.00
ART	100	Two-Dimensional Design	\$ 20.00
ART	101	Three-Dimensional Design	\$ 20.00
ART	115	Drawing I	\$ 20.00
ART	202	Intermediate Design	\$ 20.00
ART	215	Drawing II	\$ 20.00
AST	113	Modern Astronomy	\$ 20.00
AST	114	Survey of Astronomy	\$ 20.00
AST	115	Basic Astronomy	\$ 20.00
BIO	100	Biological Science for Educators	\$ 45.00
BIO	102	Principles of Biology	\$ 35.00
BIO	111	Understanding Biology Systems Through Inquiry	\$ 35.00
BIO	121	General Biology I	\$ 35.00
BIO	122	General Biology II	\$ 35.00
BIO	210	Elements of Microbiology	\$ 35.00
BIO	235	Genetics	\$ 35.00
BMS	110	Introduction to the Biomedical Sciences	\$ 35.00
BMS	111	Introduction Laboratory in Biomedical Sciences	\$ 35.00
BMS	231	Human Genetics with Lab	\$ 35.00
BMS	232	Human Genetics Laboratory	\$ 35.00
BMS	267	Human Anatomy	\$ 35.00
BMS	268	Human Physiology	\$ 35.00
CFD	160	Principles of Development in Early Childhood	\$ 15.00
CFD	255	Principles of Development in Infancy	\$ 15.00
CFD	260	Supervised Experience in the Child Development Lab	\$ 15.00
CFD	297	Internship in Planning and Implementing Curriculum for Child Development Centers	\$ 15.00
CGP		All CGP courses except CGP 197	\$100.00
CGP	197	Special Topics in Computer Graphics and Programming (per credit hour)	\$ 20.00
CHM	117	Fundamentals of Chemistry Lab	\$ 35.00
CHM	161	General Chemistry I Laboratory	\$ 35.00
CHM	171	General Chemistry II Laboratory	\$ 35.00
CHM	200	Essentials of Organic Chemistry	\$ 35.00
CIS	197	Special Topics in Computer Information Systems (per credit hour)	\$ 20.00
CIS	205	Web Site Design and Development	\$ 55.00
CIS	235	Computer Hardware and Operating Systems	\$ 55.00
CSC	197	Special Topics in Computer Science (per credit hour)	\$ 10.00
EGR	100	Careers in Engineering (per credit hour)	\$ 10.00
EGR	110	Introduction to Engineering Design (per credit hour)	\$ 10.00
EGR	197	Special Topics in Engineering (per credit hour)	\$ 10.00
ENG	101	Integrated Reading and Writing	\$ 20.00
FCA	150	Culinary Arts I	\$400.00
FCA	155	Culinary Arts II	\$400.00

Appendix B (continued)

Supplemental Course Fees for West Plains Campus for Fall 2022, Spring 2023, and Summer 2023

Course	Number	Title	Amount
GRY	100	World Regional Geography	\$ 20.00
GRY	197	Geoscience Orientation	\$150.00
HIT	280	Medical Assistant Clinical Procedures	\$ 50.00
HIT	290	Medical Assistant Laboratory Procedures	\$ 50.00
HIT	297	Professional Practice in HIT	\$100.00
HIT	299	Medical Assistant Practicum	\$100.00
NUR	100	Fundamentals of Nursing	\$155.00
NUR	101	Nursing Systems for the Adult Client I	\$155.00
NUR	190	Nursing Systems for the Adult Client: LPN to RN Program	\$200.00
NUR	201	Nursing Systems for the Promotion of Mental Health	\$ 40.00
NUR	202	Pharmacology	\$ 40.00
NUR	204	Nursing Systems for the Adult Client II	\$200.00
NUR	212	Nursing Systems for the Family	\$200.00
NUR	220	Current Trends and Issues in Nursing	\$150.00
PHY	100	Survey of Physics with Laboratory	\$ 20.00
PHY	101	Physics by Inquiry for Educators	\$ 20.00
PHY	123	Introduction to Physics I	\$ 20.00
PHY	124	Introduction to Physics II	\$ 20.00
PHY	203	Foundation of Physics I	\$ 20.00
PHY	204	Foundation of Physics II	\$ 20.00
RDG	107	Critical Reading and Study Skills for Academic Texts	\$ 20.00
TEC		All TEC classes except TEC 120 (per credit hour)	\$100.00
VIN	111	Introduction to Viticulture & Vineyard Establishment	\$ 90.00
VIN	212	Winter Viticulture Technology	\$ 90.00
VIN	214	Spring Viticulture Technology	\$ 90.00
VIN	215	Summer/Fall Viticulture Technology	\$ 90.00
VIN	246	Fall Intermediate Enology	\$ 90.00
VIN	247	Winter/Spring Intermediate Enology	\$ 90.00
VIN	257	Wine Production Internship	\$180.00
VIN	259	Cellar Operations Technology	\$180.00
VIN	266	Sensory Evaluation	\$180.00
VIN	268	Wine & Must Analysis	\$180.00
WLD		All WLD Courses (per credit hour)	\$100.00

Exceptions: Supplemental Course & Section Fees

LWE	190	LWE 190 Basic Law Enforcement Academy I (9 credit hours)	\$3,125.00
LWE	191	LWE 191 Basic Law Enforcement Academy II (9 credit hours)	\$3,125.00

IV.A.

RECOMMENDED ACTION - Approval of Procurement Activity Report

The following resolution was moved by _____
and seconded by _____.

BE IT RESOLVED by the Board of Governors for Missouri State University that the attached Activity Report for all reportable actions since the last Board of Governors' meeting, as presented by the Office of Procurement Services, be approved.

VOTE: **AYE** _____
 NAY _____

COMMENTS:

Recommend the attached report summarizing all reportable Office of Procurement Services activity from March 9, 2022 through April 13, 2022 be approved.

**ACTIVITY REPORT
MISSOURI STATE UNIVERSITY
OFFICE OF PROCUREMENT SERVICES**

FOR APPROVAL

**Exercise of contract renewal option for the purchase of goods and services estimated
> \$100,000**

Audit and Related Accounting Services	\$230,419.00
Financial Services	(Estimated Core Services One Year)

Recommend renewal of Contract 6102-1-AMD 1 with BKD to provide Audit and Related Accounting Services for the period of July 1, 2022 through June 30, 2023. This renewal is the fourth of four contract renewal options.

Auditing services were quoted at a fixed rate for each year. Other services, such as tax and management consulting, foundation audits, and/or advisory/consulting services may also be requested on an as-needed basis throughout the effective period of the contract and will be billed under the terms of the proposal.

Consulting Services for GASB 87 Leases are included at a fixed annual rate of \$14,950.00 to \$18,250.00.

Subject to ongoing need and satisfactory performance, approval includes the option for the University to negotiate a one-year BKD contract extension for the period July 1, 2023, through June 30, 2024.

Note: Funding to be from ongoing operational budgets.

Single Feasible Source > \$250,000

Public Broadcasting Service Membership Dues	\$700,000.00
Broadcast Services – Ozarks Public Television (OPT)	(Estimated One Year)

Recommend approval to process payment for FY23 to Public Broadcasting Service (PBS) as Single Feasible Source (SFS) 5836 for FY23.

Each year PBS programming fees are calculated based on a formula that accounts for OPT's fundraising totals in the prior two-year period.

March 9, 2022 through April 13, 2022

ACTIVITY REPORT
PAGE TWO

PBS provides Ozarks Public Television with prime-time programming, daily children's shows, and *PBS Newshour*.

Membership with PBS is required in order to provide programs that are distributed as part of the Public Broadcasting Service. Affiliates may identify themselves by using the PBS logo, which is a registered trademark of PBS.

Subject to ongoing need and satisfactory performance, future annual payments will be made on a continuing basis.

Note: Funding to be from ongoing operational budgets.

IV.B.

Bond Refinancing Summary

- On February 18, 2022, the Board approved a Resolution authorizing the issuance of bonds to refinance the 2015 MOHEFA education bonds that funded the renovation and expansion of Glass Hall
- Today's resolution
 - Capital One providing refinancing of the outstanding 2015 MOHEFA public bonds
 - Fixed rate 2.7%
 - Maturing 10/1/2040, current bond maturity
 - Savings over the life of bonds \$919,000
 - Pre closing 4/27
 - Closing 7/6/2022

IV.C.

**RESOLUTION OF THE EXECUTIVE COMMITTEE
OF THE BOARD OF GOVERNORS
OF MISSOURI STATE UNIVERSITY**

RECOMMENDED ACTION – RESOLUTION APPROVING FINAL TERMS OF THE HEALTH AND EDUCATIONAL FACILITIES AUTHORITY OF THE STATE OF MISSOURI’S EDUCATIONAL FACILITIES REVENUE BONDS (MISSOURI STATE UNIVERSITY), SERIES 2022A, TO PROVIDE FUNDS TO REFUND CERTAIN OUTSTANDING EDUCATIONAL FACILITIES REVENUE BONDS OF THE AUTHORITY

The following resolution was moved by Member _____ and seconded by Member _____.

WHEREAS, Missouri State University (the “University”) acting through its Board of Governors (the “Board”), by Resolutions adopted February 17, 2022 (the “Board Resolutions”), has previously determined that, in order to provide funds to refund certain outstanding obligations of the University, it is necessary and advisable and in the best interest of the University and of its students to cause the Health and Educational Facilities Authority of the State of Missouri (the “Authority”) to issue its Educational Facilities Revenue Bonds (Missouri State University), Series 2022A (the “Bonds”) and to provide for the remainder of the costs that may be required for such purposes from funds of the University otherwise available; and

WHEREAS, the Board, by the Board Resolutions, has authorized the Executive Committee of the Board (the “Executive Committee”) to approve the final terms of the Bonds and the Commitment Agreement (defined below), all on terms consistent with the Board Resolution;

NOW THEREFORE, BE IT RESOLVED BY THE EXECUTIVE COMMITTEE OF THE BOARD OF GOVERNORS OF MISSOURI STATE UNIVERSITY, AS FOLLOWS:

Section 1. Approval of Issuance of Bonds. The Executive Committee hereby approves the issuance and sale of the Bonds. The series designation of the Bonds and the principal amount, maturity, interest rate, and redemption provisions of the Bonds shall be as set forth in the Commitment Agreement (the “Commitment Agreement”) authorized herein among the University, the Authority, and Capital One Public Funding, LLC (“COPF”), providing for the issuance and sale by the Authority and the purchase by COPF of the Bonds.

Section 2. Findings Relative to Pricing of the Bonds. The Board Resolutions establish certain parameters relating to the pricing and terms of the Bonds and authorizes the Executive Committee to set the final terms of the Bonds on a basis consistent with the Board Resolutions. The Executive Committee finds and determines that final pricing set forth in the Commitment Agreement is consistent with such parameters and hereby approves such terms.

Section 3. Authorization and Approval of Documents. The Executive Committee hereby approves of the form of and authorizes the Chair of the Board, the President of the University, or the Chief Financial Officer of the University to execute, as applicable, the Commitment Agreement and the Transaction Documents (as defined in the Commitment Agreement), copies of which are on file with Secretary of the Board.

Section 4. Repeal of Conflicting Resolutions. All prior resolutions of the Executive Committee or any parts thereof in conflict with any or all of the foregoing resolutions are hereby repealed to the extent of such conflict.

Section 5. Effective Date. These resolutions shall take effect and be in full force immediately after their adoption by the Executive Committee.

[Remainder of Page Intentionally Left Blank.]

ADOPTED by the Executive Committee of the Board of Governors of Missouri State University
this 20th day of April 2022.

By: _____
Title: Chair, Executive Committee of the
Board of Governors

ATTEST:

By: _____
Title: Secretary, Board of Governors

* * *

V.

RECOMMENDED ACTION - Resolution authorizing closed meeting

The following resolution was moved by _____ and seconded
by _____:

BE IT RESOLVED by the Executive Committee of the Board of Governors for the Missouri State University that a closed meeting, with closed records and closed vote, be held during a recess of the Executive Committee of the Board of Governors to consider items pursuant to

- A. R.S.Mo. 610.021(1). "Legal actions, causes of action, or litigation involving a public governmental body..."
- B. R.S.Mo. 610.021(2). "Leasing, purchase or sale of real estate by a public governmental body..."
- C. R.S.Mo. 610.021(3). "Hiring, firing, disciplining or promoting of particular employees by a public governmental body..."
- D. R.S.Mo. 610.021(6). "Scholastic probation, expulsion, or graduation of identifiable individuals..."
- E. R.S.Mo. 610.021(9). "Preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups;"
- F. R.S. Mo. 610.021(11) and (12). "Specifications for competitive bidding...;" and "Sealed bids and related documents...;"
- G. R.S.Mo. 610.021(13). "Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment,..."
- H. R.S.Mo. 610.021(14). "Records which are protected from disclosure by law;" and
- I. R.S.Mo. 610.021(17). "Confidential or privileged communications between a public governmental body and its auditor,...."

VOTE: _____ AYE

_____ NAY