



Board of Governors Executive Committee Meeting

<https://us02web.zoom.us/j/87224204818>

Wednesday, 3/16/2022

4:00 - 5:00 PM CT

I. Roll Call Presented By: Governor Carol Silvey

II. Approval of Minutes Presented By: Governor Carol Silvey

A. Approval of the Open and Closed Minutes of the November 17, 2021 Executive Committee Meeting

II.A. November 17, 2021 Executive Committee Minutes - Page 2

III. President's Report Presented By: President Clif Smart

A. COVID-19 Report

B. New Board Member Orientation

III.B. 2022 New BOG Orientation Agenda - March - Page 6

C. Board Development Workshop presented by EAB

III.C. 4.7-4.8.2022 BOG Development Workshop with EAB Agenda - Page 7

IV. Facilities and Equipment Presented By: Matt Morris, Vice President for Administrative Services

A. Approval of proposal and award of a contract to repair the stone façade at Pummill Hall

IV.A. Approval of proposal and award of a contract to repair the stone façade at Pummill Hall - Page 8

B. Approval to increase the project budget for the professional construction management services in conjunction with the improvements to the pedestrian underpass at Grand Street

IV.B. Approval to increase the project budget for the professional construction management services in conjunction with the improvements to the pedestrian underpass at Grand Street - Page 9

V. Resolution Authorizing Closed Meeting, Pursuant to Sections 610.021(1), (2), (3), (6), (9), (11), (12), (13), (14) and/or (17) of the Revised Statutes of Missouri

V. Closed Meeting Resolution.ExecutiveCommittee - Page 11

VI. Adjournment Presented By: Governor Carol Silvey

**MINUTES OF THE
BOARD OF GOVERNORS EXECUTIVE COMMITTEE
MISSOURI STATE UNIVERSITY
WEDNESDAY, NOVEMBER 17, 2021, 4:00 P.M.**

Governor Amelia “Amy” Counts, Chair of the Board of Governors, called the meeting to order at 4:01 p.m. via Zoom webinar.

Roll Call

Present – Amelia “Amy” Counts, Committee Chair
Craig Frazier, Committee Member
Carol Silvey, Committee Member
Chris Waters, Committee Member

Also present – Clif Smart, President
Jim Baker, Vice President for Research and Economic Development and International Programs
Jeff Coiner, Chief Information Officer
Ryan DeBoef, Chief of Staff and Assistant to the President for Governmental Relations
Rachael Dockery, General Counsel and Chief Compliance Officer
Briar Douglas, Student Governor
Frank Einhellig, Provost
Steve Foucart, Chief Financial Officer
Gabriel Gore, Governor
Dennis Lancaster, Interim Chancellor of the West Plains Campus
Natalie McNish, Director of Internal Audit and Risk Management
Beverly Miller Keltner, Governor
Kyle Moats, Director of Athletics
Matt Morris, Vice President for Administrative Services
Lynn Parman, Governor
Dee Siscoe, Vice President for Student Affairs
Suzanne Shaw, Vice President for Marketing and Communications
Rowena Stone, Secretary to the Board of Governors
Carrie Tergin, Governor
Jay Wasson, Governor

Approval of Minutes

Governor Counts called for a motion to approve the open and closed minutes of the September 15, 2021, Executive Committee meeting. Governor Carol Silvey provided a motion, receiving a second from Governor Craig Frazier.

Motion passed 4-0.

Financial

Steve Foucart, Chief Financial Officer, presented a resolution for approval of a procurement activity report for the period of September 8, 2021, through November 10, 2021 (Purchasing Activity Report No. 506-21). The two items included for approval in the resolution were:

- Approval of reinsurance (stop loss) for employee group medical plan. Proposals for calendar year 2022 were received from three sources with only the incumbent, Tokio Marine HCC, offering a competitive proposal. Acceptance of the proposal reflects an approximate 5% cost increase utilizing the quoted enrollment. Med-Pay advises the offer is reasonable. The contract period is for January 1, 2022, through December 31, 2022. Funding to be from ongoing operational budgets.
- Approval to purchase new mechanical and electrical equipment for Chiller Station Six expansion. New equipment is being purchased to help ensure the district water system has adequate capacity to service the Springfield campus and to increase reliability of the system. Equipment has long lead times and is being procured in advance so installation can proceed in a timely fashion once the contract for construction is executed. The purchased equipment is expected to arrive in early to middle-spring 2022 and construction on the expansion is expected to be completed by late summer or early fall 2022.

Governor Silvey made a motion for approval, receiving a second from Governor Chris Waters.

Motion passed 4-0.

Facilities and Equipment

Matt Morris, Vice President for Administrative Services, presented a resolution for approval of bids and award of a contract for the welding lab renovation at Broadway Building on the West Plains Campus (Bids & Quotations No. 1591-21). The project budget is \$3,250,000.00 to be paid from the West Plains Welding Lab Renovation budget funded by a 50/50 State match appropriation (\$1,000,000.00), Federal Budget Stabilization Fund (\$566,415.00), private donations (\$500,000.00) and West Plains Operating Reserves (\$1,183,585.00). The project will include a renovation of approximately 11,500 square feet of the Broadway Building on the West Plains campus to house the welding program for Missouri State University-West Plains. The project will require an addition of approximately 2,000 square feet for new restrooms, an exit stairway, and an elevator. The first floor will include welding booths, a fabrication area, project area, material storage, gas storage, material receiving, restrooms, locker area, entry, offices, breakroom, workroom, and a classroom. The second floor will accommodate two additional classrooms. Work is expected to be completed during the summer 2022 semester.

Governor Waters made a motion for approval, receiving a second from Governor Silvey.

Motion passed 4-0.

Mr. Morris presented a resolution for approval of bids and award of a contract for the exterior slab extension repairs at Woods House and Wells House (Bids & Quotations No. 1592-21). The project budget is \$820,000.00 to be paid from the Woods/Wells Ledge Repairs budget funded by the Residence Hall Reserve Fund. This project is to repair cracking and spalling that is occurring along

the exterior slab extensions at Woods House and Wells House. Some extensions will require significant work which will include removal of flashing and existing sealant, patching, caulking, and installation of an elastomeric coating. Other ledges may involve cleaning and coating only. Work is scheduled to be completed during the summer 2022 semester.

Governor Silvey made a motion for approval, receiving a second from Governor Frazier.

Motion passed 4-0.

Mr. Morris presented a resolution for approval of consultant and authority to enter into an agreement for professional services in conjunction with the first and second floor infills at Jordan Valley Innovation Center (Agreement No. 454-21). The agreement is for a fixed fee of \$390,900.00 to be paid from the JVIC Building #4 budget funded by MoExcels Workforce Initiative and the Roy Blunt JVIC Rental Fund (\$154,000.00), and the JVIC Building Brewer Infill budget funded by private gifts (\$236,900.00). The first-floor infill will include a command center, control center for training, office space, and a conference room to support the Missouri Cybersecurity Center of Excellence (MCCoE). The second-floor infill will include a series of specialty labs, a clean room, and office components to support Brewer Science. The consultant will provide comprehensive design services, from schematic design through post-construction. Design will occur through spring 2022. Work is scheduled to be completed during the spring 2023 semester.

Governor Waters made a motion for approval, receiving a second from Governor Silvey.

Motion passed 4-0.

Closed Meeting

It was determined that the Board of Governors needed to meet in a closed session to consider items of business provided in the Revised Statutes of Missouri. Governor Counts asked if a resolution authorizing a closed meeting of the Board was prepared. Thereupon, the following resolution was presented for consideration:

BE IT RESOLVED by the Executive Committee of the Board of Governors for the Missouri State University that a closed meeting, with closed records and closed vote, be held during a recess of the Executive Committee of the Board of Governors to consider items pursuant to:

R.S.Mo. 610.021(1). "Legal actions, causes of action, or litigation involving a public governmental body..."

R.S.Mo. 610.021(3). "Hiring, firing, disciplining or promoting of particular employees by a public governmental body..."

Governor Waters provided a motion for approval, receiving a second from Governor Silvey.

A roll call vote on the motion was as follows: those voting in favor – Governors Counts, Frazier, Silvey, and Waters; those voting against – none.

The open meeting recessed at 4:19 p.m. to go into closed session.

The open meeting reconvened at 5:11 p.m.

Adjournment

With no additional information needing to be discussed, Governor Counts called for a motion to adjourn the meeting. Governor Silvey made a motion, receiving a second from Governor Waters.

Motion passed 4-0.

Meeting adjourned at 5:12 p.m.

Carol Silvey
Board Chair

Passed at the meeting of
March 16, 2022

Rowena Stone
Secretary to the Board

III.B.

**MISSOURI STATE UNIVERSITY
NEW BOARD OF GOVERNOR ORIENTATION
MARCH 23, 2022
11:30 A.M. – 4:00 P.M.
ROBERT W. PLASTER FREE ENTERPRISE CENTER,
JAY WASSON IDEA LOFT
SPRINGFIELD, MISSOURI**

I.	Academic Affairs	11:30 a.m. – 1:30 p.m.	Frank Einhellig Chris Craig Academic Deans
	Break	1:30 p.m. – 1:45 p.m.	
II.	University Budgeting, Procurement, and Financial Statements	1:45 p.m. – 2:15 p.m.	Steve Foucart
III.	MSU Foundation and University Advancement	2:15 p.m. – 2:45 p.m.	Brent Dunn
	Break	2:45 p.m. – 3:00 p.m.	
IV.	Diversity, Equity, and Inclusion	3:00 p.m. – 3:30 p.m.	Wes Pratt
V.	Marketing and Communications	3:30 p.m. – 4:00 p.m.	Suzanne Shaw

III.C.

**MISSOURI STATE UNIVERSITY
BOARD OF GOVERNORS DEVELOPMENT WORKSHOP WITH EAB
APRIL 7, 2022, 1:00 P.M. – APRIL 8, 2022, 12:00 P.M.
MOONRISE HOTEL, APOLLO 11
ST. LOUIS, MISSOURI**

Thursday, April 7		Presenter
I.	Higher Education State of the Union: Key Trends and Analysis of the Forces Shaping the Higher Ed Landscape	David Attis, EAB
II.	The Student Experience: Supporting Students to Achieve Critical Outcomes Amidst Escalating Costs	David Vuletich, EAB
	a. Discussion/Workshop: The Business Case for Student Success	
Friday, April 8		
III.	Demographics are not Destiny	David Vuletich, EAB
IV.	Strategic Growth	David Vuletich, EAB
	a. Employer Partnerships and Credentials	
	b. The Adult Learner	

IV.A.

RECOMMENDED ACTION – Approval of proposal and award of a contract to repair the stone façade at Pummill Hall.

The following resolution was moved by _____ and seconded by _____:

BE IT RESOLVED by the Board of Governors for Missouri State University that the proposal from MTS Contracting, Inc. in the amount of Two Hundred Sixty-eight Thousand Three Hundred Ninety-one and 84/100ths dollars (\$268,391.84) to repair the stone façade at Pummill Hall be accepted, approved, and awarded.

BE IT FURTHER RESOLVED that the financial plan be established as follows:

Project Budget	
Consultant Fees	\$108,400.00
Construction Costs	\$268,391.84
Project Administration	\$5,000.00
Construction Contingency	\$48,208.16
Furniture, Fixtures, and Equipment	\$0.00
Telecommunications	\$0.00
Relocation Costs	\$0.00
Total Project Budget	\$430,000.00
Funding Source	
Repair Façade Pummill budget	\$430,000.00
Total Funding Source	\$430,000.00

BE IT FURTHER RESOLVED that this be paid from the Repair Façade Pummill budget funded from the Operating Maintenance and Repair budget.

BE IT FURTHER RESOLVED that the Vice President for Administrative Services or the University Architect and Director of Planning, Design and Construction be authorized to sign the agreement with the selected contractor, incorporated herein by reference, and perform those acts necessary to carry out and perform the terms of the agreement. With approval of the above project budget, authorization is also provided to further sign agreements or amendments to existing agreements directly related to this project as long as the approved project budget is not exceeded.

VOTE: AYE _____

NAY _____

COMMENTS:

This project restores the stone façade at Pummill Hall. The restoration includes repair, replacement, and cleaning of existing exterior façade stone fascia, caps, and panels. The stone exhibits displacement, cracking, staining, and chipping. The work will also include associated flashing work as needed. Work is scheduled to be completed during the summer 2022 semester.

Pursuant to RSMo 34.046, which allows Missouri State University to participate in contract agreements established by other public entities, the University is utilizing the Sourcewell Cooperative Contract 25629 with MTS Contracting, Inc. to perform the work under this contract.

This project will be paid by the Repair Façade Pummill budget funded by the Operating Maintenance and Repair (\$430,000.00) budget.

IV.B.

RECOMMENDED ACTION - Approval to increase the project budget for the professional construction management services in conjunction with the improvements to the pedestrian underpass at Grand Street.

The following resolution was moved by _____ and seconded by _____:

BE IT RESOLVED by the Board of Governors for Missouri State University that the project budget approved at the September 15, 2021 Executive Committee Meeting for improvements to the pedestrian underpass at Grand Street be increased by Two Million Seven Hundred Eighty-eight Thousand Two Hundred Fifty-two and 00/100ths dollars (\$2,788,252.00) above the original project budget of \$3,836,748.00 and that this increase be accepted, approved, and awarded.

BE IT FURTHER RESOLVED that the revised financial plan be established as follows:

Project Budget	
Consultant Fees	\$430,000.00
Construction Costs	\$5,599,407.00
Project Administration	\$30,000.00
Construction Contingency	\$535,593.00
Furniture, Fixtures, and Equipment	\$0.00
Telecommunications	\$30,000.00
Relocation Costs	\$0.00
Total Project Budget	\$6,625,000.00
Funding Source(s)	
Grand Street Underpass budget	\$6,625,000.00
Total Funding Source	\$6,625,000.00

BE IT FURTHER RESOLVED that this budget increase be paid from the Grand Street Underpass budget funded by the President’s Program Enhancement Fund, Operating Maintenance and Repair, Classroom Upgrades, and Administrative Services - Operating budgets.

BE IT FURTHER RESOLVED that the Vice President for Administrative Services or the University Architect and Director of Planning, Design and Construction be authorized to sign the agreement with the firm selected, incorporated herein by reference, and perform those acts necessary to carry out and perform the terms of the agreement. With approval of the above project budget, authorization is also provided to further sign agreements or amendments to existing agreements directly related to this project as long as the approved project budget is not exceeded.

VOTE: **AYE** _____
 NAY _____

COMMENTS:

The Grand Street Underpass project creates an accessible pedestrian pathway connecting three large parking lots to main campus. Additional funds are requested to improve the project and the immediate surroundings.

Due to unforeseen circumstances in and around the project site, increases to the original scope of work are required, including replacement of an existing sewer line that feeds a portion of the historic buildings on campus. This line is composed of pieces of piping dating back to the original construction of Hill Hall in the early 1900s and connects to piping installed when the original underpass was constructed 40 years ago. Both sections of the sewer line are failing and need to be replaced.

Stormwater piping was encountered upon the first day of excavation at an elevation level and location that was unknown. This piping must be modified and redirected.

Due to unsuitable soil, additional soil shoring is necessary to execute the project.

Lastly, the global supply chain continues to suffer and cost escalations due to COVID-19 are causing additional cost impacts on the project budget.

Work is scheduled to be completed by the Fall 2022 semester.

This budget increase will be paid from the Grand Street Underpass budget funded by the President's Program Enhancement Fund (\$1,388,252.00), Operating Maintenance and Repair (\$786,027.36), Classroom Upgrades (\$313,972.64), and Administrative Services - Operating (\$300,000.00) budgets.

V.

RECOMMENDED ACTION - Resolution authorizing closed meeting

The following resolution was moved by _____ and seconded
by _____:

BE IT RESOLVED by the Executive Committee of the Board of Governors for the Missouri State University that a closed meeting, with closed records and closed vote, be held during a recess of the Executive Committee of the Board of Governors to consider items pursuant to

- A. R.S.Mo. 610.021(1). “Legal actions, causes of action, or litigation involving a public governmental body...”
- B. R.S.Mo. 610.021(2). “Leasing, purchase or sale of real estate by a public governmental body...”
- C. R.S.Mo. 610.021(3). “Hiring, firing, disciplining or promoting of particular employees by a public governmental body...”
- D. R.S.Mo. 610.021(6). “Scholastic probation, expulsion, or graduation of identifiable individuals...”
- E. R.S.Mo. 610.021(9). “Preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups;”
- F. R.S. Mo. 610.021(11) and (12). “Specifications for competitive bidding...;” and “Sealed bids and related documents...;”
- G. R.S.Mo. 610.021(13). “Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment,...”
- H. R.S.Mo. 610.021(14). “Records which are protected from disclosure by law;” and
- I. R.S.Mo. 610.021(17). “Confidential or privileged communications between a public governmental body and its auditor,....”

VOTE: ___ AYE

___ NAY