



Board of Governors Risk Management & Audit Committee Meeting

<https://us02web.zoom.us/j/88038653438>

Wednesday, 4/23/2025

1:00 - 2:00 PM CT

I. Roll Call *Presented By: Governor Melissa Gourley*

II. Approval of Minutes *Presented By: Governor Melissa Gourley*

A. Approval of the open and closed minutes of the Risk Management and Audit Committee Meeting of February 20, 2025

II.A. Open minutes of the February 20, 2025 RMAC Meeting - Page 2

III. Speech Language Hearing Clinic Cash Count Letter *Presented By: Natalie B. McNish, Director of Internal Audit & Risk Management*

III. Speech-Language-Hearing_Clinic_Cash_Count_Letter - Page 4

IV. Resolution Authorizing Closed Meeting, Pursuant to the Revised Statutes of the State of Missouri 610.021

IV. Closed Meeting Resolution - RMAC - Page 5

V. Adjournment *Presented By: Governor Melissa Gourley*

II.A.

**MINUTES OF THE
BOARD OF GOVERNORS RISK MANAGEMENT AND AUDIT COMMITTEE
MISSOURI STATE UNIVERSITY
THURSDAY, FEBRUARY 20, 2025**

Governor Melissa Gourley, Chair of the Risk Management and Audit Committee, called the meeting to order at 1:00 p.m. in the Plaster Student Union, Ballroom East on the Missouri State University campus in Springfield, Missouri.

Roll Call

Present – Melissa Gourley, Committee Chair
Anson Elliot, Committee Member
Tim Francka, Committee Member
Chris Waters, Committee Member (via Zoom)

Also present – Richard B. Williams, President
Brad Bodenhausen, Vice President for Community and Global Partnerships
Jeff Coiner, Chief Information Officer
Rachael Dockery, General Counsel and Vice President for Legal Affairs & Compliance
Brent Dunn, Vice President for University Advancement
Travis Freeman, Governor
Ann Kampeter, Governor
Dennis Lancaster, Chancellor of the West Plains Campus
Natalie McNish, Director of Internal Audit and Risk Management
Matt Morris, Vice President for Administration and Finance
Zora Mulligan, Executive Vice President
Lynn Parman, Governor
Patrick Ransdell, Director of Athletics
Jeff Schrag, Governor
Suzanne Shaw, Vice President for Marketing and Communications
Dee Siscoe, Vice President for Student Affairs
Rowena Stone, Secretary to the Board of Governors

Approval of Minutes

Governor Gourley called for a motion to approve the minutes of the December 12, 2024, Risk Management and Audit Committee meeting. Governor Tim Francka provided a motion, receiving a second from Governor Chris Waters.

Motion passed 4-0.

Review of NCAA Independent Accountant's Report on Applying Agreed-Upon Procedures

Kyle Miller, Assurance Director at Forvis Mazars, provided the results of the NCAA Independent Accountant's Report. Based upon the specific procedures completed, the university complied with the NCAA requirements. No exceptions were noted.

Closed Session

It was determined that the Board of Governors needed to meet in a closed session to consider items of business provided in the Revised Statutes of Missouri. Governor Gourley asked if a resolution authorizing a closed meeting of the Board was prepared. Thereupon, the following resolution was presented for consideration:

BE IT RESOLVED by the Board of Governors for Missouri State University that a closed meeting, with closed records and closed vote, be held during a recess of the Risk Management and Audit Committee meeting of the Board of Governors to consider items pursuant to the revised statutes of the State of Missouri 610.021, section:

- R.S.Mo. 610.021 (18). “Confidential or privileged communications between a public governmental body and its auditor,....”

Governor Waters provided a motion for approval to move into closed session and Governor Elliott provided a second.

A roll-call vote on the motion was as follows: those voting in favor – Governors Elliott, Francka, Gourley, and Waters; those voting against – none.

The open meeting recessed at 1:08 p.m. to go into closed session.

The open meeting reconvened at 2:02 p.m.

Adjournment

With no additional information needing to be discussed, Governor Gourley called for a motion to adjourn the meeting. Governor Waters provided a motion; Governor Elliott provided a second.

Motion passed 4-0.

Meeting adjourned at 2:03 p.m.

Melissa Gourley
Committee Chair

Passed at the meeting of
April 23, 2025

Rowena Stone
Secretary to the Board



OFFICE *of*
INTERNAL AUDIT AND
RISK MANAGEMENT

To: Lauren Jones, Clinic Director
Kimberly Randol, Accounting Specialist

CC: Michael Bird, School Director
Mark Smith, Dean
Rachael M. Dockery, General Counsel
Zora Mulligan, Executive Vice-President
Richard B. Williams, President

From: Natalie B. McNish, Director of Internal Audit & Risk Management

April 8, 2025

To whom it may concern:

The Office of Internal Audit and Risk Management (herein "Office") performed a surprise cash count of all monies on hand on March 6, 2025. We determined all monies are properly secured and accounts for. **We commend the Speech-Language-Hearing Clinic for their diligence in this matter.**

Sincerely,

A handwritten signature in dark ink, appearing to read "Natalie B. McNish", with a stylized flourish at the end.

Natalie B. McNish, CFE, CGAP

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IV.

BE IT RESOLVED by the Board of Governors for Missouri State University that a closed meeting, with closed records and closed vote, be held during a recess of the Risk Management and Audit Committee meeting of the Board of Governors to consider items pursuant to the [revised statutes of the State of Missouri 610.021](#):

- A. R.S.Mo. 610.021(1). “Legal actions, causes of action, or litigation involving a public governmental body...”
- B. R.S.Mo. 610.021(2). “Leasing, purchase or sale of real estate by a public governmental body...”
- C. R.S.Mo. 610.021(3). “Hiring, firing, disciplining or promoting of particular employees by a public governmental body...”
- D. R.S.Mo. 610.021(6). “Scholastic probation, expulsion, or graduation of identifiable individuals...”
- E. R.S.Mo. 610.021(9). “Preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups;”
- F. R.S. Mo. 610.021(11) and (12). “Specifications for competitive bidding...;” and “Sealed bids and related documents...;”
- G. R.S.Mo. 610.021(13). “Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment,...”
- H. R.S.Mo. 610.021(14). “Records which are protected from disclosure by law;” and
- I. R.S.Mo. 610.021(18). “Confidential or privileged communications between a public governmental body and its auditor,...”