



Board of Governors Executive Committee Meeting

<https://us02web.zoom.us/j/85974374913>

Wednesday, 1/15/2025

4:00 - 5:00 PM CT

- I. Roll Call *Presented By: Governor Tim Francka*
- II. Approval of Minutes *Presented By: Governor Tim Francka*
 - A. Approval of Open and Closed Minutes of the Board of Governors Executive Committee Meeting of September 18, 2024
 - II.A. Open Minutes of the Board of Governors Executive Committee Meeting of September 18, 2024 - Page 2*
- III. Financial *Presented By: Matt Morris, Vice President for Administration and Finance*
 - A. Approval of Procurement Activity Report
 - III.A. Approval of Procurement Activity Report - Page 5*
- IV. Facilities *Presented By: Matt Morris, Vice President for Administration and Finance*
 - A. Approval of a project budget and construction management at risk firm with authority to enter into an agreement for professional construction management services in conjunction with the Judith Enyeart Reynolds Performing Arts Complex
 - IV.A. Approval of project bdt & construction mgt at risk firm with authority to enter into an agreement for prof construction mgt srvc in conjunction with the Reynolds Performing Arts Complex - Page 7*
 - B. Approval of proposal and award of a contract for the turf replacement at Plaster Stadium
 - IV.B. Approval of proposal and award of a contract for the turf replacement at Plaster Stadium - Page 9*
- V. Resolution Authorizing Closed Meeting, Pursuant to the Revised Statutes of the State of Missouri 610.021
 - V. Closed Meeting Resolution - Executive Committee - Page 11*
- VI. Adjournment *Presented By: Governor Tim Francka*

**MINUTES OF THE
BOARD OF GOVERNORS EXECUTIVE COMMITTEE MEETING
MISSOURI STATE UNIVERSITY
WEDNESDAY, SEPTEMBER 18, 2024**

The Executive Committee of the Board of Governors for Missouri State University held a meeting via Zoom webinar on Wednesday, September 18, 2024, with Governor Lynn Parman, Chair of the Board, presiding. Governor Parman called the meeting to order at 4:02 p.m.

Roll Call

Present – Lynn Parman, Chair of the Board
Jeff Schrag, Governor
Chris Waters, Governor

Absent – Tim Francka, Governor

Also present – Richard B. Williams, President
Jeff Coiner, Chief Information Officer
Rachael Dockery, General Counsel and Vice President for Legal Affairs
and Compliance
Brent Dunn, Vice President for University Advancement
Anson Elliott, Governor
Travis Freeman, Governor
Melissa Gourley, Governor
Susan Hardy, Student Governor
Dennis Lancaster, Chancellor of the West Plains Campus
Natalie McNish, Director of Internal Audit and Risk Management
Matt Morris, Vice President for Administration and Finance
Zora Mulligan, Executive Vice President
Suzanne Shaw, Vice President for Marketing and Communications
Dee Siscoe, Vice President for Student Affairs
Rowena Stone, Secretary to the Board of Governors

Approval of Minutes

Governor Parman called for a motion to approve the open and closed minutes of the November 15, 2023, Executive Committee meeting. Governor Jeff Schrag provided a motion, receiving a second from Governor Chris Waters.

Motion passed 3-0.

Procurement & Financial

Matt Morris, Vice President for Administration and Finance, presented a resolution for approval of procurement activity report (Purchasing Activity Report No. 537-24). He provided information on the following items included in the report:

- Dining Services for the West Plains Campus
- Air Chater Services for Intercollegiate Athletics – Football
- Video Services for Intercollegiate Athletics
- Group Life, AD&D, LTD, Group Hospital Indemnity Insurance for Human Resources

Governor Tim Francka joined the meeting during the presentation of the procurement activity report.

Governor Schrag provided a motion for approval of the procurement activity report, receiving a second from Governor Waters.

Motion passed 4-0.

Facilities and Equipment

Mr. Morris presented a resolution for approval of proposal and award of a contract to replace the roof at Juanita K. Hammons Hall for the Performing Arts (Bids & Quotations No. 1618-24).

Governor Francka provided a motion for approval, receiving a second from Governor Schrag.

Motion passed 4-0.

Mr. Morris presented a resolution for approval granting a license agreement to renovate classrooms, offices, and hallways at Greenwood Laboratory School (Agreement No. 481-24).

Governor Waters provided a motion for approval, receiving a second from Governor Francka.

Motion passed 4-0.

Closed Session

It was determined that the Board of Governors needed to meet in a closed session to consider items of business provided in the Revised Statutes of Missouri. Governor Parman asked if a resolution authorizing a closed meeting of the Board was prepared. Thereupon, the following resolution was presented for consideration:

BE IT RESOLVED by the Board of Governors for Missouri State University that a closed meeting, with closed records and closed vote, be held during a recess of this executive committee meeting of the Board of Governors to consider items pursuant to:

R.S.Mo. 610.021(13). “Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment...”

Governor Schrag provided a motion for approval, receiving a second from Governor Francka.

A closed roll-call vote was taken. Those voting in favor – Governors Francka, Parman, Schrag, and Waters; those voting against – none.

The open meeting recessed at 4:15 p.m. to go into closed session.

The open meeting reconvened at 5:12 p.m.

Adjournment

With no additional information needing to be discussed, Governor Parman called for a motion to adjourn the meeting. Governor Schrag provided a motion, receiving a second from Governor Francka.

Motion passed 4-0.

Meeting adjourned at 5:13 p.m.

Tim Francka
Board Chair

Passed at the meeting of
January 15, 2025

Rowena Stone
Secretary to the Board

III.A.

MISSOURI STATE UNIVERSITY

BOARD RESOLUTION

PURCHASING ACTIVITY REPORT NO. 541-25
Approval of Procurement Activity Report

BE IT RESOLVED by the Board of Governors for Missouri State University that the attached Activity Report for all reportable actions since the last Board of Governors' meeting, as presented by the Office of Procurement Services, be approved.

Tim Francka
Board Chair

Passed at meeting of
January 15, 2025

Rowena Stone
Secretary to the Board

COMMENTS:

Recommend the attached report summarizing all reportable Office of Procurement Services activity from November 13, 2024 through January 8, 2025 be approved.

**ACTIVITY REPORT
MISSOURI STATE UNIVERSITY
OFFICE OF PROCUREMENT SERVICES**

FOR APPROVAL

Single Feasible Source > \$250,000

Credit Card and E-Check Processing ERP Maintenance	\$256,563.58 (Estimated)
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Pursuant to University policy, which addresses justification for making awards on a single feasible source basis, the University is requesting approval to exercise optional renewal of the annual maintenance agreement for CASHNet services with Transact Campus, formerly Higher One Incorporated.

CASHNet provides credit card and e-check processing over the Internet for University departments and groups. The University has been with CASHNet for fifteen years, using its enhanced cashiering system with the Ellucian Banner Enterprise Resource Planning (ERP) system. Support services are only available from the actual manufacturer/service provider.

Based on the contract terms, annual maintenance for the period of September 1, 2024 through August 31, 2025 is estimated at \$256,563.58.

Note: Funding to be from ERP Maintenance Service Agreements - Software/Hardware A02000 302014 73421 063.

November 13, 2024 through January 8, 2025

IV.A.

MISSOURI STATE UNIVERSITY

BOARD RESOLUTION

AGREEMENT NO. 483-25

Approval of a project budget and construction management at risk firm with authority to enter into an agreement for professional construction management services in conjunction with the Judith Enyeart Reynolds Performing Arts Complex

BE IT RESOLVED by the Board of Governors for Missouri State University that the project budget in the amount of Thirty-five Million and 00/100ths dollars (\$35,000,000.00) for the Judith Enyeart Reynolds Complex be accepted, approved, and awarded.

BE IT FURTHER RESOLVED that the financial plan be established as follows:

Project Budget	
Consultant Fees	\$2,820,000.00
Preconstruction Manager Fees	\$80,000.00
Construction Costs	\$29,842,882.00
Other Construction Costs	\$345,968.00
Project Administration	\$150,000.00
Construction Contingency	\$1,000,000.00
Furniture, Fixtures, and Equipment	\$536,150.00
Telecommunications	\$225,000.00
Relocation Costs	\$0.00
Total Project Budget	\$35,000,000.00
Funding Source	
Judith Enyeart Reynolds Complex budget	\$35,000,000.00
Total Funding Source	\$35,000,000.00

BE IT FURTHER RESOLVED by the Board of Governors of Missouri State University that the professional construction management services of JE Dunn Construction Company in conjunction with the Judith Enyeart Reynolds Performing Arts Complex be accepted, approved, and awarded.

BE IT FURTHER RESOLVED that JE Dunn Construction Company perform this work for a fixed fee of Twenty-nine Million Nine Hundred Twenty-two Thousand Eight Hundred Eighty-two and 00/100ths dollars (\$29,922,882.00) for Preconstruction Manager Fees and Constructions Costs.

BE IT FURTHER RESOLVED that this be paid from the Judith Enyeart Reynolds Complex budget funded by State General Revenue, private donations, President's Program Enhancement fund, and Provost Operating Reserve funds.

BE IT FURTHER RESOLVED that the Vice President for Administration and Finance or the University Architect and Director of Planning, Design and Construction be authorized to sign the agreement with the firm selected, incorporated herein by reference, and perform those acts necessary to carry out and perform the terms of the agreement. With approval of the above project budget, authorization is also

provided to further sign agreements, amendments to existing agreements, and/or easements directly related to this project as long as the approved project budget is not exceeded.

Tim Francka
Board Chair

Passed at meeting of
January 15, 2025

Rowena Stone
Secretary to the Board

COMMENTS:

Approval of this resolution will provide professional construction management services for the Judith Enyeart Reynolds Performing Arts Complex for the Reynolds College of Arts, Social Sciences and Humanities. The Judith Enyeart Reynolds Performing Arts Complex, inclusive of Craig Hall and a new building at the Art Annex site, will be a significant part of Missouri State University's transformation plan. Through the plan, the University is modernizing its academic enterprise, better supporting students, maintaining and strengthening programs, and enhancing efficiency and collaboration.

This project will demolish the current Art Annex and replace it with a new facility that complements the design of the Grand Street Underpass and the John Goodman Amphitheatre at the Reynolds Arts Park. Most of the building's existing program requirements and occupants will be maintained in the new facility, which will also include a multi-purpose lobby for students, faculty, staff, alumni, donors, and community events.

Additional work will include the partial renovation of Craig Hall. This includes cosmetic and lighting upgrades to the lobby and corridors on both the first and second floors. There will be localized full renovation work at the east end of the building on the first floor. New fully accessible restrooms will be built on the first floor, and a ramp system will be installed on the north side of Cogger Theatre to provide additional ADA access. Site upgrades for the building will include an ADA ramp at the southwest corner of the building, providing an accessible route to the south entrance.

A new addition is planned at the west facade of Craig Hall. This addition will provide the necessary space for a state-of-the-art scene shop with direct access to the stage, material storage, adequate ventilation, dust collection, and a fire protection system, creating a more functional workshop environment. The new and renovated buildings will include a student success center and state-of-the-art learning spaces.

Other construction costs include asbestos abatement and underground utility work.

Work is scheduled to be completed by the end of the summer 2026 semester.

This project will be paid from the Judith Enyeart Reynolds Complex budget funded by State General Revenue (\$17,500,000.00), private donations (\$12,000,000.00), President's Program Enhancement fund (\$2,000,000.00), and Provost Operating Reserve (\$3,500,000.00) funds.

IV.B.

MISSOURI STATE UNIVERSITY

BOARD RESOLUTION

BIDS & QUOTATIONS NO. 1622-25

Approval of proposal and award of a
contract for the turf replacement at Plaster
Stadium

BE IT RESOLVED by the Board of Governors for Missouri State University that the proposal from GeoSurfaces, Inc. in the amount of One Million Three Hundred Fifty-eight Thousand and 00/100ths dollars (\$1,358,000.00) for the turf replacement at Plaster Stadium be accepted, approved, and awarded.

BE IT FURTHER RESOLVED that the financial plan be established as follows:

Project Budget	
Consultant Fees	\$135,800.00
Construction Costs	\$1,358,000.00
Project Administration	\$115,430.00
Construction Contingency	\$203,700.00
Furniture, Fixtures, and Equipment	\$0.00
Telecommunications	\$7,070.00
Relocation Costs	\$0.00
Total Project Budget	\$1,820,000.00
Funding Source	
Phase Zero - Plaster Stadium Turf budget	\$1,820,000.00
Total Funding Source	\$1,820,000.00

BE IT FURTHER RESOLVED that this be paid from the Phase Zero – Plaster Stadium Turf budget funded by the President’s Program Enhancement Fund.

BE IT FURTHER RESOLVED that the Vice President for Administration and Finance or the University Architect and Director of Planning, Design and Construction be authorized to sign the agreement with the selected contractor, incorporated herein by reference, and perform those acts necessary to carry out and perform the terms of the agreement. With approval of the above project budget, authorization is also provided to further sign agreements or amendments to existing agreements directly related to this project as long as the approved project budget is not exceeded.

Tim Francka
Board Chair

Passed at meeting of
January 15, 2025

Rowena Stone
Secretary to the Board

COMMENTS:

This project includes removal of the existing synthetic turf at Plaster Stadium, modifications to the existing stone sub-base, and installing a new synthetic turf system. The work is scheduled to be completed during the summer 2025 semester.

Pursuant to RSMo 34.046, which allows Missouri State University to participate in contract agreements established by other public entities, the University is utilizing the The Interlocal Purchasing System Cooperative Contract 23020101 with GeoSurfaces, Inc. to perform the work under this contract.

This project will be paid from the Phase Zero – Plaster Stadium Turf budget funded by the President’s Program Enhancement Fund (\$1,820,000.00).

V.

RECOMMENDED ACTION - Resolution authorizing closed meeting

BE IT RESOLVED by the Board of Governors for the Missouri State University that a closed meeting, with closed records and closed vote, be held during a recess of this Executive Committee meeting of the Board of Governors to consider items pursuant to the [revised statutes of the State of Missouri 610.021](#):

- A. R.S.Mo. 610.021(1). “Legal actions, causes of action, or litigation involving a public governmental body...”
- B. R.S.Mo. 610.021(2). “Leasing, purchase or sale of real estate by a public governmental body...”
- C. R.S.Mo. 610.021(3). “Hiring, firing, disciplining or promoting of particular employees by a public governmental body...”
- D. R.S.Mo. 610.021(6). “Scholastic probation, expulsion, or graduation of identifiable individuals...”
- E. R.S.Mo. 610.021(9). “Preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups;”
- F. R.S. Mo. 610.021(11) and (12). “Specifications for competitive bidding...;” and “Sealed bids and related documents...;”
- G. R.S.Mo. 610.021(13). “Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment...;”
- H. R.S.Mo. 610.021(14). “Records which are protected from disclosure by law;” and
- I. R.S.Mo. 610.021(18). “Confidential or privileged communications between a public governmental body and its auditor,...”