

2022-2023 Dependent Verification Worksheet

 Student's Name (Last) (First) M BearPass # Student's Date of Birth

COMPLETE ALL SECTIONS

A. Complete each column below for all individuals in your parent(s) household

If you are unsure whether to include someone in your household size, please see instructions on page 2.

RELATIONSHIP (CHECK ONE)	AGE	FULL NAME	ATTENDING COLLEGE IN 2022-2023? (CHECK ONE)
Yourself			<input type="checkbox"/> NO <input checked="" type="checkbox"/> YES (name) Missouri State University
Parent/Step-Parent			[This does not apply to parent/step-parent]
Parent/Step-Parent			[This does not apply to parent/step-parent]
<input type="checkbox"/> Sibling <input type="checkbox"/> Other: _____			<input type="checkbox"/> NO <input type="checkbox"/> YES (name)
<input type="checkbox"/> Sibling <input type="checkbox"/> Other: _____			<input type="checkbox"/> NO <input type="checkbox"/> YES (name)
<input type="checkbox"/> Sibling <input type="checkbox"/> Other: _____			<input type="checkbox"/> NO <input type="checkbox"/> YES (name)
<input type="checkbox"/> Sibling <input type="checkbox"/> Other: _____			<input type="checkbox"/> NO <input type="checkbox"/> YES (name)
<input type="checkbox"/> Sibling <input type="checkbox"/> Other: _____			<input type="checkbox"/> NO <input type="checkbox"/> YES (name)
<input type="checkbox"/> Sibling <input type="checkbox"/> Other: _____			<input type="checkbox"/> NO <input type="checkbox"/> YES (name)
<input type="checkbox"/> Sibling <input type="checkbox"/> Other: _____			<input type="checkbox"/> NO <input type="checkbox"/> YES (name)

B. We need to confirm your 2020 tax filing status

If you and/or your parent(s)...	Then you must...
Filed a 2020 Federal Tax Return	Securely transfer the information on your tax return to your FAFSA, if you have not already done so, using the Data Retrieval Tool (found under the "Financial Information" section of your FAFSA)
Filed a return, but are not able to use the Data Retrieval Tool	Submit a copy of your 2020 Federal 1040 <i>Tax Return</i> , pages 1 and 2, ink-signed, with schedules 1-3 if used.
Did not and were not required to file a 2020 tax return	1. Complete the Student and/or Parent non-filing statements as necessary 2. (PARENTS ONLY): Submit a <i>Verification of Non-Filing Letter</i> from the IRS. 3. To request a Verification of Non-Filing Letter, go to IRS.gov/individuals/get-transcript , call 1-800-908-9946, or fax/email IRS Form 4506-T to the Internal Revenue Service.

C. Certification Statement & Signatures

By signing below, I acknowledge that I have read and understand the information on this form, and certify that all information submitted is accurate and true to the best of my knowledge. I understand that submitting this form does not guarantee that my request for financial assistance will be granted.

 Student's Physical Ink-Signature (No Digital Signatures)

 Date

 Parent's Physical Ink-Signature (No Digital Signatures)

 Date

DEPENDENT

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Household Size Instructions

The following people should be included in your household size:

- Yourself, even if you don't live with your parents
 - Your biological/adoptive parents. If separated, list the parent you've lived with more in the 12 months prior to completing your 2022-2023 FAFSA. Also include their spouse if they are currently remarried.
- Your listed parent(s) other children (even if they do not live with your parents) if *either*
 - a) Your parents will provide more than half their support between July 1, 2022 and June 30, 2023, or
 - b) Their child(ren) would be dependent on their own FAFSA if they were to file one
- Anyone else who lives with your parents and will receive more than half of their support from them between July 1, 2022 and June 30, 2023

If anyone you list, **excluding your parent(s)**, will be attending college at least half-time between July 1, 2022 and June 30, 2023, include the name of the college. Include college status regardless of age.

Dear Student,

We are excited to begin the financial aid process with you, which starts with confirming your FAFSA information through a quick procedure called *Verification*. Verification is not an audit, just a quality assurance program by the U.S. Department of Education to make sure students are receiving the right types of financial aid based on their financial situations. Your selection for verification does not necessarily mean that there is incorrect information on your FAFSA. The Department of Education selects students for verification randomly, and schools like Missouri State are required to complete the review before awarding financial aid.

Verification begins with our office collecting a few forms and tax documents from you to confirm the information reported on your FAFSA. All information collected by our office is stored securely to ensure your information is private throughout the review.

As we continue the process, our team may need to follow up with you. This is normal and may simply be the result of unclear or conflicting information that requires resolution. Because each student is unique, we never know exactly what each verification will entail until we begin reviewing your documents, and will keep subsequent information requests minimal. We will always contact you through your Missouri State email, so please check that account frequently. Most students complete the verification process within 2 weeks of turning in all documents.

You are a highly valued member of the Missouri State community, and we will respect your information as if it were our own. If you have questions throughout the process, you are always welcome to contact our staff for assistance or clarification.

Sincerely,



Rob Moore, Director

Office of Student Financial Aid