

# *Minutes of the May Session of the Faculty Senate Missouri State University*

The Faculty Senate held the first meeting of its May session on Thursday, May 6, 2010, in PSU 313. Chair Rebecca Woodard called the session to order at 3:31 p.m. Dr. Eric Shade served as parliamentarian.

**Substitutes:** Charles Rovey for Dimitri Ioannides, GG; Richard Bruce for Martin Jones, IM; Klaas Bakker for Ron Netsell, CD; Eric Morris for Stephanie Norander, CM; and Steve Willis for Gwen Walstrand, AR.

**Absences:** Tracy Cleveland, PN; Daniel Crafts, RA; Michele Day, SW; Shyang Huang, PA; James Lampe, AC; and Eric Nelson, Grad Council Chair.

**Guests:** John Catau, Office of the Provost; Art Spisak, Office of the Provost; Rosa Maria Mejia; Jack Llewellyn, RE; Chris Herr, TD; Joan Test, iGrade Committee; Julie Masterson, FHRC; Jamaine Abidogon, HI/PEC; Kevin Pybas, CGEIP; Carey Adams, COAL; Ashley Newton, FGB/GSC Rep; Carol Shoptaugh, PY; Alexander Wait, BI; Neal Callahan, TCM; Manik Manivanan, PAMS; Margaret Weaver, Past Chair; Judith Martin; West Pratt, Provost/Admissions; Penni Groves, General Counsel; Frank Einhellig, Grad College; Charlotte Hendrix, MSS Office; and Allen Kunkel, VPED.

## ***ROLL CALL BY THE SECRETARY OF THE FACULTY***

Dr. Cindy Wilson-Hail read the names of the Faculty Senate Members for 2010-11.

## ***APPROVAL OF MINUTES***

The minutes were approved as distributed.

## ***ANNOUNCEMENTS***

The 2010/2011 Missouri State University Faculty Senate Calendar can be found on the Faculty Senate website at: <http://www.missouristate.edu/assets/facultysenate/calendar2010-11.pdf>

An organizational meeting for the Ad Hoc Committee on Unionization is being planned. As stated in the resolution, the committee will report to the Faculty Senate in October.

Members include: Michael Foster, COAL; Cheryl Jones, Library Administration; Tom Kane, CHHS; Mary Beth Mann, COE; Reed Olsen, CHPA; Mark Richter, CNAS; John Satzinger, COBA; Chris Herr, Faculty Senate rep; and Margaret Weaver, Faculty Senate rep.

The University Distance Education Committee is being formed and will have a website available in the next few weeks. Members include: (the man who was speaking), Neal Callahan, Art Spisak, Co-Chairs; John Burris; Denise Camp; Rachele Darabi; Betty Evans; Jeff Morrissey; Steve Robinette; Rose Utley, and David White.

A reminder that the Presidential Candidate interviews continue into next week. Due to the Faculty Senate Carryover meeting on May 11<sup>th</sup> being scheduled at the same time as the Open Forum for Candidate D, Senate members are invited to attend the 9:15 forum that morning with Faculty Senate leaders, deans and department heads.

The Faculty Handbook proposed amendment on program elimination was withdrawn by President Nietzel and will not be presented at this month's BOG meeting.

***ELECTION OF MISSOURI ASSOCIATION OF FACULTY SENATES DESIGNATED VOTER AND ALTERNATE***

Chair Woodard reminded the Senate that the Senate Chair and Chair-elect are traditionally selected as designated voter and alternate voter and attend the Missouri Association of Faculty Senates (MAFS) meetings twice a year in Jefferson City. The motion was made by Senator Olsen (seconded by Senator Richter) and by acclamation, the Senate selected Chair Woodard as the designated voter and selected Chair-elect Gallaway as the alternate voter to MAFS.

***RESOLUTION FOR THE 2009-10 SENATE CHAIR, DR. MARGARET WEAVER***

Senator Knight read a resolution honoring outgoing Faculty Senate Chair Margaret Weaver and moved that the Senate adopt the resolution (seconded by Senator Kane). The motion passed unanimously.

**Senate Resolution 1-10/11**

***RESOLUTION FOR THE 2009-10 SECRETARY OF THE FACULTY, DR. CHRISTOPHER HERR***

Senator Hurst read a resolution honoring the Secretary of the Faculty for 2009-10, Dr. Christopher Herr, and moved that the Senate adopt the resolution (seconded by Senator Hughes). The motion passed unanimously.

**Senate Resolution 2-10/11**

***RESOLUTION FOR THE 2009-10 PARLIAMENTARIAN, DR. ERIC SHADE***

Senator Goodwin read a resolution honoring the Parliamentarian for 2009-10, Dr. Eric Shade and moved that the Senate adopt the resolution (seconded by Eric Morris substituting for Senator Norander). The motion passed unanimously.

**Senate Resolution 3-10/11**

***PRESENTATION OF CERTIFICATES***

Outgoing Chair Margaret Weaver commended the curricular initiatives and resolutions brought forth by the committees. She acknowledged this year's college council and committee chairs and presented those chairs with certificates of appreciation for their work in 2009-10.

***PRESENTATION OF LONG-RANGE PLAN STEERING COMMITTEE PROCESS***

Dr. Carey Adams presented an update on the Missouri State Long-Range Plan and announced the members of the three work groups which began in March 2010, and can be found at <http://www.missouristate.edu/developingplan/steering.htm>. Dr. Adams also discussed the committee's charges, structure and process.

***PRESENTATION ON NEW CAMPUS TOBACCO POLICY***

Dr. Melinda Novik, of the Tobacco Policy Education Campaign Committee, presented an update on the new Campus Tobacco Policy to provide awareness and continue to gain support. Information can be found at: <http://www.missouristate.edu/human/tobaccofree.htm>

Dr. Novik encouraged faculty to include the policy statement, as written on the website, in their syllabi. September 6-10 will be an awareness campaign and more information on the homepage. Forward any comments to committee chair Sheila Bowen in Health and Wellness. Missouri State will be a smoke-free campus in 2012.

***ACTIONS ON CURRICULAR PROPOSALS***

Program Deletion: Master of Science in Education, Secondary Education:  
French/German/Latin/Spanish Area of Emphasis

Moved by Senator Hughes (Seconded by Senator Kane)

**APPROVED: Senate Action 1/10-11**

Program Change: General Education Basic Required Courses

Moved by Senator Kane (Seconded by Senator Newton)

**APPROVED: Senate Action 2/10-11**

Program Change: General Education Program Option

Moved by Senator Hurst (Seconded by Senator Rosenkoetter)

After lengthy discussion, Senator Rovey moved to call the question (seconded by Senator Byers).  
Motion to call the question passed.

**The motion to approve the General Education Program option failed.**

***MOTION TO RESCIND RESOLUTION ON SPORTS ARENA OVERSIGHT RESOLUTION 13-05/06***

Dr. Judith Martin, Chair, Budget & Priorities Committee, reported that the committee this year was charged with reviewing the resolution on the sports arena oversight, and the committee voted at its last meeting to rescind this resolution so B&P would no longer prepare these reports. Dr. Martin read the rationale.

Moved by Senator Olsen (Seconded by Senator Ashley)

After discussion, Senator Morris called the question (seconded by Senator Hurst). Motion to call the question passed.

**Motion to rescind SR 13-05/06 passed.**

***REPORT FROM ADHOC COMMITTEE ON IGRADE***

Dr. Joan Test presented a resolution from the Ad Hoc Committee on iGrade concerning the iGrade form and subsequent data reporting.

Moved by Senator Owens (seconded by Senator Morris).

***ADJOURNMENT***

The motion was made by Senator Callahan to adjourn the meeting at 5:10 p.m. (seconded by Senator Rosenkoetter) due to another group scheduling the room for 5:15. Chair Woodard reminded the Senate there will be a carryover meeting on May 11 at 3:30 in PSU Ballroom East.

# *Minutes of the May Session of the Faculty Senate Missouri State University*

The Faculty Senate held the second meeting of its May session on Thursday, May 11, 2010, in the PSU Ballroom East. Chair Rebecca Woodard called the session to order at 3:33 p.m. Dr. Eric Shade served as parliamentarian.

**Substitutes:** Christina Robinson for Reed Olsen, EC; and Steve Willis for Gwen Walstrand, AD.

**Absences:** David Ashley, MA; Daniel Crafts, RA; Michele Day, SW; Ficki Dunlop, GL; Michael Frizell, Staff Delegate; Richard Garrad, BS; Ben Goss, MG; Shyang Huang, PA; Joseph Hughes, FL; Dimitri Ioannides, GG; Richard Johnson, CI; Jim Kaatz, PS; James Lampe, AC; Cynthia MacGrego, Rules Chair; Eric Nelson, Grad Council Chair; Ron Netsell, CD; Stephanie Norander, CM; James Philpot, Acad Rel Chair; Jenifer Roberts, FI; Sharmistha Self, FCC Chair; and Teresa Steele, Staff Delegate.

**Guests:** Charlotte Hardin, MSS Office/Student Affairs Division; Ashley Newton, FGB/GSC Rep 09-10; Julie Masterson, FHRC; and Art Spisak, Office of the Provost.

## **ANNOUNCEMENTS**

1. The Faculty Senate Office will be closed through the months of June and July. Chair Woodard will be checking email/voicemail [RebeccaWoodard@missouristate.edu](mailto:RebeccaWoodard@missouristate.edu)/836-5690.
2. Please remember to give feedback on the presidential candidates through tomorrow.
3. The Faculty Senate Executive Committee invites all senators to attend the BOG on Thursday at 3 p.m. in the Parliamentary room. Several important resolutions were passed last month which will be presented.
4. Senators were reminded to sign in for each meeting and pick up/use the name cards provided.

## **REPORT FROM ADHOC COMMITTEE ON IGRADE**

The motion to pass the resolution on the iGrade Form and Subsequent Data Reporting was on the floor when the May 6 meeting was adjourned.

Senator Rosenkoetter moved to amend the resolution by striking following (seconded by Senator Kane).  
BE IT FURTHER RESOLVED that the Provost's Office have each department include within the department's website a webpage that includes course policy statements by course and by instructor;  
and

BE IT FURTHER RESOLVED that in reporting data on the my.missouristate.edu website, the following shall be added:

- A link to the instructor's website or webpage, if available;
- A link to course policy statements available on the appropriate department's website or another central repository, as appropriate; and

Senator Rosenkoetter's motion to amend passed.

Senator Owens moved to replace "over" with "for" in the last Be It Further Resolved.

Senator Rosenkoetter moved (seconded by Senator Kane) to amend by striking the following.

BE IT RESOLVED that the following items be added to Missouri State University's IGrade Student Evaluation Form:

- Under a new section titled, Course Information, four statements will be added:
  - The course required extensive reading of the textbook.
  - The textbook was useful.
  - The course required extensive reading of supplementary materials.
  - The supplementary materials were useful.

After discussion, Senator Rosenkoetter's motion passed.

Senator Kane moved (seconded by Senator Hurst) to amend the resolution by adding:

BE IT RESOLVED that the following items be added to Missouri State University's IGrade Student Evaluation Form:

- I found the text book to be helpful in my learning in this class.

Senator Bodo made a motion for a secondary amendment (seconded by Senator Callahan) to add a second bullet so the amendment would read:

BE IT RESOLVED that the following items be added to Missouri State University's IGrade Student Evaluation Form:

- I found the text book to be helpful in my learning in this class.
- The course required extensive reading.

Senator Rosenkoetter moved (seconded by Senator Jones) a Division of the Question (to vote on the two amendments separately). The motion passed.

The Senate discussed the former amendment.

Senator Knight moved (seconded by Senator Davies) to add "or problem solving" to the second sentence. "The course required extensive readings and/or problem solving."

Senator Richter called the question (seconded by Senator Utley). The motion passed.

The Senate voted on the motion to add "and/or problem solving" to the second item. The motion failed.

The motion to add "The course required extensive reading" failed.

The motion to add "I found the text book helpful in my learning in this class"

The Senate discussed.

Senator Schmalzbaur moved (seconded by Senator Jones) to replace "text book" with "reading material." The motion passed.

Senator Jones moved to add "this course had extensive problem solving." The motion died for a lack of a second.

The motion to add "I found the reading material helpful to my learning in this class" passed.

**The motion to accept the resolution as amended failed.**

### ***REPORT FROM FACULTY HANDBOOK COMMITTEE***

Julie Masterson, Chair of the Committee, reported on proposed changes to sections 5.9, 5.10, and 14.3 in the Faculty Handbook.

Senator Owens moved to adopt the FHRC report (seconded by Senator Rosenkoetter).

Senator Richter moved (seconded by Jones) to add back in the following statement in section 5.9: "but never less than the cost of per course instruction."

Motion to amend the report failed.

**The motion to adopt the FHRC report passed.**

The FHRC also proposed to amend Section 4.2.2.4 on Education Program Accreditation.

Senator Hurst made a motion to call the question (seconded by Senator DePaepe). The motion passed.

**The motion to adopt the FHRC report passed.**

***REPORT ON INTELLECTUAL PROPERTY POLICY***

The Report on Intellectual Property Policy was withdrawn from the agenda. It will be going through the FHRC in the fall.

***REPORT ON HONORARY UNDERGRADUATE DEGREE***

Chair Woodard read the recommendation from Dr. Earle Doman asking for the endorsement of the Faculty Senate on awarding an honorary undergraduate degree to Mary Jean (Price) Walls. There is currently no protocol on campus to establish the awarding of honorary undergraduate degrees.

Senator Kane moved that the Faculty Senate endorse Dr. Doman's recommendation (seconded by Senator Goodwin).

After discussion Senator Owens made a motion to call the question (seconded by Senator Hurst). The motion passed.

The motion to endorse the awarding of the honorary undergraduate degree at summer commencement passed.

***UNFINISHED BUSINESS***

None

***NEW BUSINESS***

None

***ADJOURNMENT***

The meeting was adjourned by Chair Woodard at 5:06 p.m. The next regularly scheduled meeting of the Faculty Senate will be on September 9, 2010, in PSU 313.

Cindy Wilson-Hail  
Secretary of the Faculty

*Resolution in Honor of Dr. Margaret Weaver  
2009-2010 Faculty Senate Chair*

*Whereas*, Dr. Margaret Weaver has provided outstanding leadership to the University, to the community, and especially to the faculty while serving as Chair of the Faculty Senate of Missouri State during the 2009-2010 academic year; and

*Whereas*, Dr. Weaver has faithfully, tirelessly, compassionately, and effectively served Faculty Senate, always with great concern for the welfare of the university, the faculty and the students; and

*Whereas*, she has consistently provided a forum for full and open discussion and debate of issues and proposals of great importance to the faculty and students, ensuring that discussions and debates were respectful of all viewpoints; and

*Whereas*, she has, in an extremely challenging time for Missouri State University, gone to great lengths to ensure that faculty have a clear understanding of and ample opportunity to respond to complex and controversial initiatives; and

*Whereas*, she has never hesitated to raise and address issues of concern to the faculty when representing the faculty to the administration and the Board of Governors; and

*Whereas*, she has enhanced the stature and credibility of the entire faculty of Missouri State University through her collegiality, professionalism, diplomacy, inclusiveness, and leadership;

*Therefore Be It Resolved*, that the Faculty Senate of Missouri State University expresses its profound and heartfelt gratitude to Dr. Weaver and commends her for her exceptional service as Chair of the Faculty Senate.

*Resolution in Honor of Dr. Chris Herr  
2009-2010 Secretary of Faculty*

*Whereas*, Dr. Chris Herr's service as Secretary of Faculty during the 2009-2010 academic year has been exemplary; and

*Whereas*, he has excelled in a consistent pattern of leadership as the Secretary of Faculty for two consecutive years and as a member or chair of various standing and ad-hoc Senate committees; and

*Whereas*, he has been organized, thorough, thoughtful, and insightful; and

*Whereas*, he has served the best interests of both the University and its faculty by unselfishly providing his knowledge, experience, and expertise to the Executive Committee of the Faculty Senate;

*Therefore Be It Resolved*, that the Faculty Senate of Missouri State University commends Dr. Herr for his commitment to faculty governance and for a job well done as Secretary of Faculty.



*Resolution in Honor of Dr. Eric Shade  
2009-2010 Faculty Senate Parliamentarian*

*Whereas*, Dr. Eric Shade's service as Parliamentarian of the Faculty Senate since the 2005-2006 academic year has been exemplary; and

*Whereas*, he continues to take on this arduous task of his own free will; and

*Whereas*, he consistently and successfully directs the Faculty Senate through numerous policy-making, curriculum building, and program proposals with his knowledge and understanding of the Senate Bylaws, Robert's Rules, and parliamentary procedure; and

*Whereas*, in spite of not one faculty senate chair being able to increase his salary as parliamentarian, Dr. Shade continues to serve without any sort of compensation;

*Therefore Be It Resolved*, that the Faculty Senate of Missouri State University recognizes, commends, and warmly thanks Dr. Eric Shade for this commitment to shared governance and for his extraordinary diligence in carrying out the duties of Parliamentarian of the Faculty Senate.

**Senate Action 1-10/11**

**Adopted by Senate on May 6, 2010**

**Right of Challenge Expires June 7, 2010**

***Program Deletion: Master of Science in Education, Secondary Education:  
French/German/Latin/Spanish Area of Emphasis***

A complete copy of the above curricular proposal can be viewed in the Faculty Senate office.

**Senate Action 2-10/11**

**Adopted by Senate on May 6, 2010**

**Right of Challenge Expires June 7, 2010**

***Program Change: General Education Basic Required Courses***

A complete copy of the above curricular proposal can be viewed in the Faculty Senate office.