

***Minutes of the September Session
of the Faculty Senate
Southwest Missouri State University***

The Faculty Senate held its regularly scheduled meeting on Thursday, September 9, 2004, in Plaster Student Union 313. Chair Lois Shufeldt called the session to order at 3:31 p.m. Dr. Ralph Smith served as parliamentarian.

Substitutes: Vicki Dunlop for Linda Azeez, LAB; Robert Little for Ethan Balcos, T&D; and Chuck Harvey for Chris Curtis, SGA.

Absences: Clay Franklin, CSD; Bruce Johnson, AGR; Stephen Jones, FCC Chair, MGT; Ed Matthews, CGEIP Chair, CSC; Janet Nazeri, PEC Chair, STE; Doug Stehle, LIS; and Rod Williams, MIL.

Guests: Jan Bradley, CASL; Bill Cheek, CNAS (Higher Learning Commission); Kishor Shah, MTH; Linda Johnson, Records & Registration; Elizabeth Burton, CASL; Jim Baumlin, CASL; Bruno Schmidt, Academic Affairs; Kathy Pulley, Academic Affairs; Kim Bell, Records & Registration; Roger Sell, Academic Development Center; Skip Phelps, Academic Affairs; John Strong, CASL; George Cron, T&D; and Edward DeLong, LIS.

APPROVAL OF MINUTES

Senator Nugent moved for approval of the minutes of the May Senate session (seconded by Senator Byrd), and they were approved as distributed.

ANNOUNCEMENTS

1. Chair Shufeldt asked Senate members to observe a moment of silence in remembrance of Dr. Frank Mazzella who passed away recently. Dr. Mazzella was a member of both the Faculty Senate and the Faculty Concerns Committee.
2. A summary report of the 2003-04 Senate actions and resolutions was distributed. Of the 18 actions listed, only one was not approved by Vice President Bruno Schmidt and President John Keiser; it was the action on the elimination of dental insurance and salary increase.
3. Also distributed was a sheet containing *Notes on Parliamentary Procedure*, which was authored by Eric Shade, CSC Senator.
4. Chair Shufeldt will be attending another mini-Deans' Retreat October 11th. The main item on the agenda at the retreat will be the prioritization of new faculty positions. The faculty lines that were frozen nearly two years ago will not be filled. Vacancies occurring during

this year will not be held in a department, but will instead be placed in a pool of vacancies in Academic Affairs.

5. The fall meeting of the Missouri Association of Faculty Senates (MAFS) will be held October 12th in Jefferson City. Chair Shufeldt will be discussing employment incentives (i.e., golden parachutes) for exiting university presidents as a statewide problem.
6. The Faculty Concerns Committee is busy analyzing results of their spring survey (i.e., formerly the *Morale Survey*); the response rate is a very respectable 44%.
7. An outline of Chair Shufeldt's address at the August 19th All-Faculty Luncheon will be posted on the Faculty Senate website.
8. The Executive Committee has been meeting with Sara Clark to improve the Senate website. To provide better feedback, there will be a provision to allow for polling.
9. Later this month, the Board of Governors will be acting on recommendations to increase monthly medical insurance premiums and deductibles. Reed Olsen (ECO) has ably represented faculty on the healthcare committee making the original recommendations. Dr. Olsen commented that it looks like there will be a 13 ½ percent increase in premiums for retirees and those with family coverage. An increase in deductible of \$100 per person and \$200 per family is also probable. The Board of Governors will still need to approve the increases before they take effect.
10. Dr. Jim Giglio will report on the Presidential Search Committee at our November meeting.
11. Senate Resolution 17-03/04 recommended that automatic external defibrillators be placed in classroom and office buildings and other campus facilities where large numbers of people regularly congregate. Chair Shufeldt said she was pleased to report that this will be done this year. She thanked Dr. Schmidt for his support of this.

REPORT FROM ACADEMIC PERSONNEL REVIEW COMMISSION

Senator Ridinger, faculty commissioner of the Academic Personnel Review Commission (APRC), presented the Commission's yearly report as required by the *Faculty Handbook*, Section 2.15.3. Dr. Ryan Giedd also serves as the administrative commissioner for the APRC. The function of the Commission is to investigate informal grievances from the faculty and seek resolution. This year, the APRC reviewed two informal cases, both of which were ruled not frivolous. Neither case has been resolved as yet.

REPORT FROM CITIZENSHIP & SERVICE LEARNING OVERSIGHT COMMITTEE

Dr. James Baumlin presented the annual report from the CASL Oversight Committee. The Committee's charge is to "monitor and evaluate the CASL Program for the Senate."

REPORT FROM HIGHER LEARNING COMMISSION

Dr. Bill Cheek, chair of the Higher Learning Commission, addressed the Senate concerning the Higher Learning Commission Self-Study and 2005 Site Visit. He distributed materials containing the Higher Learning Commission mission statement, five criteria for accreditation and core components, performance measures index, criteria-core components cross index, six concerns included in the 1995 site team report, membership of the HLC, etc. More in-depth information on the HLC Self-Study can be accessed at www.smsu.edu/hlc.

ACADEMIC DEVELOPMENT CENTER REPORT

Dr. Roger Sell, director of the Academic Development Center, presented a report to the Faculty Senate outlining a review of the past year, goals and expectations, participation data, outcomes from participation, local and national presentations, service on University committees, and budget and expenditures.

SENATE ACTION ON ADOPTING A PROVOST/VPAA GOVERNANCE MODEL

Senator Wyrick moved for approval of a Senate action adopting a Provost/VPAA governance model (seconded by Senator Satzinger). Senator Gallaway offered a friendly amendment (accepted by Senator Wyrick) to switch the order of the first two paragraphs of the Senate action. Senator Wyrick clarified that the position would be a dual role for the VPAA and that another administrative position would not be added.

Senator Drake offered a friendly amendment (accepted by Senator Wyrick) that the organization chart illustration should show the Provost above all the SMSU campuses. In response to a question from Dr. Shah, Chair Shufeldt said the deans and Dr. Schmidt were in favor of elevating the VPAA position to Provost. She also felt that the Board of Governors members were very receptive to this change.

Dr. Olsen moved to delete the second paragraph (formerly the first “Whereas” paragraph), but it was ruled by the parliamentarian that amendments to the resolution part (last paragraph starting with “Therefore”) should be made first. Senator Miller moved to change the words “University Provost and Vice President of Academic Affairs” to “University Provost of Academic Affairs” (seconded by Senator Kemp). Senator Helm then moved to table the Senate action (seconded by Senator Miller). Senator Helm moved for a vote by secret ballot, but the motion failed. By a show of hands, the motion to table passed 27 to 8.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Senator Shade, a member of the Information Technology Task Force, asked Senate members to let him know if they had any input which they felt should be included in the IT long-range plan.

The first meeting will be held later this month, and the plan will need to be finalized by the end of December.

ADJOURNMENT

Senator Rice moved to adjourn at 4:53 p.m. The next regularly scheduled Faculty Senate meeting will be on Thursday, October 14, in Plaster Student Union 313.

Rhonda R. Ridinger
Secretary of the Faculty