

***Minutes of the May Session  
of the Faculty Senate  
Southwest Missouri State University***

The Faculty Senate held its regularly scheduled meeting on Thursday, May 6, 2004, in Plaster Student Union 313. Chair Lois Shufeldt called the session to order at 3:32 p.m. Dr. Ralph Smith served as parliamentarian during most of the meeting. During the latter part of the meeting, Senator Shade substituted for Dr. Smith.

**Substitutes:** Kishor Shah for Paula Kemp, MTH; Bob Patterson for Mike Reed, P&A; and David Richards for Doug Stehle.

**Absences:** Linda Azeez, LAB; Dwaine Crigger, A&D; Chris Curtis, SGA; Clay Franklin, CSD; Norm Griffith, Staff Senate Representative; Mary Ann Jennings, SWK; Stephen Jones, Faculty Concerns Committee chair; Laszlo Kovacs, FRS; Judith Martin, MCL; Ed Matthews, CGEIP chair; Frank Mazzella, PLS; Janet Nazeri, PEC chair; Ralph Rice, PAS; Pat Van Velsor, COU; and Rod Williams, MIL.

**Guests:** Kim Bell, Records & Registration; Skip Phelps, Academic Affairs; Kent Kay, Financial Services; Mike Carlie, S&A; Jim Giglio, HST; Arbindra Rimal, AGR; and Michael Duggan, Board of Governors member.

***APPROVAL OF MINUTES***

The minutes of the April Senate session were approved as distributed.

***ANNOUNCEMENTS***

1. Congratulations to the recently elected rank representatives: Tom Wyrick (professor), Ken Rutherford (assistant professor), and Jerri Lynn Kyle (lecturer).
2. As you are probably already aware, Faculty Senate meets from May through April of each academic year. If you are unable to attend a meeting, please make every effort to have a substitute attend during your absence.
3. John Satzinger and Reed Olsen are serving on a Salary and Compensation Task Force. They are soliciting your input via a memo that has been placed on the sign-in table.
4. If you would like to serve on any Senate committees during the coming year, please let Chair Shufeldt know as soon as possible. Committee staffing is in progress, and we would appreciate more volunteers.
5. The Faculty Senate website is in need of an update, and the Faculty Senate office plans to work on revising it this summer.
6. The Faculty Concerns Survey (formerly the Faculty Morale Survey) had a 44 percent return rate. The results of the survey will be reported to the Senate in September or October.

7. The past few years Nila Hayes has provided the Senate with a report on intercollegiate athletic expenditures. Chair Shufeldt plans to ask for an update of the report and have it presented in the September Senate meeting.
8. Condolences were extended to Kent Kay in the loss of his father and to Duane Moses in the loss of his wife.
9. Chair Shufeldt announced she would be going to the Deans' Retreat on June 1 and 2.
10. Chair Shufeldt will be pushing to make sure the \$2 increase in tuition is used to cover the expenses of the dental plan first, with the remaining portion to be used for medical plan costs. She will be attending a President's Cabinet meeting tomorrow (May 7) and intends to remind them of this.
11. The Presidential Search Committee is in the process of being named. Dr. Jim Giglio will announce the faculty members named to the committee under "Unfinished Business."

***PRESENTATION BY GOVERNOR MICHAEL DUGGAN***

Mr. Michael Duggan addressed the Senate and answered questions from Senators.

***PRESENTATION BY MR. KENT KAY***

Mr. Kent Kay, Associate Vice President for Finance and Chief Financial Officer, presented figures on revenues and expenses for FY 04 (see Attachment 1 to these minutes).

***PRESENTATION BY STUDENT GOVERNOR KELLI WOLF***

Ms. Wolf was unable to attend today's Senate meeting.

***RESOLUTION FOR OUTGOING CHAIR, DR. JIM GIGLIO***

Senator Garrison-Kane moved for approval and read a resolution honoring outgoing Faculty Senate chair, Dr. Jim Giglio (seconded by Senator Byrd). By voice vote, the resolution was unanimously approved. Chair Shufeldt presented Dr. Giglio with an engraved plaque. The resolution will go forward as **Senate Resolution 1-04/05**.

***RESOLUTION FOR OUTGOING SECRETARY OF THE FACULTY, DR. BOB THURMAN***

Senator Buckner moved for approval and read a resolution honoring Dr. Bob Thurman, outgoing Secretary of the Faculty (seconded by Senator Patterson). By voice vote, the resolution was unanimously approved. The above resolution will go forward as **Senate Resolution 2-04/05**.

***SENATE ACTION ON UNFINISHED MEYER LIBRARY AUDITORIUM***

Senator Wyrick moved a Senate action asking SMSU to prepare the Meyer Library auditorium for classroom use in time for fall semester classes (see Attachment 3 to the May Senate agenda). His motion was seconded by Senator Woodall. Mr. David Richards, subbing for Senator Stehle from the library, said he was pleased that the Senate action is proposing to have the room finished, but that there are concerns. The library had wanted the room to be used for a number of special events, such as conferences, receptions, brown bag meetings, etc., instead of solely for classroom purposes as proposed by the Senate action. He moved to amend (seconded by Senator Wiggins) by deleting

paragraph 4, by striking in paragraph 5 the words “academic and other,” and by amending the last paragraph so it would read, “Therefore be it resolved, that SMSU should prepare the Meyer Library auditorium for its intended uses as soon as possible.”

Senator Ridinger, speaking for the Budget & Priorities Committee, said she would like to appeal that the Senate action go to that committee for consideration before approval by the Senate. She felt covering the dental and medical costs were more important at this time than finishing the auditorium. Senator Drake added that the refurbishing of Siceluff Hall should also help alleviate some of the problems with classroom space. After additional discussion, Senator Woodall agreed to withdraw her second. Chair Shufeldt advised the Senate action would be forwarded to the Budget & Priorities Committee for consideration.

#### ***NEW MINOR IN LAW AND SOCIETY***

Senator Buckner moved for approval the new minor in Law and Society (seconded by Senator Byrd). Kim Bell asked where the minor would belong, and Mike Carlie advised it would stay in the College of Humanities & Public Affairs and would be governed by an interdisciplinary committee. By voice vote, the motion to approve passed. It will go forward as **Senate Action 1-04/05**.

#### ***NEW MAJOR IN TECHNOLOGY EDUCATION, BACHELOR OF SCIENCE IN EDUCATION***

Senator Wiggins moved for approval of the above new major in Technology Education (seconded by Senator Drake). Senator Wiggins said the major had existing for 30+ years until the Industrial Management Department deleted it two years ago because it felt an education program had no place in the department. Senator Wiggins added that DESE has projected a shortage of 200-300 teachers in this area. Senator Garrison-Kane said she knew nothing about it and asked if the new major had been discussed with her department head in the School of Teacher Education. Senator Bourhis moved to postpone discussion on the proposal until the September Senate meeting (seconded by Senator Garrison-Kane). By a show of hands, the motion to postpone failed with 13 votes for and 14 votes against. The main motion to approve the new major passed with 13 votes for, 12 against, and 2 abstentions. It will go forward as **Senate Action 2-04/05**.

#### ***NEW OPTION IN AGRICULTURAL ENTERPRISE MANAGEMENT, B.S. IN AGRICULTURAL BUSINESS***

Senator Wiggins moved for approval of the above new option in Agricultural Enterprise Management (seconded by Senator Byrd). After discussion, the motion was approved by voice vote. It will go forward as **Senate Action 3-04/05**.

#### ***NEW GRADUATE CERTIFICATE IN INTERNAL AUDITING***

Senator Byrd moved for approval of the above new graduate certificate in Internal Auditing (seconded by Senator Woodall). By voice vote, the motion was approved. It will go forward as **Senate Action 4-04/05**.

#### ***REPORT ON REVISED ACADEMIC INTEGRITY POLICIES AND PROCEDURES***

Dr. Jeanne Phelps distributed a memo containing substantive revisions to the Student Academic Integrity Policies and Procedures which were made after the policy revisions had been endorsed in the March Senate meeting (see Attachment 2 to these minutes). The inclusion of a revision to add a five-year statute of limitation was made at the request of the 2003/04 SGA president, Rafiel Warfield, and

the SGA subsequently endorsed the revisions. After discussion, Senator Spisak moved the previous question, and by voice vote, the motion passed. By voice vote, the Senate endorsed the revisions to the Academic Integrity Policies and Procedures document.

***ELECTION OF MISSOURI ASSOCIATION OF FACULTY SENATES DESIGNATED VOTER AND ALTERNATE***

Chair Shufeldt advised Senate members that customarily the Senate chair and Senate chair-elect are elected as the MAFS designated voter and alternate. Senator Nugent moved that Chair Shufeldt and Chair-elect Spisak be elected as the designated voter and alternate, respectively, for MAFS (seconded by Senator Buckner), and by voice vote, the motion passed.

***UNFINISHED BUSINESS***

Past-chair Giglio announced the recommendations that will be sent to the Board of Governors for the Presidential Search Committee: Gloria Galanes from COAL, Michael Hignite from COBA, Jane Doelling from COE, Jim Giglio from CHPA, and Mark Richter from CNAS. Dr. Giglio said the members weren't to represent specific colleges, but rather they should represent the faculty as a whole. The one college without a faculty member representative (CHHS) will be represented by the dean of that college, Dr. Cynthia Pemberton.

***NEW BUSINESS***

As the time was late, Senator Wyrick agreed to present his Senate action on adopting a Provost/VPAA governance model at the September Senate meeting.

***ADJOURNMENT***

Senator Byrd moved to adjourn at 5:34 p.m. The next regularly scheduled Faculty Senate meeting will be on Thursday, September 9, in Plaster Student Union 313.

Rhonda R. Ridinger  
Secretary of the Faculty

**Senate Action 1-04/05**

**Adopted by Senate on May 6, 2004**

**Right of Challenge Expires June 7, 2004**

*New Minor in Law and Society*

See numerical listing of Senate actions for a copy of the curricular proposal.

**Senate Action 2-04/05**

**Adopted by Senate on May 6, 2004**

**Right of Challenge Expires June 7, 2004**

***New Major in Technology Education,  
Bachelor of Science in Education***

See numerical listing of Senate actions for a copy of the curricular proposal.

**Senate Action 3-04/05**

**Adopted by Senate on May 6, 2004**

**Right of Challenge Expires June 7, 2004**

***New Option in Agricultural Enterprise Management,  
B.S. in Agricultural Business***

See numerical listing of Senate actions for a copy of the curricular proposal.

**Senate Action 4-04/05**

**Adopted by Senate on May 6, 2004**

**Right of Challenge Expires June 7, 2004**

***New Graduate Certificate in Internal Auditing***

See numerical listing of Senate actions for a copy of the curricular proposal.

***Resolution in Honor of Dr. Jim Giglio***

***Whereas***, Dr. Jim Giglio has provided outstanding leadership to the university, to the community, and especially to the faculty while serving as Chairperson of the Faculty Senate of Southwest Missouri State University for the academic year 2003-2004; and

***Whereas***, Dr. Giglio has faithfully, tirelessly, and compassionately served this Faculty Senate with great concern at all times for the welfare of the university and of the faculty overall; and

***Whereas***, He has consistently and courageously provided a forum for full and open discussion and debate of issues and proposals of great importance to the faculty; and

***Whereas***, He has never hesitated to raise and address issues of concern to the faculty when representing the faculty to the administration and to the Board of Governors; and

***Whereas***, He has enhanced the stature and credibility of all of the faculty of SMSU through his example of collegiality, professionalism, creativity, and leadership;

***Therefore Be It Resolved***, That the Faculty Senate of Southwest Missouri State University expresses its profound and heartfelt gratitude to Dr. Giglio and commends him for his exceptional service as Chairperson of the Faculty Senate.

***Resolution in Honor of Dr. Bob Thurman***

***Whereas***, Dr. Bob Thurman has provided service at the highest standard as Secretary of the Faculty during the past academic year of 2003-2004; and

***Whereas***, He has been meticulous in his attention to detail and has served thoughtfully, with patience and graciousness; and

***Whereas***, He has served with the best interests of the faculty and University foremost in mind and has actively contributed his experience and expertise to the Executive Committee of the Faculty Senate;

***Therefore Be It Resolved***, That the Faculty Senate of Southwest Missouri State University expresses its appreciation and commends Dr. Thurman for his exceptional service as Secretary of the Faculty.