Assessment Grant Proposal Form

Assessing student learning is an essential component of general education and in the major. This grant supports innovative practices in the assessment of student learning. The Assessment Grants are intended for faculty in their efforts to support and assess student learning in public affairs and general education.

Assessment Grant applications will be reviewed on a rolling basis throughout the academic year. For more information, contact Julia Cottrell via email at JuliaCottrell@MissouriState.edu.

Please fill out the form below which will become your grant proposal and click "submit" at the bottom of the page.

1. **First and Last Name:**

Kathy Nordyke

2. **Email Address:**

jj1989@missouristate.edu

3. **Campus Phone:**

417-836-5774

4. **Campus Location/Address:**

PSU 131

5. **College:**

Center for Community Engagement

6. **Please list the department and program to which you belong.**

SDPA: Center for Community Engagement

7. **I have received written approval from my department head or dean?**

Yes

8. **Will your program, department, or college support this project in any way?** This is not a requirement, but "matching" makes dollars stretch farther and the request may help a broader audience understand and support your work.

Yes

9. **Provide the budget (FOAP) number to which funds should be transferred should the proposal be approved.**

10. **What is the title of your proposal?**

Student-Led Focus Groups to Enhance Quantitative Data Assessing Service Learning and Career Readiness

11. **Please select from the eligible projects listed below.** If "other", please contact an Assessment staff member for approval.

Support focus groups with students or alumni to ask questions related to program learning outcomes

12. **What do you plan to purchase or pay for?** Please specify what line items will be funded through the assessment grant and what line items will be funded through other sources.

This funding will cover registration costs for two students, one 1st year graduate student, and one sophomore undergraduate student to attend the Student-Led Focus Group Workshop to learn and implement an assessment plan for Service Learning.

13. **What contributions will this work have on enhancing student learning?** Briefly describe the learning, writing, or thinking need that you intend to address with this grant.

Service-Learning seeks to prepare students for the workplace in many ways. We have aligned our student learning outcomes with the NACE Career Readiness Competencies and Missouri State's General Education Goals. We currently administer a survey to assess student learning related to these goals, but would like to utilize student-led focus groups to gather and make sense

of qualitative data. Additionally, we want to know how effective our current practices are on student learning and work-place preparedness.

14. How many students do you anticipate this project impacting over the span of one year?

In the 2017-2018 academic year, we had 5004 service-learning students. We anticipate this project.

15. What is your time frame for the proposed project?

We will train on and plan our first student-led focus group in March 2019. We plan to conduct our first focus group by the end of the Fall 2019 semester.

16. How will the results of this project be used for program improvement? Please describe any anticipated outcomes.

We will use the data from the focus group alongside the data we currently collect to assess the effectiveness of our programming. If students are missing some of the outcomes, efforts will be made to improve programming around those outcomes.

17. If funded, a short, written report is expected. The interim report will include the following information: Minutes of meetings (include attendees, date, items discussed, actions), project results, outcomes addressed, changes that will occur in the future due to this project, new learning, new curriculum, recommendations for future projects, and any handouts, student work, survey results, etc.

I agree to write a brief report before May 15, 2019.

18. Do you agree to share the funded project at the time of its completion? This may include sharing the proposal itself, outcome data from the grant's effect, or student work generated from use of the grant.

Yes

19. How do you plan to show evidence of student learning?

We will display the evidence we collect alongside our current data on this webpage: https://www.missouristate.edu/casl/assessment.htm.