

Assessment Grant Proposal Form

Assessing student learning is an essential component of general education and in the major. This grant supports innovative practices in the assessment of student learning. The Assessment Grants are intended for faculty in their efforts to support and assess student learning in public affairs and general education.

Assessment Grant applications will be reviewed on a rolling basis throughout the Spring 2018 semester. For more information, contact Julia Cottrell via email at JuliaCottrell@MissouriState.edu.

Please fill out the form below which will become your grant proposal and click "submit" at the bottom of the page.

1. First and Last Name:

Gilbert Brown

2. Email Address:

meg3@missouristate.edu

3. Campus Phone:

417-836-5287

4. Campus Location/Address:

Glass Hall 225

5. College:

College of Education

6. Please list the department and program to which you belong.

CLSE

7. Have you received written approval from your department head or dean?

My department head has approved this proposal.

8. Will your program, department, or college support this project in any way? This is not a requirement, but "matching" makes dollars stretch farther and the request may help a broader audience understand and support your work.

Yes

9. What is the title of your proposal?

Completing a Successful CAS External Review

10. Please select from the eligible projects listed below. If "other", please contact an Assessment staff member for approval.

Incentivize faculty for the extra work involved in assessment

11. What do you plan to purchase or pay for? Please specify what line items will be funded through the assessment grant and what line items will be funded through other sources.

During phase one, SAHE faculty plan to use the grant to partially support our holding a fall 2018 faculty retreat to learn more about our two-phase CAS External Review Process and to identify different roles faculty will play in the process. We plan to invite an established CAS External Reviewer for Master Preparation programs to serve as our facilitator for the program.

During phase two, SAHE will complete it's CAS external review. SAHE faculty request seven thousand dollars from COE to support our getting ready for the CAS review and our completing the CAS review process in spring 2019. Finally, SAHE faculty believe MSU benefits from the Program completing our external review based upon professional best practices which align with the "industry standards" in higher education and student affairs.

12. What contributions will this work have on enhancing student learning? Briefly describe the learning, writing, or thinking need that you intend to address with this grant.

Student Affairs in Higher Education (SAHE) Master's degree Program request a \$500.00 Assessment Grant to support our efforts to cultivate and strengthen SAHE faculty's preparation for our upcoming spring 2019 Council for Academic Standards in Higher Education (CAS)'s External Review: <http://www.cas.edu/programreview>. We plan to use the Assessment grant to support two SAHE program's objectives. SAHE faculty will use the grant partially to support a

faculty retreat to assimilate CAS External Review Process. Also, we anticipate identifying faculty members to assume specific roles in the external review process. SAHE faculty and COE share a common commitment about the importance of program assessment to different internal and external stakeholders. Next, we will discuss the reasons SAHE's external review process is different from COE's CAEP Accreditation Review Process.

SAHE is a Master's Degree Program administratively housed in the Counseling Leadership and Special Education Program (CLSE), which is one three academic departments in the College of Education. However, DESE and the CAEP Accreditation External Review's respective certification and accreditation processes focus is on undergraduate and graduate programs which lead to initial or advanced certification: (1) DESE's:

<https://dese.mo.gov/educator-quality/certification>; (2) CAEP's definition of Certification:

<http://caepnet.org/accreditation/about-accreditation/what-is-accreditation>; (3) CAEP's definition of Advanced Programs: <http://caepnet.org/standards/standards-advanced-programs>. Thus,

SAHE must pursue our two-phased external review separate from COE's upcoming CAEP external review in fall 2019.

13. What is your time frame for the proposed project?

August 30, 2019

14. How will the results of this project be used for program improvement? Please describe any anticipated outcomes.

Faculty will be better prepared to participate in a successful CAS External Review Process

15. If funded, a short, written report is expected. The interim report will include the following information: Minutes of meetings (include attendees, date, items discussed, actions), project results, outcomes addressed, changes that will occur in the future due to this project, new learning, new curriculum, recommendations for future projects, and any handouts, student work, survey results, etc.

I agree to write a brief report by the end of this fiscal year (June 30, 2018).

16. Do you agree to share the funded project at the time of its completion? This may include sharing the proposal itself, outcome data from the grant's effect, or student work generated from use of the grant.

Yes

17. How do you plan to show evidence of student learning?

CAS External Review will show student learning outcomes align with SAHE program CAS related goals