

Promotion Calendar for Clinical Faculty and Instructors applying for promotion in Fall 2021

May 31, 2021	Department Heads provide list of clinical faculty and instructors intending to apply for Promotion in Fall 2020 to Deans
June 30, 2021	Deans provide list of clinical faculty and instructors intending to apply for Promotion in Fall 2021 to Office of the Provost
October 1, 2021	Clinical faculty and instructor applicants submit Promotion dossier to Department Heads
October 4, 2021	Department Heads submit Promotion dossier to Departmental Personnel Committees
October 22, 2021	Departmental Personnel Committees submit recommendations (with rationale) to Department Heads Clinical faculty and instructor applicants receive Committees' reports and have three business days to review, respond, sign and return to Department (Oct. 25-27, 2021)
November 12, 2021	Department Heads complete their assessments and submit recommendations (with rationale) to applicants Clinical faculty and instructor applicants have three business days to review, respond, sign and return to the Department (Nov. 15-17, 2021)
November 15, 2021	Department Heads submit all dossiers to Deans
December 10, 2021	Deans complete their assessments and submit recommendations (with rationale) to applicants Clinical faculty and instructor applicants have three business days to review, respond, sign and return to the Dean (Dec. 13-15, 2021)
December 17, 2021	Deans send Promotion Organizational Binders to the Office of the Provost with recommendations
January 3, 2022	Office of the Provost begins reviewing portfolios for Promotion review
No later than March 11, 2022	Office of the Provost notifies clinical faculty and instructor applicants of decisions on Promotion (with copies to Deans and Department Heads & Departmental Committee Chairs)
March 31, 2022	Deans send Personnel Action Forms for Promotion to Provost's Office
June 2022	Board of Governors act on positive Promotions recommendations. (Note: Negative recommendations are not forwarded to the Board.)