

APPENDIX D

REQUEST FOR INCREASE OF A PROGRAM-SPECIFIC ENROLLMENT FEE

Please attach a copy of the original fee proposal request and all annual stewardship reports within this 5-year window. Increase requests will not be considered without these documents. Note that an increase in fee within the 5-year window does not change the date renewal of the fee must filed with university leadership.

Date Submitted:

Report Year (out of 5):

Name of College:

Prepared by:

Current Fee:

Amount of Fee Currently Assessed by Unit (Course or Credit Hour):

Courses to which the Fee is Currently Being Assessed:

Total Additional Cost by Degree Program:

Total Expected Annual Fee Revenue (Academic Year Basis):

Proposed Fee:

Amount of New Fee by Unit (Course or Credit Hour):

Courses on which the Fee is Proposed to be Assessed:

Total Additional Cost by Degree Program:

Total Expected Annual Fee Revenue (Academic Year Basis):

Semester New Fee is to be First Assessed:

Provide justification for the fee increase along with any supporting documentation.

Submitted by:

College Dean

Date

Approved

Denied

President

Date

Special Notes or Conditions: