

ACADEMIC LEADERSHIP COUNCIL
FEBRUARY 26, 2020
1:30pm, CARR 203

Meeting Notes – Academic Leadership Council – February 26, 2020

Notes by Mary Lynne Golden

Members Present:

Frank Einhellig	Chris Craig	Guest:
Rachelle Darabi	Joye Norris	David Caravella
Shawn Wahl	David Meinert	
David Hough	Mark Smith	
Victor Matthews	Tamara Jahnke	
Thomas Peters	Julie Masterson	
Rob Hornberger	Michelle Olsen	
Greg Rainwater	Tona Hetzler	
Cameron Wickham	Saibal Mitra	
Ronald Del Vecchio	Keri Franklin	

Announcements

- 1) **Deadline for nominations for BOG Excellence in Public Affairs Award to Rachelle Darabi**
 - a) **Staff nominees – March 6, 2020**
 - b) **Faculty Option 1 – College nominee submitted at Dean’s discretion – March 6**
 - c) **Faculty Option 2 – Nominee vetted by College Committee (application packet completed) – April 6**
- 2) **Retiree Dinner – March 23, 5:30pm, Darr Agr Center**
- 3) **Application Process for the Millennium Fellowship open through April 2020 --**
<https://www.millenniumfellows.org/>
- 4) **Website for 2 + 2 plans –** <https://www.missouristate.edu/2plus2>
- 5) **Transfer Center website –** <https://www.missouristate.edu/transfer>

Discussion

1) **Review of BOG Meeting**

Frank told the Deans that the presentation to the Board at the February meeting was well received and many people had asked for a copy of the packet that was put together for the BOG members.

2) **Guest: Dave Caravella & Nancy Gordon re: Respondus Monitor**

Dave Caravella informed the group that in the past that Respondus was the original “lock-down” test integrity tool used on campus and some of the computer labs had the software installed. Now there is a new software titled “Monitor” that helps keep test integrity if used. This new software flags a test and lets the faculty member know if there is a suspicion of integrity issues. The faculty member now has to select Monitor on the exam. In an open lab environment this does not work because of all

the activity in an open lab. The suggestion was made that optional language be included in a course syllabi and will appear on the Provost website.

3) Update on St. Charles collaboration

Frank updated the group on the collaboration with St. Charles Community College for the BOTA (bachelor of Occupational Therapy Assistants). After a couple of meetings, SCCC has asked us to collaborate on the degree with them. There is a long road ahead to get the degree going, but steps have started to be taken.

4) Coronavirus & Incoming students from Taiwan

Things are being monitored and there was general discussion regarding the virus and how it is being handled on campus.

5) Shortage of teachers – David H.

a) Sci; Mth; Agr

Dave and his Dept. Heads met with the superintendents of the Southeast areas and they indicated that there is a shortage of teachers in the area. They are interested in recruiting students into the different colleges education programs. Suggesting that the deans can meet with the superintendents later in the summer.

b) Supervision of Student Teachers

David proposed to the Deans having a pool of money in COE to support student teacher supervisors for mileage, or form a task force to look at the supervisors that are out there and where the students are placed. Some faculty are taking advantage of this situation. Frank is open to a small (2-3 member) task force being formed to make recommendations on how things should be handled.

6) Update on SEM Academic Programs and Deliveries – Julie & Dave M.

Dave M. and Julie spoke to the group about a previously sent email. Nothing has changed since handing out the document. Want feedback if anything is noticed and think that there is something useful.

7) Enrollment updates – Rob

Rob spoke to the group about Enrollment updates for Fall 2019. Things are still up some and we think we have removed some barriers from the registration process and that might be helping. The only area that is still down is housing applications.

8) Student Evaluation Tool – Joye & Chris

We have been using Evaluation kit for online courses for about 10 years. CNAS has piloted a program to use it to do student evals in an online basis. This would take the place of paper copies. The per college cost is undetermined at this time. COAL is going to try it in Fall 2020. It takes many hours to set up each semester, but it is a lot of work to get it set up every semester.

9) Informational Tools

a) Bear Facts – Michelle

b) Dashboard training

c) Faculty Funding & Support