

**ACADEMIC LEADERSHIP COUNCIL**  
**FEBRUARY 12, 2020**  
**1:30pm, GLAS 485**

**Meeting Notes – Academic Leadership Council – February 12, 2020**  
Notes by Mary Lynne Golden

Members Present:

Frank Einhellig	Chris Craig	Guest:
Rachelle Darabi	Joye Norris	Jeff Mitchell
Shawn Wahl	David Meinert	Cindy Schull
David Hough	Mark Smith	Peng Zheng
Victor Matthews	Tamara Jahnke	
Thomas Peters	Julie Masterson	
Rob Hornberger	Michelle Olsen	
Greg Rainwater	Tona Hetzler	
Cameron Wickham	Saibal Mitra	
Ronald Del Vecchio	Keri Franklin - absent	

**Announcements**

**Board of Governors meetings:**

- a) **Finance & Facilities – 8:30am, PSU East Ballroom**
- b) **Programs & Planning – 10:15am, PSU East Ballroom**
- c) **Board of Governors regular meeting – 1:00pm, PSU 313**

- 1) **Deadline for Spring Thesis and Non-Thesis funding – Feb. 20, 2020**
- 2) **Annual MSU/OTC Joint Meeting, Monday, Feb. 24, 2020, 3:30pm**
- 3) **Deadline for nominations for BOG Excellence in Public Affairs Award to Rachelle Darabi**
  - a) **Staff nominees – March 6, 2020**
  - b) **Faculty Option 1 – College nominee submitted at Dean’s discretion – March 6**
  - c) **Faculty Option 2 – Nominee vetted by College Committee (application packet completed) – April 6**
- 4) **Retiree Dinner – March 23, 5:30pm, Darr Agr Center**
- 5) **Application Process for the Millennium Fellowship open through April 2020 --**  
<https://www.millenniumfellows.org/>
- 6) **Website for 2 + 2 plans – <https://www.missouristate.edu/2plus2>**
- 7) **Transfer Center website – <https://www.missouristate.edu/transfer>**

**Discussion**

**1) Guest: Jeff Mitchell & Cindy Schull**

*Cindy and Jeff spoke to the group about the Alcohol policy on campus and the things that are required to be reimbursed. University funds cannot be used to reimburse alcohol expenditures. Pre-approval from the President’s Office, have a guest or donor at event, at an on-campus event,*

*Chartwells needs to be used. Off-campus, we need to know that the liquor license is in place. If you are using a venue that does not have a liquor license, then steps need to be taken to secure the liquor license and that takes time.*

**2) Guest: Peng Zheng re: G.R.E.A.T program**

*Peng spoke to the group about a new program for faculty development with FCTL, International Programs and China Programs. There will be 4 meeting times for the spring and include two panel discussions as well as a seminar and an Orientation for faculty who will be teaching in China.*

**3) Topics Related to Student Success – Rachelle**

**a) Advisor Forum Topics**

**b) First Gen Conference**

*Rachelle pointed out to the group opportunities that will be upcoming for faculty and staff on upcoming advising workshops.*

**4) Fort Wood Proposal – Julie**

*Ft. Wood wants one masters degree program for each of their programs. Want an MBA for all 3, CRM for MP School, a masters in environmental management for Chemical Warfare degree, and something for engineering, but not sure yet what they are going to need. Will require MSU to have transfer option available in each program. Grad College is looking at the cross-walks and looking at what can be optioned with MBA and MPS. The other challenge to this degree is that 50% of the courses need to be on the Ft. Wood campus. Kent Ragan has an idea of how to accomplish this for the MBA and Julie will need to talk to CRM and GGP. Will also have to figure out the budget piece. Will also need a person on-site at Ft. Wood acting as an Admin. Asst.*

**5) Enrollment Update – Rob**

**a) Applications and Admissions**

**b) Transfers**

*At this point we are down less than 1% for degree-seeking undergrads. Up in Dual credit and Graduate students for spring 2020. For Fall 2020 we are up 18% in admits and up in applications. Transfer applications are also up.*

**6) Summer School Class Offerings (Dean's Information)**

*The Dean's reported on the classes that they have added in regards to the money that the Provost gave to Deans for summer school offerings.*

**7) Honors Research Update – Frank**

**8) Dashboard Developed by Institutional Research – Frank**

**a) Purpose: to make information more easily assessible**

**b) Specific Dashboards in trial use in development progress:**

**i. SCH – sent to deans yesterday; to be demonstrated today**

**ii. Course and Enrollment – sent to deans a week ago**

**iii. Admission – Rob is trying this out**

**iv. Study Away – Elizabeth Strong is trying out**

**v. Dual Credit – Joye Norris is trying out**

**vi. Retention – still some work to be done**

**9) Updates from Institutional Research – Michelle**

**a) Demonstration on PowerBI – Student Credit Hour module**

**b) HLC Portal**

**10) Fee Resolution Comments – Need to verify all aspects – Greg**

- a) Once it goes to the BOG, changes will not occur**
- b) We follow what is in the Resolution**

### **Topics on Deans Meeting after ALC**

- 1) BOG Programs and Planning Committee presentations**
- 2) Budget for 2020**