**Transfer Advising Committee**

February 8, 2024

1:30PM-2:30PM

**Members Present:** Campbell Keele (AATC), Kristen Thomas (COE), Dylan Earnshaw (CNAS), Katelyn McCoy (DCOA), Evonne Bird (MCHHS), Nick Beatty (RCASH), Alisa Trotter (COB)

**Members Absent:** N/A

**Guests in Attendance:** Tara Benson (OSE), Lori Day (Admissions), Ben Metzger (Admissions), Bart Tibbs (Admissions)

**Discussion Items:**

*-Updates from Committee members:*

 -Kristen: The College of Education is currently planning recruitment events, which include their Transfer VIP Day and visits to OTC Education classrooms.

 -Dylan: Missouri S&T has switched to a full-time staff advising model. As a result, CNAS has decided to switch to a staff advising model for Engineering majors. All new transfer students will be referred to Dr. Odun-Ayo. 80% of FTNIC Engineering students will be advised by Allison Allen, with the remaining 20% advised by Dylan Earnshaw. CNAS is also gearing up for recruitment events and their Transfer VIP Day.

 -Campbell: Campbell visited NEO A&M on February 7 with Bart Tibbs and Katelyn McCoy. It was a productive visit. Campbell is also preparing for a campus visit from Crowder College on February 16. Campbell has been serving on a Transfer Work Group and will have updates to share at the next TAC meeting.

 -Katelyn: DCOA is also preparing for recruitment events, including their Transfer VIP Day.

 -Evonne: MCHHS is currently undergoing a search for an academic advisor. The first date of consideration for the position is February 15. MCHHS also has an upcoming Transfer VIP Day.

 -Nick: RCASH is preparing for their Transfer VIP Day.

 -Alisa: COB is preparing for their Transfer VIP Day.

-*MSU/OTC Advisor Meeting:*

 -Campbell has invited all OTC Navigators to come to campus on Monday, March 4. The OTC Navigators will meet with AATC staff, the TAC, and other MSU partners. The intention of the meeting will be to share advising-related updates from MSU and OTC, to continue to foster the partnership between the two institutions. Campbell has asked the TAC members to be prepared to share updates from their respective areas. More information to come.

-*Spring 2024 Forum:*

-The Committee and meeting guests planned out our upcoming advisor forum. Results of that conversation are listed below.

**Forum**: **Through the Looking Glass: The Missouri State Transfer Experience**

February 26, 2024 --**-**12:00- 1:00 PM

[Zoom link](https://missouristate.zoom.us/j/95387225229)

"The Transfer Advising Committee invites you to join us as we walk through the students' perspective on the Missouri State transfer process. We'll discuss communication a student receives from the Office of Admissions, Transfer Student Orientation, the transfer credit re-evaluation process, and campus integration efforts, all through the eyes of the student."

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| **PRESENTER** | **TOPICS** |
| **Bart (25 minutes)** | **Explaining what these items are and the importance of time spent working with transfer students:*** What a college/transfer fair is.
* Identify upcoming events (Example: Transfer Tuesday Webinars that students can join in on).
* Transfer presentations & tours on Fridays
* Transfer VIP days
* Outreach for West Plains campus - Their advisor forums with Cindy Bridges
* Touch base on relationship with OTC - Highlighting MSU at OTC day.
* Events > Communications - SLATE, differences between admitted students and inquiring students. Different messaging that goes out for those groups.
* Transfer Orientation - Won't be sending out the link to this at this time due to ongoing changes. Will discuss what is included in the orientation.
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| **Ben (15 minutes)**  | * **Working on a new TCRP (Transfer Credit Re-evaluation and preapproval) system** – System as it currently stands, it is undergoing some work
	+ Staff who use it to approve it
	+ Advisors don't really interact with the system, but can see things on advising notes
* How the request process works
* Approvers - Who are they/what do they do?
* Options for approvers
* If a request is approved/denied - It goes to Lori and they process.
* Show a screenshot of step 6 – Exact MSU course, GEC code, etc. – Campbell will send a screenshot to Ben
* Everything in this process that goes into advising notes is automated.
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| **Tara (5 minutes)**  | **Transfer honor organization*** Transfer student week Ice Cream Social
* Share involvement ambassadors. Transfer students can reach out to them
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| **Campbell (5 minutes)**  | **National Transfer Student Week:*** PAWS event (dogs – Petting Away Worry and Stress)
* Different Events that week
* Transfer student spotlights
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| **Nick (Remaining time)**  | **Q&A session** |
| **Katelyn (Crowd Plant)** | Will ask questions to help fill time until end of our session, if needed – The goal is to use our entire forum time and end no earlier than 12:50 |
| **Kristen (Chat Monitoring)** | Will monitor chat for questions. Can ask questions at end of presenter OR at end of forum (will gauge time/appropriate time to ask). |

-*Guests for Future Meetings:*

-A representative from Financial Aid will attend the March TAC meeting. Darren Wienberg will attend the April TAC meeting. Donna Rebmann will attend the May TAC meeting.

**Next Meeting: Friday, March 8 from 2:00PM-3:00PM, in Strong Hall 307**

**Upcoming Events:**

**-College of Education Transfer VIP Day:** February 23, 2024

**-Spring 2024 Transfer Advising Forum:** February 26, 2024

-**College of Business Transfer VIP Day:** March 1, 2024

-**McQueary College of Health and Human Services Transfer VIP Day:** March 8, 2024

-**Darr College of Agriculture Transfer VIP Day:** April 12, 2024

-**Reynolds College of Arts, Social Sciences, and Humanities Transfer VIP Day:** April 19, 2024

-**College of Natural and Applied Sciences Transfer VIP Day:** April 26, 2024