



**Meeting Date: May 5th, 2022, at 11:06**

**Presiding Officer: Chair Kathleen Hains**

The Staff Senate held the May Session in Glass Hall, room 429. Chair Hains called the session to order at 11:04 am.

Guests: Dr. Christopher Herr (Faculty Senate), Charles Babb.

Absences: Senators; Rhonda Breshears JF1, Mindi McCoy JF1, Sherri Cloyd JF1, Holly Calkins JF 2, Autumn Page JF 2, Jason Smith JF 2, Chloe Denson JF 3, Shawn McComb JF 3, Trisha Riggs (Bradley) JF4, Rhonda Lesley JF 4, Heather Moore JF4, Yo Satake JF 4.

## **GREETINGS**

- Chair Hains welcomed everyone and encouraged folks to grab lunch.

## **APPROVAL OF THE MINUTES**

- The Minutes were approved by unanimous consent.

## **EXECUTIVE REPORTS**

- Chair Report
  - Chair Hains gave an update on the Executive Board Meeting with the President and the Board. Including upcoming compensation increases and retention efforts. Efforts to find a new campus bank are still being discussed.
  - Chair Hains gave notice that all nominees for JF1, JF 2, and JF3 had been approved by the Executive Board since there were fewer nominations than the number of open seats.
- Chair-Elect Report
  - Chair-Elect Wells gave a budget update.
  - Chair-Elect Wells gave an update on Day of Caring happening on June 23<sup>rd</sup>.
- Past Chair Report
  - Past Chair Reed had no report.
- Coordinator of Staff Committees
  - Coordinator Francka asked committee chairs to put together highlights of the year.
- Secretary Report
  - Secretary Hader – Overall status of the election for JF4 was given. The other JFs had been approved, and there are still vacancies in JF2 and JF3.
  - Secretary Hader – Bylaw revisions have been updated from the conversation at the last meeting and will be discussed in old business.

## **EXTERNAL REPRESENTATION REPORTS**

- Board of Governor's: Chair-Hains –Final report of the Fiscal year to the Board will be May 19<sup>th</sup>.

- Executive Budget: Chair-Hains – Gave an updated report on new minimum University Staff wage, Compression issues, the across-the-board raise, and retention pay.
- Faculty Senate: Senator Schlinder – Gave a report on the Faculty Senate. They received a report on the University budget.
- Health Care and Benefits: Chair Hains gave an update on covid policies and benefits and some new benefits that are being looked at for benefit expansion.
- IT Council: Senator Hader – Gave an update on upcoming Banner updates and SCUF (Student Computer Usage Fee) computer labs.
- Shared leave: Chair-Elect Wells noted they recently approved some cases.
- Sustainability Commission: Senator Klem gave an update on the University Garden, and the new storage shed being built there.

## COMMITTEE REPORTS

- Council for Administrative Professional Forum – the forum last week went well. Next in the Fall.
- Public Affairs--Adopt a street on the May 13<sup>th</sup>. Wally-E at the Moxie on the 28<sup>th</sup> with lunch plans at Civil Kitchen to follow. Working with Chair-Elect Wells on summer Day of Caring.
- Staff Activities --Gave a recap of the baseball event and other events of the year. They have a little left in the budget. Working on Staff appreciation week this summer, as well as planning for pineapple whip
- Staff Communication Committee – met and talked about how to better serve and engage staff via communications. More to follow next year.

## OLD BUSINESS

Parliamentarian Hader presented the bylaws, along with the updates that were requested at the last session, as well as the addition of a Transparency Clause. The Transparency clause was created out of a previous discussion to define more clearly that Executive Board actions are presented to the Senate and that the Senate can vote on these actions. Discussion was had about the changes.

There was discussion about the movement of the Secretary to an appointment rather than an elected position. A bit of history was given that there have been issues with getting someone to run for the role of Secretary over the last several years due to the broad range of duties. This change would better balance tasks between the Executive Board.

Objections to this change were noted. The reasons for these changes will be documented. Past-Chair Reed Motioned and was seconded from the floor end discussion. The motion carried. The bylaws were put to a vote, and more than the necessary two-thirds 27-6 voted in favor of the change.

A follow-up Motion was made by Senator Hader to charge a workgroup with making stylistic, grammar formatting, and changes. Chairs Hains agreed to lead the workgroup, and Senators Bridges and Rigby would assist. The motion was adopted by unanimous consent.

## NEW BUSINESS

Nominations were accepted for Staff Senate Executive Board next year.

Past-Chair Reed nominated Senator Bridges, and he accepted. Coordinator Francka nominated Secretary/Senator Hader, and he accepted. Both were given time to speak about their nominations while ballots were distributed. Votes were tallied by Past Chair-Reed and Chair Elect-Wells. Secretary/Senator Hader won and will serve as Chair-Elect for the next session.

Senator Schlinder was nominated for Coordinator of Committees, and she accepted. Senator Schlinder was elected by Unanimous consent to serve as Coordinator of Committees for the next session.

Senator Lampe was nominated for Coordinator of Communications, and she accepted. Senator Lampe was elected by Unanimous consent to serve as Coordinator of Communications for next session.

## **OPEN FORUM.**

- The Senate moved into an open forum. Issues and concerns were brought up and discussed.
- Coordinator Francka announced the 1<sup>st</sup> Friday ArtWalk event in partnership with Sister Cities.
- Senator Keele announced Bears Relay was moved to Fall.
- Galen Martin gave an update on the Walking Challenge and wellness initiatives.
- Chair Wells - One more reminder about Day of Caring on June 23<sup>rd</sup>

## **ADJOURNMENT**

- Senator Hader moved to adjourn the meeting seconded by Chair-elect Wells. The meeting was adjourned at 12:32.