



Meeting Date: May 5, 2016

Presiding Officer: Chairwoman Christina Bowles

Actions of Meeting

Roll Call

- Members in Attendance: Alaimo, Bowles, K. Bridges, P. Bridges, Deckard, Douglas, Essel, Falls, Fiedler, Johnson, Lopinot, Moore, Reed, Schoneboom, Stewart, Whitmire, Wilson, Woolsey, Zhang
- Members Absent (Excused): Benson, Edmond, Garton
- Members Absent (Unexcused):
- Proxy: Jon Lee (Sen. Edmond)
- Guests in Attendance: Brian Henry, A'dja Jones, Lisa Searles, Jeremy Wright, Beth Hurst, Dan Edwards, Yvette Medley, Kate Roessler, Lacy John Daniel Lukas, Mandi Muse, Kelsie Young Smith, Jenay Lamy, Moussa Dembele

Call to Order

- Staff Senate had quorum
- Meeting called to order at 11:04am

Approval of Agenda

- Agenda was emailed prior to meeting
- Motion to approve agenda with amendment of Bylaws discussion under New Business; Sen. Zhang
 - Second; Sen. Reed; Agenda approved unanimously

Approval of Minutes

- Minutes were emailed prior to meeting
- Motion to approve minutes; Sen. Reed
 - Second; Sen. Woolsey; Minutes approved unanimously

Chair Report

- Staff Satisfaction Survey – Survey is complete and results will be posted to the Staff Senate page after they are presented to the Board of Governors

Chair-Elect Report

- Shared Leave Pool - Pool considerations will be expanded (i.e. bone marrow and organ donation). Senate will be included in next phase of policy development.
- Work-Life Balance - Pilot group implemented to investigate the feasibility of utilizing flex time and remote locations in specific areas.

Past-Chair Report

- Faculty Senate – Dr. Beth Hurst will be the Faculty Senate representative to Staff Senate for the next year.

Secretary/Treasurer Report

- Funds
 - Operating Budget – \$3,267.41
 - Special Events Budget – \$660.51
 - Petty Cash - \$125
 - Scholarship Fund - \$6,819.97
- Senator elections will close May 31st.
- Officer Election Results
 - Chair-Elect – Rob Moore
 - Secretary – Sandy Johnson
 - Director of Staff Relations – Brian Edmond (appointed)

Director of Staff Relations (Vacant)

- Standing Committee Reports
 - Administrative Professionals Forum Committee – June venue changed to Glass Hall
 - Public Affairs Committee – Relay for Life team raised \$200; Adopt-A-Street event May 6.
 - Scholarship Committee – Possibly hosting a fundraising event at McAllister’s
 - Staff Activities Committee –Pineapple Whip truck to campus for Staff Appreciation event.
 - Staff Relations Committee – Jeremy Wright is new communications coordinator for the web.
- Staff Senate Representative Committees
 - Executive Budget Committee
 - 4.5% funding change will result in a 2% across-the-board raise for all staff and funding of staff salary pool.

Announcements

- Need staff supporters to serve as student organization advisors -- resources and guidance provided. Ranges from spit and tradition to academics. Reach out to Laura Whitmire

Old Business

- None

New Business

- Pineapple Whip funding request of up-to, but no more than, \$2,000 approved unanimously.
- Bylaws Change approved – modify Secretary-Treasurer position to Secretary only & make Director of Staff Relations an elected position.

Adjournment

- Motion to adjourn; Sen. Whitmire
 - Second; Sen. Reed
 - Motion approved unanimously
- Meeting adjourned at 11:53am by Chairwoman Bowles
- Next Meeting will take place June 2, 2016 at 11:00am in PSU 313