Meeting Date:  August 6, 2015

Presiding Officer: Christina Bowles

**Welcome new employees in attendance today!**

## Actions of Meeting

### Roll Call

* Members in Attendance:  Christina Bowles; Ryan Wilson; Rob Moore; Gary Stafford; Scott Fiedler; Kelly Bridges; Shelly Deckard; Sharon Lopinot; Janelle Melton; David Falls; Charles Schoneboom; Addie Douglas; Ian Alaimo; Brian Edmond; Tara Benson; Kami Gollhofer; Barbara Jones; Paul Essel; Sandra Johnson; Andrew Garton; Phillip Bridges.
* Members Absent (Excused):  Karen Willde; Peng Zhang; Brenda Stewart.
* Members Absent (Unexcused):  None
* Proxy: None
* Guests in Attendance: Yvette Medley; Laura Whitmire; Kelsie Young; Jon Lee.

### Call to Order

* Staff Senate had quorum
* Meeting called to order at 11:05AM

### Approval of Agenda

* Agenda was emailed prior to meeting
* Motion to approve agenda; Sharon
  + Second; Addie
* Agenda approved unanimously

### Approval of Minutes

* Motion to approve minutes; Sharon
  + Second; Kelly
* Minutes approved unanimously

#### Chair Report

* Handbook work-group: Ed Choate is retiring and group will reorganize to determine next course of action.
  + Currently reviewing Chapter 7.
  + Next step is to petition HR to have a member on the work group.
* Appropriations Request for Capital Report:
  + FY17 – McDonald Arena is #1 priority
  + FY18 – Carrington Hall renovations
  + FY20 – Expansion of the Welcome Center
  + FY21 – New theatre and dance building and renovations of Temple Hall
* Staff Satisfaction Survey: Dr. Visio emailed and draft should be available shortly – September meeting we will hopefully have a draft to review.

### Chair-Elect Report

* Bylaws work-group: focusing on 4-5 changes to current bylaws.
* BearFest Village Tent Report: Pricing increased $75 from estimates when price guide was published on August 1.
* Leave Policy Taskforce: Still working on analyzing current policies and areas of improvement.

### Past-Chair Report

* Salary Incentive: Reviewed how merit and equity were applied last year.
  + New Member of Committee
  + Discussed possibility of career ladder as a merit system to put in place of current process.
    - Concerns over level of transparency within current system.
* Faculty Senate has not met.

### Secretary/Treasurer Report

* Operating budget (A account) – Balance is $1,877.55
  + Bookstore charge of $80 for perfect attendance gift cards.
  + Bookstore charge of $1.20 for supplies.
  + Chartwells charge of $241.25 for catered lunch.
* B account – Balance is $209.51
* Petty cash on hand is $125
* Scholarship Fund – Balance is $6,864.97
  + $1,000 will be disbursed for 1516 awards.

### Director of Staff Relations

* Committee Sign-up:
  + Public Affairs:
    - Christina; Shelly; Janelle; Barbara; Brian; Sharon; Laura Whitmire
  + Staff Relations:
    - Ryan; Kelly; Kami; Phil
  + Scholarship:
    - Addie; Andrew; Kelsie Young; Charles; Rob
  + Staff Activities:
    - Addie; Barbara; Tara; Laura Whitmire; Yvette; Ryan
  + Administrative Forum:
    - Sandra; Sharon; Brian
* Work-Group Sign-UP:
  + Denim Day:
    - Kelly
  + Staff Excellence & Service Award:
    - Paul
  + Administrative Budget Committee:
    - Christina
  + My Ideas Committee
    - Sharon
  + Public Arts Committee
    - Kelly
  + Shared Leave Committee
    - Dave
* Commissions:
  + Sustainability
    - Ryan
  + Wyrick
    - Janelle

### Announcements

* Ideas for guest speakers for future meetings? Let Exec Board know and we’ll invite them!

### Old Business

* Freecycle
* Denim Days

**New Business**

* September 11, 12, 13 is the Ozarks Celebration Festival
* September 11 – Meals-a-Million Pack-a-thon.

### Adjournment

* Brian; Sharon; Unanimous.
* Meeting adjourned at 12:00 by Christina.