Meeting Date:  August 6, 2015

Presiding Officer: Christina Bowles

**Welcome new employees in attendance today!**

## Actions of Meeting

### Roll Call

* Members in Attendance:  Christina Bowles; Ryan Wilson; Rob Moore; Gary Stafford; Scott Fiedler; Kelly Bridges; Shelly Deckard; Sharon Lopinot; Janelle Melton; David Falls; Charles Schoneboom; Addie Douglas; Ian Alaimo; Brian Edmond; Tara Benson; Kami Gollhofer; Barbara Jones; Paul Essel; Sandra Johnson; Andrew Garton; Phillip Bridges.
* Members Absent (Excused):  Karen Willde; Peng Zhang; Brenda Stewart.
* Members Absent (Unexcused):  None
* Proxy: None
* Guests in Attendance: Yvette Medley; Laura Whitmire; Kelsie Young; Jon Lee.

### Call to Order

* Staff Senate had quorum
* Meeting called to order at 11:05AM

### Approval of Agenda

* Agenda was emailed prior to meeting
* Motion to approve agenda; Sharon
	+ Second; Addie
* Agenda approved unanimously

### Approval of Minutes

* Motion to approve minutes; Sharon
	+ Second; Kelly
* Minutes approved unanimously

#### Chair Report

* Handbook work-group: Ed Choate is retiring and group will reorganize to determine next course of action.
	+ Currently reviewing Chapter 7.
	+ Next step is to petition HR to have a member on the work group.
* Appropriations Request for Capital Report:
	+ FY17 – McDonald Arena is #1 priority
	+ FY18 – Carrington Hall renovations
	+ FY20 – Expansion of the Welcome Center
	+ FY21 – New theatre and dance building and renovations of Temple Hall
* Staff Satisfaction Survey: Dr. Visio emailed and draft should be available shortly – September meeting we will hopefully have a draft to review.

### Chair-Elect Report

* Bylaws work-group: focusing on 4-5 changes to current bylaws.
* BearFest Village Tent Report: Pricing increased $75 from estimates when price guide was published on August 1.
* Leave Policy Taskforce: Still working on analyzing current policies and areas of improvement.

### Past-Chair Report

* Salary Incentive: Reviewed how merit and equity were applied last year.
	+ New Member of Committee
	+ Discussed possibility of career ladder as a merit system to put in place of current process.
		- Concerns over level of transparency within current system.
* Faculty Senate has not met.

### Secretary/Treasurer Report

* Operating budget (A account) – Balance is $1,877.55
	+ Bookstore charge of $80 for perfect attendance gift cards.
	+ Bookstore charge of $1.20 for supplies.
	+ Chartwells charge of $241.25 for catered lunch.
* B account – Balance is $209.51
* Petty cash on hand is $125
* Scholarship Fund – Balance is $6,864.97
	+ $1,000 will be disbursed for 1516 awards.

### Director of Staff Relations

* Committee Sign-up:
	+ Public Affairs:
		- Christina; Shelly; Janelle; Barbara; Brian; Sharon; Laura Whitmire
	+ Staff Relations:
		- Ryan; Kelly; Kami; Phil
	+ Scholarship:
		- Addie; Andrew; Kelsie Young; Charles; Rob
	+ Staff Activities:
		- Addie; Barbara; Tara; Laura Whitmire; Yvette; Ryan
	+ Administrative Forum:
		- Sandra; Sharon; Brian
* Work-Group Sign-UP:
	+ Denim Day:
		- Kelly
	+ Staff Excellence & Service Award:
		- Paul
	+ Administrative Budget Committee:
		- Christina
	+ My Ideas Committee
		- Sharon
	+ Public Arts Committee
		- Kelly
	+ Shared Leave Committee
		- Dave
* Commissions:
	+ Sustainability
		- Ryan
	+ Wyrick
		- Janelle

### Announcements

* Ideas for guest speakers for future meetings? Let Exec Board know and we’ll invite them!

### Old Business

* Freecycle
* Denim Days

**New Business**

* September 11, 12, 13 is the Ozarks Celebration Festival
* September 11 – Meals-a-Million Pack-a-thon.

### Adjournment

* Brian; Sharon; Unanimous.
* Meeting adjourned at 12:00 by Christina.