Meeting Date:  May 7, 2015

Presiding Officer: Christina Bowles

Welcome new employees in attendance today!

## Actions of Meeting

### Roll Call

* Members in Attendance:  Christina Bowles; Rob Moore; Ryan Wilson; Kelly Bridges; Catherine Beck; Sharon Lopinot; Janelle Melton; David Falls; Charles Schoneboom; Addie Douglas; Karen Willde; Tara Benson; Yvette Medley; Brenda Stewart; Paul Essel; Andrew Garton; Allison Overmyer.
* Members Absent (Excused):   Sandra Johnson; Peng Zhang; Gary Stafford; Kami Gollhofer; Scott Fiedler
* Members Absent (Unexcused):

### Call to Order

* Staff Senate had quorum
* Meeting called to order at 11:05 AM by Chair-Elect, Christina Bowles

### Approval of Agenda

* Agenda was emailed prior to meeting
* Motion to approve agenda with no changes; Andrew
  + Second; Yvette
* Agenda approved unanimously

### Approval of Minutes

* Motion to approve minutes
  + Unanimous

#### Chair Report

* Angela Strider
  + Information on Bear Crew and house calls during Fall 2015 residence hall move-in
  + Cards distributed and sign-up available online
* Chair Report
  + Salary increase 1.8%; also increasing the bottom of salary ranges
  + Salary incentive program
* Freecycle program: submitted through My Ideas system

### Past Chair Report

* No Handbook Committee report at this time.
* Satisfaction survey: going into effect in the fall (hopefully)
* New committee members needed: (tabling until after elections):
  + Staff Excellence and Service Awards
    - Allison: committee will begin meeting in the fall. Committee will read through nominations and rank candidates.
  + My Ideas Committee:
    - Sharon will serve on this committee. Allison may still be on the committee
  + Shared Leave: Brenda interested

### Secretary/Treasurer Report

* Operating budget (A account)
  + FY 15 Balance is $915.02
* B account – Balance is $2,174.83
  + Pending Denim Days donation of $1,928.94
* Petty cash on hand is $125
* Officer Elections for 2015-2016:
  + Chair-Elect: 11 to 7 in favor of Ryan Wilson
  + Secretary-Treasurer: Rob Moore in a landslide victory.

### Director of Staff Relations

* New Director of Staff Relations: Application due June 1 for appointment nomination.
* Staff Senate email and calendar usage:
  + Setting-up committee chairs with access so correspondence is centralized and calendar invites can be used.
  + Calendar use will make it easier to update scheduled events and send changes.
* Bylaws: Ad Hoc committee – looking at hashing out bylaws with Robert’s Rules of Order.
  + Call for volunteers for workgroup.
* Admin Professional Forum:
  + Wednesday May 27 in LIB 101; Human Resource Systems
* Public Affairs Committee
  + Adopt-A-Street: May 14th from 11:30-1:30; lunch at Emo’s.
* Staff Relations Committee:
  + Met with Ms. Lewis – Organ donor leave (issue is being investigated by Presidential Taskforce).

### Announcements

* None

### Old Business

* None

**New Business**

* None

### Adjournment

* Motion to adjourn by Brian
  + Second by Allison
* Unanimously Passed
* Meeting was adjourned at 11:54 by Christina