# Unapproved Minutes

Meeting Date:  February 5, 2015

Presiding Officer: Scot Fiedler

Welcome new employees in attendance today!

## Actions of Meeting

### Roll Call

* Roll call was conducted using sign-in sheets
* Members in Attendance:  Scott Fiedler; Christina Bowles; Rob Moore; Ryan Wilson; Kelly Bridges; Catherine Beck; Sharon Lopinot; Janelle Melton; David Falls; Charles Schoneboom; Addie Douglas; Karen Willde; Ian Alaimo; Kami Gollhofer; Yvette Medley; Gary Stafford; Peng Zhang; Brenda Stewart; Paul Essel; Sandra Johnson.
* Proxy Members in Attendance:  None
* Members Absent (Excused):  Andrew Garton; Brian Edmond; Andrea Weber.
* Members Absent (Unexcused):  Tara Benson
* Guests in Attendance:  Ryan Reed; Amanda Muse; M. Woolsey; Traci Brown.

### Call to Order

* Staff Senate had quorum
* Meeting called to order at 11:00 AM by Chair, Scott

### Approval of Agenda

* Agenda was emailed prior to meeting
* Motion to approve agenda with no changes
* Second
* Agenda approved unanimously

### Approval of Minutes

* Motion to approve minutes
* Second
* Minutes approved unanimously

### Guest Speakers

* Mareneika Goffe – Foster Recreation Center Presentation
* Dominiece Hoelyfield – Proposed resolution
  + City of Springfield’s non-discrimination resolution will be on April ballot for city-wide vote.
  + Proposed resolution on part of Staff Senate to support the City’s original ordinance.
  + Argues that University’s mission ties into supporting this issue.
  + Scott proposed that we discuss the issue over the next month and vote at next meeting.
  + Charles proposed a motion to vote at 1/8/15 meeting.
    - Seconded by Paul
    - Vote: 3 in favor; remainder of body voted opposed. Motion not passed.
  + Staff Senate will invite discussion and vote on issue at March meeting.

#### Chair Report

* Polo shirts are not available for pick-up from Scott
* Staff Activities requested $5,000 budget from President Smart
* Executive Budget Committee
  + No Report
* Master Planning Committee
  + No Report
* Board of Governors Meeting
  + No Report

### Chair Elect Report

* Handbook Evaluation Committee
  + Meeting Friday with HR to discuss notes on chapters 1-5
  + Offered suggestions that were encouraged by Senators
* Common Reader
  + Blog post will be made for next meeting

### Past Chair Report

* No Report

### Secretary/Treasurer Report

* Operating budget (A account)
  + FY 15 Balance is $673.64
    - 1/15/15 -- $315 bookstore charge – polos
    - 1/13/15 -- $356.92 other bookstore charge – looking into this
* B account – Balance is $245.89
  + Pending Denim Days donation of $1,928.94
  + Petty cash on hand is $125
* Scholarship Account – Balance as of last month $5,413.58

### Director of Staff Relations Report

* Staff Salary Incentive Program
  + Proposal – performance based step system
  + Every 5 years an individual can apply for increase to next quartile
  + Will temporarily use a performance matrix
* Committee Reports
* Bylaws – No report
* Denim Days Committee – No report
* Public Affairs Committee – No report
* Public Relations Committee – No report
* Scholarship Committee –
  + Working on Luncheon
* Staff Activities –
  + FRC S’more night will be 3/13/15
* Staff Excellence in University Service Awards – No Report
* Administrative Professional Forum Committee –
  + Marketing forum on 2/10/15
* Public Arts Committee – No report
* My Ideas Committee – No Report
* Faculty Senate – No report
* Sustainability Committee – No report
* Admin Budget Committee – No report

### Old Business

* Staff Satisfaction Survey
  + No report; still pursing
* Sit/Stand Work Stations
  + Continuing work with Taylor to send out survey to staff sometime in Jan.
* Parking Policy resolution voted

### New Business

* No new business

### Announcements

* None

### Adjournment

* Motion to adjourn by Janelle
* Second by Addie
* Unanimously Passed
* Meeting was adjourned at 12:00 by Chair, Scott Fiedler