



Meeting Date: October 1, 2015

Presiding Officer: Chairwoman Christina Bowles

Welcome new employees in attendance today!

Actions of Meeting

Roll Call

- Members in Attendance: Christina Bowles; Ryan Wilson; Rob Moore; Kelly Bridges; Shelly Deckard; Sharon Lopinot; David Falls; Addie Douglas; Karen Willde; Ian Alaimo; Brian Edmond; Tara Benson; Peng Zhang; Brenda Stewart; Paul Essel; Sandra Johnson; Andrew Garton; Phillip Bridges.
- Members Absent (Excused): Scott Fiedler; Charles Schoneboom; Kami Gollhofer.
- Members Absent (Unexcused): Gary Stafford; Janelle Melton; Barbara Jones.
- Proxy: None
- Guests in Attendance: Kelsie Young; Adja Jones; Mila Foster; Laura Whitmire; Mark Woolsey.

Call to Order

- Staff Senate had quorum
- Meeting called to order at 11:04AM

Approval of Agenda

- Agenda was emailed prior to meeting
- Amending Agenda to include Matt Morris as a guest speaker
- Motion to approve agenda with amendment; Sen. Zhang
 - Second; Sen. Essel
- Agenda approved unanimously

Approval of Minutes

- Motion to approve minutes; Sen. Douglas
 - Second; Sen. Edmond
- Minutes approved unanimously

Guest Speaker

- Matt Morris;
 - Long-Range Plan steering committee would like Staff Senate feedback.
 - Distributed draft of Mission, Vision, Values statements.
 - Input requested by November 1.
- Dan Cable;
 - Allstate Universal Life Insurance now provided as a voluntary benefit.
 - Open enrollment will run from 10/13 to 11/20.
 - Additional information available online and with Human Resources.

Chair Report

- Staff Satisfaction Survey
 - Mostly finalized; once approved it should go out during the month of October. Link will be emailed to staff this month.
 - Survey is anonymous so honesty with feedback is requested.
 - Advertise and encourage coworkers to complete the survey.
- Bear Network
 - Targeted for those under 40 but not exclusive to that group.
 - Event was well attended; President Smart spoke to the attendees.
 - Next event will be on October 29
- Reminder of the importance of Robert's Rules.

Chair-Elect Report

- BearFest Village Tent Report
 - September 12 event went very well; lots of foot traffic
 - Sen. Wilson: Motion to approve a budget allocation of no more than \$600 for Staff Senate to participate in BearFest Village for the Homecoming game (October 17).
 - Second; Sen. Douglas
 - Approved
 - Sen. Garton: Motion to allocate no more than \$1,200 for the final BearFest Village event on November 14. Specifics of the event to be planned by members of the Staff Senate.
 - Second; Sen. Stewart
 - Approved

Past-Chair Report

- No Report

Secretary/Treasurer Report

- Operating budget (A account) – Balance is \$4,818.15
- B account – Balance is \$209.51
- Petty cash on hand is \$125
- Scholarship Fund – Balance is \$6,969.97

Director of Staff Relations

- Committee Reports
 - Public Affairs
 - Holiday drive information to be sent out soon (partnering with PSU). Isabel's House, Rare Breed, and Diaper Drive.
 - Staff Relations
 - Scholarship
 - Looking into the possibility of hosting a silent auction
 - Staff Activities
 - Administrative Professionals Forum
 - Holding a forum on November 11 in Glass Hall; Center for Dispute Resolution.
 - Denim Day Luncheon
 - 10 people have volunteered to serve as collection site coordinators
 - Luncheon will be October 28
 - Shared Leave Committee

- Continuing to review individual requests

Announcements

- Shattering the Silence: All Black Lives Matter was a successful program
- HLC will be on campus October 5
- Benefits Fair will be October 13 from 10-2
- Alumni Associate Awards are accepting nominations through November 1.

Old Business

- None

New Business

- None

Adjournment

- Motion to Adjourn: Sen. Garton
 - Second: Sen. Zhang
- Meeting adjourned at 12:02 by Chairwoman Bowles.