* Call to order: Scott 11:04
* Roll call
* Excused: Ian; Addie; Kami; Yvette; Allison; Peng
* Sing in using sheets
* New employees: Dwight W. School of Accountancy (faculty)
* Approval of agenda
	+ Motion Brenda
	+ Second Gary
	+ Unanimous vote
* Minutes
	+ Motion Andrew
	+ Second Karen
	+ Unanimous vote
* Chair report
	+ EBC – no report
	+ Master planning – no report
	+ BoG –Annual retreat; no reports so Staff senate not in attend.
	+ Summer Grad-went well; continued encouragement to attend graduation ceremony at some point during the year.
	+ Next month: staff senate shirts--$10 of shirt cost covered every other year. Orders will be available next month; shirts in probably oct
* Chair elect:
	+ Handbook Committee will start meeting next week
	+ Goal is to take 1 chapter at a time
	+ Common readers are here; if you requested a copy get with Christina to obtain your copy.
* Past-Chair – no report
	+ Dr. Siscoe coming to meeting in sept
* Sec/Tres:
	+ …
	+ We will be sending out meeting reminders
* Director of Staff Relations
	+ Committee Reports
		- Bylaws-no
		- Denim-no
		- Public affairs-
		- Scholarship – balance is $5773.58. Raised $2994.77 in FY14; $40 thus for FY15.
			* 1415 recipients are:
				+ Staff: Darren Wallace
				+ Dep: Elizabeth Burton (mother is Elizabeth Strong in the study away office)
		- Staff activities – no
		- Excellence award – no
		- Admin prof –
		- Fac senate – no
		- Ideas – Pharmacy idea submitted and passed by council. Reimbursement for unused
		- Public arts – no
		- Sustainability – no
		- Wyrick – no
* Old business
	+ Common reading: discuss during meetings and will also post on blog. Hit the highlights during meetings for the sake of time.
	+ Staff satisfaction survey follow-up: met with psychology (Bob Jones-dept head). Grad student wants to do a survey and wants our support
		- HR and Ed choate have a desire to conduct a survey; has new tool to implement and it has been approved by administrative council
		- Can we get HR and Psychology together with HR providing resources and psychology conducting
		- Ed wants the climate study to be complete before conducting satisfaction survey to ensure there is no confusion.
* New Business
	+ Personal day leave policy:
		- Comes out of sick leave; must be requested 3 days in advance.
		- Charles commented: many only call in day of to take a personal day and it cannot be denied at that point
			* Ryan: some departments are more stringent than others and exercise the “letter of the law”. Employees can be cited in these depts.
		- Scott: when exec board met it was decided this issue would be addressed by the handbook review committee.
		- Makes it more conv. For staff
			* Counter-point: Supervisors need to be able to staff and there are certain times when staff need to be here.
	+ Staff Senate Video Funding
		- Web and New Media quoted $400 originally; Now it is going to be closer to $600
			* Andrea Weber proposes we spend an additional $200 from A budget
				+ Andrew
				+ Karen
				+ Discussion:

Why wasn’t this included in the original quote?

Originally it was just a quote based on the outline but now there is more detail and higher expectations

* + - * + Vote for additional $200; motion passed unanimously
	+ Need additional volunteers for the shared leave committee.
		- Does it have to be a staff senator?
		- What is the committee?
			* Shared leave pool of vacation hours available to individuals with a major medical issue who need additional leave time after all leave time has been used
			* Committee reviews these requests; no personally identifiable details
		- Committee meets on an as needed basis.
			* Only meet when a request is submitted to HR
* Announcement
	+ none
* Adjournment
	+ Motion andrew
	+ Second Paul
	+ Unanimously passed.

Adjourned: 11:41