



**Meeting Date: December 5, 2019**

**Presiding Officer: Chair A'dja Jones**

The Staff Senate held the December session on Thursday, December 5, 2019 in PSU 313. Chair A'dja Jones called the session to order at 11:00 a.m.

Guests: Kristeena Laroue, Twon Madison, Campbell Keele, Gary J Stafford and Paula Wilhelm.

Absences: Gayle Anderson JF1; Nicole Dalton JF1; Peggy Jones JF1; Ronnie Freeman JF2; Brian Henry JF2 and Shawn McComb JF3

## GREETING

- Chair Jones welcomed everyone.

## APPROVAL OF THE MINUTES

- November minutes were approved.

## GUEST PRESENTER

- Kristeena Laroue Associate Director of Disability Resource Center and her GA, Twon Madison provided Document Accessibility Training.

## EXECUTIVE REPORTS

- Chair Report
  - Chair Jones asked for everyone to send in feedback on Biometrics.
  - Chair Jones reminded everyone that we are in ADP season.
  - Chair Jones reminded everyone that she would like to have Senator Testimonies by December 20.
  - Chair Jones reminded everyone about the President's Holiday reception December 9.
  - Chair Jones said the book club meeting would be January 8 before the Staff awards luncheon.
- Chair Elect Report
  - Chair Elect Sode went over budgets
- Director of Committees
  - Coordinator of committees Katrina Chavez asked everyone to let their committee chairs know if you can't attend a committee meeting.

## EXTERNAL REPRESENTATION REPORTS

- Shared Leave Committee-Senator Hader reported that they are looking at making small changes and adding a West Plains person on the committee.
- Student Government-Senator Hains reported that the Senior Gift is going to be large bear statue in Rec Center. Also, that they are going to sponsor 30 students for the GRE test prep. They are looking into Bike share program and repainting the underpass.
- Sustainability Commission-Senator Klem reported that the waste sustainability project has been approved. 9 buildings on campus will be involved. The initiative to replace lighting on campus with LED lights is ongoing.
- University Space Allocation Advisory Committee-Senator Lee stated that there's over 199 building projects all over campus. There's a map on Design and construction about the bears across campus if you want to look.

## COMMITTEE REPORTS

- Public Affairs committee-Senator Reed reported that the books are in and please take your book and sign in your M number. Also, that Adopt a Street is tomorrow at noon if you want to sign up.
- Council for Administrative Professionals-Senator Bonner announced that it was held and had a great turn out. It was a forum with multiple topics-Banner, Safety and Security, Catering, Office 365 and the Bookstore.
- Staff Excellence Awards-Senator Hader reported that there was concern on the submission process of the electronic form and that they would be revamping.
- Staff Activity-Senator Chavez reported that they had decided to do away with the summer staff senate picnic and that they will be discussing the Pineapple Whip event and a replacement event at their next committee meeting.
- Engagement Committee-Senator Riggs reported that they are reaching out to department heads across campus to try to get more involvement in the senate like the Caught in the act award.

## NEW BUSINESS

- Chair Jones appointed Senator Hader to be Parliamentarian. Senator Hader accepted and no objections.

## OPEN FORUM

- Chair Jones had everyone participate in an activity.

## ADJOURNMENT

- Meeting adjourned at 12:30.