



Meeting Date: November 5, 2020

Presiding Officer: Chair Elect Jenay Divin

The Staff Senate held the November session on Thursday, November 5, 2020 in Glass Hall room 353 and by Zoom. Chair Elect Jenay Divin called the session to order at 11:02 a.m.

Guests: Debbie Donnellan; Catherine Jolivette and Dr. Kim Martin

Absences: Ryan Reed Chair; Sandy Johnson JF1; Stacey Deal JF2; Nick Delamora JF3; Rhonda Lesley JF4; Victoria Culver Rice JF4 and Jessica Silvey JF4

GREETING

- Chair Elect Jenay Divin welcomed everyone.

ROLL CALL

- Secretary Deckard called roll.

APPROVAL OF THE MINUTES

- October minutes were approved.

EXECUTIVE REPORTS

- Chair Report
 - Chair Elect Jenay Divin reported that there has been a Jason Rhea Memorial Fund set up and \$1185.00 has been donated so far.
 - Senator Gettys reported on the Credit Fee Waiver task group has been working on comparing our credit fee waiver to other Universities. They are looking at ways to improve ours either by increasing our hours or maybe do percentages. Maybe offering to part-time employees.
- Chair Elect Report
 - Chair Elect Jenay Divin gave a brief budget update.
 - Chair Elect Jenay Divin informed every one of the committee budget request form and that it should be submitted 30 days before event.
 - Chair Elect Jenay Divin reported that they had been working on the Staff Satisfaction Survey however since so much is going on now with open enrollment and ADP's that they are thinking about holding off until January.
- Past Chair Report
 - Past Chair Jones reported that the Long-Range plan has three areas.
 - 1) Future of Careers

- 2) Globalization
- 3) Campus Climate

EXTERNAL REPRESENTATION REPORTS

- Executive Budget- Chair Elect reported that Chair Dr. Reed was in meeting now and they are working through a possible mid-year raise at 1% or a \$600 flat rate.
- West Plains staff Senate-Douglas Cooley reported that they raised \$125 in the month of October for Lee Denim Days. He also reported that they have a Grizzly Strong program and for the month of September that got a free t-shirt and October they had a fall get together by zoom and in November they are doing an Attitude of Gratitude on Social Media. Douglas also reported that they are developing a Grizzly Ambassador Program that will start May 2021.
- HealthCare & Benefits-Chair Elect Jenay Divin reported that you can still get your flu shot or have your biometrics done to waive the \$30 per month on your health insurance. Jenay Divin also reminded everyone that November 1-December 1 is open enrollment and that the Basic Life & Dependent Coverage is going up. She also reported that Burrell is now in network and Mercy offers Telemedicine.
- Staff Appreciation Committee-Senator Heather Moore reported that there will be a staff luncheon that is being planned for the month of May and a Staff Appreciation Week.
- Faculty Senate-Catherine Jolivette reported that they are working on the Steering Committee. They are also revising the Faculty Handbook, trying to make things fairer for everyone.

COMMITTEE REPORTS

- Council for Administrative Professionals Forum-Senator Gayle Anderson reported that they had their first forum on Thursday October 29. They had 3 30-minute sessions over Microsoft Teams, training on zoom and Benefits and LinkedIn with Human Resources. Senator Anderson reported that this was recorded and that they will be sending out a link and handouts.
- Public Affairs-Senator Bowles reported that they met on October 21 and that they worked on an outline for events for the calendar year. There will be Adopt a Street on November 13 at Noon. They are trying to put together Tough Talks and possibly a book club for January and will let everyone know. Senator Bowles reported that International Education Week will be November 16-20.
- Staff Activities- Senator Laura Derrick reported that they met on October 19 and they are brainstorming on fund raisers and possible work on Campus Gardens.
- Staff Communications-Senator Hains reported that they met recently and were able to get the newsletter out. They are planning on a spring newsletter after the holidays.

OPEN FORUM

- Chair Elect Jenay Divin asked to suspend the rules and have open forum.
- Much discussion over mid-year raises.
- Veterans Day Celebration today from 6-8 pm
- Blood drive starting on November 16 Monday thru Wednesday at the Foster Recreation Center from 10am-3pm..
- Next week is First Generation Week.
- Chair Elect Jenay Divin reminded everyone that next meeting will be December 3 in Glass 353 or by zoom.

ADJOURNMENT

- Meeting adjourned at 11:51 a.m.