



## STAFF SENATE MINUTES

**Meeting Date: November 3, 2022, at 11:07 a.m.**

**Presiding Officer: Chair Will Hader**

The Staff Senate held the November Session in Glass Hall, room 486. Chair Hader called the session to order at 11:07 a.m.

Absences: Lesa Anderson JF1, Sandy Johnson JF1, Autumn Page JF2, Carisma Wantland JF2, Jon Collier JF3, Amy Daniels JF4.

### GREETINGS

- Chair Hader welcomed everyone and encouraged everyone to grab pizza.

### GUEST SPEAKER

- Zora Mulligan gave an update on the steering committees.
- HR gave an update on benefits and open enrollment.
- Jennifer Severson and Vicki Hicks presented updates from the United Way.

### APPROVAL OF THE MINUTES

- No corrections were noted, minutes were approved by unanimous consent.

### EXECUTIVE REPORTS

- Chair Report
  - Leadership transitioned to Chair Hader after a written resignation from Gary Wells.
  - Chair Hader will keep all appointed leadership and committee positions the same.
  - The Executive Board authorized a one-time budget authorization for pizza for the November meeting.
  - Two job openings in Job Family 1. Please send nominations by 11/4/2022 and elections will take place starting on 11/7/2022.
- Chair Elect – Vacant
- Past Chair

- Executive Board Report – Nominations are due for staff awards by November 11, 2022. Six full-time awards and three part-time awards will be given. Breast Cancer Luncheon fundraiser raised \$2827.88. Will review the shared leave policy for improvements with exempt employees. The Biannual staff survey is being reviewed and getting ready to be sent out to staff.
- Coordinator of Staff Committees
  - No updates.
- Coordinator of Communications
  - No updates
- Secretary
  - Two senator vacancies in job family 1.
- Parliamentarian
  - Elections for Chair Elect are open and will be taken until the December Staff Senate Meeting.
  - Senator Galen Martin was sworn in.

## EXECUTIVE REPRESENTATION REPORTS

- Academic Calendar - Springfield Public Schools is returning to a shorter week for Thanksgiving in 2023. MSU is considering moving back to the shorter week for Thanksgiving as well.
- Bear (Clif's) Connection – Introduced Staff Senate to new employees.
- Employee Wellness – Working on a survey to see where to take the committee in the future.
- Faculty Senate – Updated on the steering committees. The Foundation Awards is currently accepting nominations for faculty in regards to Excellence in Teaching, Research, and Service.
- Shared Leave – Approved one new case and continued with an extension on another case.
- Staff Excellence in Service Awards – Nominations for staff awards due November 11, 2022.
- Student Government – Need a representative.
- Sustainability – Working towards creating a center for sustainability on campus.
- Wall of Fame – Class of 2022 recipients were honored during homecoming weekend.
- Wyrick Commission – Public Affairs Pillars on the North Mall is delayed. Hopeful to complete it in December/January.

## COMMITTEE REPORTS

- Professional Development – Administrative Professional Forum will be November 15, 2022 and will feature speakers about conflict in the workplace. Meeting for Professional Development Committee will be held immediately following the forum.
- Public Affairs – Adopt a street will be on December 9, 2022, at 4:00 p.m. Happy hour to follow. Working with Chartwells to obtain more Vegan options for future meals.
- Staff Activities: November 12 Bears Football game will be a joint tailgate between Staff Senate and the Veterans Center. Happy hour following the Adopt a Street location will be emailed out. Bear Pantry donation campaign to run through 12/16/2022. Most needed items include shampoo, conditioner, deodorant, dish soap, pasta sauce, dry beans, and canned mixed

vegetables. A website for cash donations will be up and running shortly. Next meeting will be November 15, 2022, at 1:30 p.m. in CARR 203.

- Recruitment and Retention – After reviewing ideas from previous meeting, ideas were divided into three categories: Health and Wellness, Credit Fee Waiver, and Flex/Work from Home time. Next meeting, November 14, 2022, at 9:30 a.m. in CARR 312.

## NEW BUSINESS

- Open Nominations for Chair Elect
  - Senator Derrick
  - Senator Keele
  - Senator Haring
- Holiday Party Discussion
  - Have a holiday party during the December Staff Senate meeting in Glass 486.
  - Senator Haring motioned for \$500 for food for party, Senator Babb seconded the motion. Motion approved by unanimous consent.

## OPEN FORUM

- Discussion about items for “big ask” included working from home options, flex time options, massage for noncredit fee waiver, and working four days a week. Discussion will continue at the December meeting.

## ADJOURNMENT

- November Staff Senate Meeting was adjourned at 12:51 p.m.