



**Meeting Date: August 4, 2016**

**Presiding Officer: Chair Ryan Wilson**

The Staff Senate held the August session on Thursday, August 4, 2016, in PSU 313. Chair Ryan Wilson called the session to order at 11:05 a.m.

Substitutes: None

Absences: Rob Moore, Chair-Elect; Christina Bowles, Past Chair; Kelly Bridges, Job Family I; and Peng Zhang, Job Family 4.

Guests: Matt Morris, Administrative Services; Tammy Few, Human Resources; Mandi Meese, CRM; and Betty Lewis, International Programs.

#### Guest speaker Matt Morris

Mr. Morris spoke to the Senate on the following topics:

- Introduced Tammy Few, the director of Human Resources
- Recognized the Benefits Task Force. Advances to the shared leave pool policy taking place with as much as 480 hours granted. Please review the entire policy in Sec 7.19 in the Employee Handbook

#### APPROVAL OF MINUTES

The July minutes were approved as posted.

#### ANNOUNCEMENTS

None.

Senator Hader made a motion to move to the business portion of the agenda. There were no objections.

#### OLD BUSINESS

None.

#### New Business

Laura Whitmire, co-chair of the Staff Activities Committee, announced the first Bearfest Village event will be September 1<sup>st</sup>.

Staff Senate polos will cost \$33. The total cost will be near \$600 to \$700.

Senator Reed suggested an \$800 subsidized amount for new senators' shirts. The majority of the Senate agreed to the amount of the possible subsidy.

Chair Wilson tabled the Denim Day shirts funds request until the committee chair can be present.

Senator Hader made a motion to mark the request as old business for the next meeting.

Proposed Staff Senate Bylaws Update: Senator Hader presented the changes. Senator Hader and Chair Wilson answered questions from the Senate. It was noted that after the current updates and corrections to the Bylaws (such as correcting conflicting clauses), a committee will be formed to make additional revisions needed.

Senator Lee made a motion to call the question. The motion passed.

Bearfest Village business: Chair Wilson clarified that \$2875 will be the initial amount to vote on, plus an addition of \$400 for the tent.

Senator Reed made a motion to call the question. Senator Lee suggested on voting on the \$2875 amount first.

The motion to approve the funding passed.

Senator Reed made a motion to vote on the \$400 amount for the first game.

The motion to approve the funding passed.

#### CHAIR REPORT – RYAN WILSON

BOG Retreat—The Shared Leave Pool expansion was voted in.

Bylaws Workgroup—This workgroup will be formed to work on new additions to the Bylaws. Please contact Chair Wilson or [staffsenate@missouristate.edu](mailto:staffsenate@missouristate.edu).

#### CHAIR ELECT REPORT – ROB MOORE

No report in his absence.

#### PAST CHAIR REPORT – CHRISTINA BOWLES

No report in her absence.

#### Secretary Report – Sandy Johnson

No report.

#### DIRECTOR OF STAFF RELATIONS – BRIAN EDMOND

Senator Edmond requested the committee chairs submit committee reports for the consent agenda for the August minutes to him or Sandy Johnson.

#### Standing Committee Reports

Administrative Professionals Forum Committee—Report attached.

Public Affairs Committee (Christina Bowles)—Adopt-a-street will take place on September 9<sup>th</sup>. A signup was distributed.

Scholarship Committee—the committee will be voting on a chair soon.

Staff Activities Committee (Laura Whitmire, Adja Jones) —a poll was distributed to give the committee more direction for the year.

#### **Ad Hoc Committee Reports**

Denim Day Committee (Kelly Bridges) —none

Staff Excellence in Service Awards Committee (Will Hader)—will be meeting soon.

#### **Staff Senate Representative Reports**

Administrative Budget Committee (Rob Moore) —none

Executive Budget Committee (Ryan Wilson) —none

Faculty Senate (Christina Bowles) —none

My Ideas Committee (Vacant)—this committee was headed by Administrative Services in the past, and the committee had not been meeting. It was suggested that Staff Senate take over the committee. A workgroup will be put together soon.

Public Arts Committee (Kelly Bridges) —none

Shared Leave Committee (3 Vacancies) —none

Sustainability Commission (Jon Lee) —none

IT Council (Rob Moore) —none

#### **ADJOURNMENT**

Chair Wilson adjourned the meeting at 12:06 p.m.

The September session will be held on September 1, 2016, at 11 a.m. in PSU 313.