



Meeting Date: July 11, 2019

Presiding Officer: Chair A'dja Jones

The Staff Senate held the July session on Thursday, July 11, 2019 in PSU 313. Chair A'dja Jones called the session to order at 11:00 a.m.

Guests: Brooklyn Ryan, Addie Douglas, Rob Moore and Kathleen Hahn

Absences: Jon Lee, Past Chair; Mindi McCoy, JF1; Erin Snider, JF1; Christine McCartney, JF4; Paige Oxendine, JF4; and Kate Roessler, JF4.

ROLL CALL AND NEW SENATOR WELCOME

- A'dja Jones asked everyone to state their name and what department they are from.
- New Senator Oath was taken.
- New Officer Oath was taken.
- Requirements of Senate Service were reviewed.

APPROVAL OF THE MINUTES

June minutes were approved.

FOCUS OF THE YEAR

- 1) Transparency
- 2) Community
- 3) Engagement

EXECUTIVE REPORTS

Chair Report

- 1) Initiatives:
 - Work on possible free parking on campus
 - Course credit fee waiver – possible banking of some credit hours
 - Look into title changes – for pay raises for advancement
 - 360 degree evaluations
- 2) Updates:
 - Increased salaries by 1.9 percent
 - Employee handbook updates on fee credit waiver for dependent grandchildren.

Chair Elect Report

- 1) Jimi Sode presented the staff senate budget and gave an overview of tentative budget.

Secretary Report

- 1) Shelly asked everyone to turn placards back in and to remember to sign the attendance sheets.

Coordinator of Committees

- 1) Katrina gave an overview of all committees, see Attachment 1.
- 2) Katrina proposed to restructure Staff Activities Committee with 2 subcommittees (Scholarship and Staff Events), disband the Scholarship Committee, disband the Staff Advisory Committee, create the Engagement Committee as a standing committee, and disband the Council for Breast Cancer Awareness Committee.
- 3) A'dja approved a new ad hoc Committee, Breast Cancer Awareness, for 2019-2020.
- 4) Senator Hader moved to move the Council for Staff Excellence in Service Awards to an external committee. Motion was passed unanimously.
- 5) Katrina answered questions regarding committee chair selections. Committee chair selections will be done by the committee members, as it has been in the past.
- 6) Katrina answered questions regarding membership numbers for the committee. Seat numbers assigned to each committee helps us make sure that each committee is well staffed, but by no means limits senators from participating on the committee(s) of their choice.
- 7) Proposal for committee restructure was passed by majority.

Ad-Hoc Committees and Senatorial Appointments

- 1) Parliamentarian – A'dja appointed Kate Roessler
- 2) Shared Leave Committee – A'dja appointed Peggy Jones to sit on this with Will and herself.

University Space allocation Advisory Committee will be Past Chair, Jon Lee.

Faculty Senate Representation will be Katrina Chavez, Coordinator of Committees.

EXTERNAL REPRESENTATION UPDATES

Health Care and Benefits Committee – discussion on costs, etc.

Wyrick Commission – Senator Reed explained how this committee works and an informational overview.

COMMITTEE REPORTS

- Council for the Administrative Professional Forum – no report
- Public Affairs Committee – Senator Reed reported that the book club discussion would be held July 15 at 11:00 a.m. in Hammons Student Center 3rd floor with Kyle Moats
- Scholarship Committee – no report
- Staff Activities Committee – no report
- Staff Communications Committee – no report.

OPEN FORUM

- A'dja opened discussion on what we would like to see this year.

ADJOURNMENT

A'dja thanked everyone and motioned to adjourn. Motion passed.

The meeting adjourned at 12:12 p.m.

The next session will be held on Thursday, August 1, 2019.