



**Meeting Date: April 13, 2017**

**Presiding Officer: Chair Ryan Wilson**

The Staff Senate held the April session on Thursday, April 13, 2017, in PSU 313. Chair Ryan Wilson called the session to order at 11:00 a.m.

Substitutes: Britni Turner for Jeremy Wright, JF1; Shawn Brower for Brian Henry, JF 2;

Absences: Shelly Deckard, JF1; Peggy Jones, JF1; and Moussa Dembele, JF2.

Guests: David Hall, Emergency Preparedness; and Dawn McIntyre.

#### **GUEST SPEAKER**

David Hall, Manager of Emergency Preparedness spoke to the Senate about this new position which includes developing plans, training, and testing. He encouraged the Senate to contact him with any concerns.

#### **APPROVAL OF MINUTES**

Senator John was present in March. Staff Activities had date amendments: Pineapple Whip will be the 25<sup>th</sup>. The March minutes were approved as amended.

#### **ANNOUNCEMENTS**

- a. The Staff Satisfaction Survey is currently available. We are at 30% completion out of all eligible staff that can take the survey. The date may be moved up. We had a 92% completion rate for those that started the survey.
- b. Senator Whitmire announced a wrestling event to benefit a young child's medical needs.

#### **CHAIR REPORT – RYAN WILSON**

- a. The Budget Town Hall Meeting was held April 10<sup>th</sup>. The Senate discussed.
- b. Space Committee—Senate will get a representative on the committee pending policy approval by Board of Governors in June.

- c. Changes to the Employee Handbook—approved at June BOG meeting and Chair Wilson will advocate a meeting to go through the changes.

#### CHAIR ELECT REPORT – ROB MOORE

##### **Reporting on March expenses.**

##### **Operating Account**

Current: 6765.03

Charges: 102. Chartwells

APF food: 175.

Event mtg serv: 96.25

Bearfest Village tent: 525.

##### **Non-Operating Account**

Current: 209.51

##### **Foundation Account**

Current: 7373.94

#### PAST CHAIR REPORT – CHRISTINA BOWLES

None.

#### Secretary Report – Sandy Johnson

Nominations Due: by 5 p.m. Monday, April 17<sup>th</sup>

Online Ballot Opens: Monday, May 1<sup>st</sup>

Officer Elections: Thursday, May 4<sup>th</sup>

Online Ballot Closes: Wednesday, May 31<sup>st</sup>

Election Results Sent: Thursday, June 1<sup>st</sup>

Update Access and DLs: Month of June

#### DIRECTOR OF STAFF RELATIONS – BRIAN EDMOND

##### **Standing Committee Reports**

Administrative Professionals Forum Committee—March 9<sup>th</sup> Forum on Procurement/P-Card News and Tips with Isaac Balasundaram was very popular!

My Ideas Committee—Administrative Services contacted Senate concerning the committee and lack of activity. Looking for a Champion if the committee is to continue, email Staff Senate if interested.

Public Affairs Committee (Christina Bowles)—Next Adopt-a-Street will be May 12<sup>th</sup>. Well of Life, a student food pantry, encouraged to bring food items to the May meeting including: gluten-free, low-sodium are things they are low on.

Scholarship Committee (open)—the Administrative Professional Luncheon is April 26<sup>th</sup> 11-1 p.m. and Staff Senate will receive a portion of the proceeds. Acapella will be performing.

Staff Activities Committee (Laura Whitmire, Adja Jones) —

1. MSU vs MU Baseball Game (6:35 p.m. on April 25<sup>th</sup>)—tickets available Monday, 17<sup>th</sup>, limited to two per staff members in the campus rec business office 8:30-4:30, popcorn and soda available to staff for free. The Senate must vote on the budget for this event for approximately \$1,520.
2. Pineapple Whip—May 25<sup>th</sup>
3. Picnic—5:30 p.m., Friday, June 16<sup>th</sup> at Phelps Grove
4. Working on updating the Staff Senate discount list

Staff Relations Committee (Brian Edmond)—no report.

### **Ad Hoc Committee Reports**

Denim Day Committee (Kelly Bridges)—no report

### **Staff Senate Representative Reports**

Administrative Budget Committee (Rob Moore – 2017) —Last meeting was on March 21<sup>st</sup>.

Executive Budget Committee (Ryan Wilson – 2017) —

1. Will share info after the town hall.

Public Arts Committee (Kelly Bridges – 2017) —no report.

Shared Leave Committee (Will Hader—2018, Jon Lee -2018, Peggy Jones – 2017) —no report.

Sustainability Commission (Jon Lee – 2017) —

1. Library – cement.

IT Council (Rob Moore – 2018 term) —

1. Approved SCUF funding and setting agenda items for the year at May meeting

### **Staff Senate Workgroups**

Staff Satisfaction Survey Workgroup (Ryan Wilson) —Next step will be processing data.

Staff Advocacy Workgroup (Will Hader)—provided a handout and asking for feedback from the Senate. It will be voted on and formalized in their next meeting.

#### OLD BUSINESS

Senator Schoneboom made a motion to approve the \$1520. Staff Activities ballgame budget for tickets and food and drink purchase. The motion to approve passed.

#### New Business

Senator Martin made a motion to reinstate Senator Hader has parliamentarian. The motion passed.

#### ADJOURNMENT

The meeting at adjourned at 12:46 p.m.

The May session will be held on Thursday, May 4<sup>th</sup>, 2017, at 11 a.m. in PSU 313.