



Meeting Date: January 14, 2016

Presiding Officer: Chairwoman Christina Bowles

**Welcome new employees in attendance today!**

### Actions of Meeting

#### Roll Call

- Members in Attendance: Sen. P Bridges; Sen. Bowles; Sen. Deckard; Sen. Douglas; Sen. Edmond; Sen. Essel; Sen. Fiedler; Sen. Johnson; Sen. Lopinot; Sen. Moore; Sen. Schoneboom; Sen. Stewart; Sen. Wilson; Sen. Zhang
- Members Absent (Excused): Sen. Alaimo; Sen. Benson; Sen. Falls; Sen. Garton; Sen. Gollhofer; Sen. Jones
- 
- Members Absent (Unexcused): Sen. K Bridges; Sen. Willde
- Proxy: Will Hader (Sen. Alaimo); Laura Whitemire (Sen. Benson)
- Guests in Attendance: Yvette Medley; Mandi Muse; Ryan Reed

#### Call to Order

- Staff Senate had quorum
- Meeting called to order at 11:03AM

#### Approval of Agenda

- Agenda was emailed prior to meeting
- Motion to approve agenda; Sen. Edmond
  - Second; Sen. Zhang
- Agenda approved unanimously

#### Approval of Minutes

- Minutes were emailed prior to meeting
- Motion to Approve minutes with amendment to include Sen. Deckard as present; Sen. Lopinot
  - Second; Sen. Douglas
- Minutes approved unanimously

#### Chair Report

- Staff Satisfaction Survey
  - Rough draft is ready but being kept private until final processing is complete
  - Final report should be available by February's meeting
    - Probably presented to Staff Senate in March
  - Preliminary responses and reactions are positive
- Written committee reports

### Chair-Elect Report

- Task Force
  - December was the last meeting; 6 items will be brought forth to the President for consideration.

### Past-Chair Report

- Faculty Senate
  - Resolution for the elimination of Spring Holiday; would eliminate days off from class for Faculty and Students while potentially eliminating a paid staff holiday.
  - Discussion on floor and proposed resolution from Proxy Will Hader (attached)
    - Motion to Adopt; Sen. Edmond
    - No Discussion
    - Motion to Vote; Sen. P Bridges
      - Second; Will Hader
      - 13 yeas, 1 abstention
    - All in favor of resolution: 12 yeas, 2 abstentions
      - Resolution passed

### Secretary/Treasurer Report

- Operating budget (A account) – Balance is \$5,701.61
- B account – Balance is \$209.51
- Petty cash on hand is \$125
- Staff Leadership Training – Brief Update

### Director of Staff Relations (Vacant)

- Standing committee reports
  - Administrative Professionals Forum Committee
    - Will report in February
  - Public Affairs Committee
    - Will meet on Friday, January 22 at 1:30pm
  - Scholarship Committee
    - No report
  - Staff Activities Committee
    - Chair is vacant
    - No report
  - Staff Relations Committee
    - Website revision
    - Staff concerns: Appreciate day for shuttle drivers
- Ad Hoc Committee Reports
  - Denim Day
    - No report
  - Staff Excellence in Service Awards
    - Awards handed out last week; 6 staff members were recognized
- Staff Senate Representative Reports
  - My Ideas
    - Never contacted by committee
  - Public Arts
    - No report

- Shared Leave
  - Possibility of creating a webpage to include volunteer testimonials
  - Representative structure (Sen. Wilson) – Staff Senate has been underrepresented on this committee and will address this fact
- Sustainability Commission
  - No report
- Wyrick Commission
  - Vacant position
  - No Report

#### Announcements

- Walking competition
- Recognize Janelle Melton and Gary Stafford

#### Old Business

- Administrative Professionals Luncheon tentatively planned for April 27<sup>th</sup> at Juanita K (won't be official until March 1)

#### New Business

- Bylaws change to staff representation (voting on next month)
- Spring Holiday discussion

#### Adjournment

- Motion to Adjourn: Proxy Will Hader
  - Second: Sen. P Bridges
  - Unanimous
- Meeting adjourned at 12:00 by Chairwoman Bowles
- Next Meeting: February 4, 2016 at 11:00am in PSU room 313

**Attachment 1**

***Senate Resolution  
Proposed Elimination of Spring Holiday***

**WHEREAS**, the Staff Senate is the representative voice of the staff at Missouri State University;

**WHEREAS**, discussion is ongoing about changes to the Academic Calendar that may eliminate staff holidays;

**THEREFORE**, be it resolved that the Staff Senate does not support any action which reduces the number of staff holiday and extra given days in the calendar year.