

# Repeat a Course Exception

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Form revised 8/3/2021

This form is to be used by departments to authorize using a similar course to repeat an original course or to grant permission to exceed the repeatable limit of a course. This form cannot be processed until grades have been posted for all courses involved in the request.

Student Name: \_\_\_\_\_ BearPass #: M \_\_\_\_\_  
Last First MI

## Authorization to repeat an original course with a similar course:

Original Course Subject	Original Course Number	Course Title	Credit Hours

Semester/year when original course was taken: Fall \_\_\_\_\_ Spring \_\_\_\_\_ Summer \_\_\_\_\_  
Year Year Year

## May be repeated with this similar course:

Similar Course Subject	Similar Course Number	Course Title	Credit Hours

Semester/year when similar course was taken: Fall \_\_\_\_\_ Spring \_\_\_\_\_ Summer \_\_\_\_\_  
Year Year Year

## Permission to exceed the repeatable limit for the following course:

Course Subject	Course Number	Course Title	Credit Hours

Semester/year when course was taken: Fall \_\_\_\_\_ Spring \_\_\_\_\_ Summer \_\_\_\_\_  
Year Year Year

## Approval for undergraduate students:

\_\_\_\_\_  
Department Head Signature Date

## Approval for graduate students:

\_\_\_\_\_  
Graduate Program Advisor Signature Date

\_\_\_\_\_  
Graduate College Signature Date

Office use only: \_\_\_\_\_  
Processed by Date