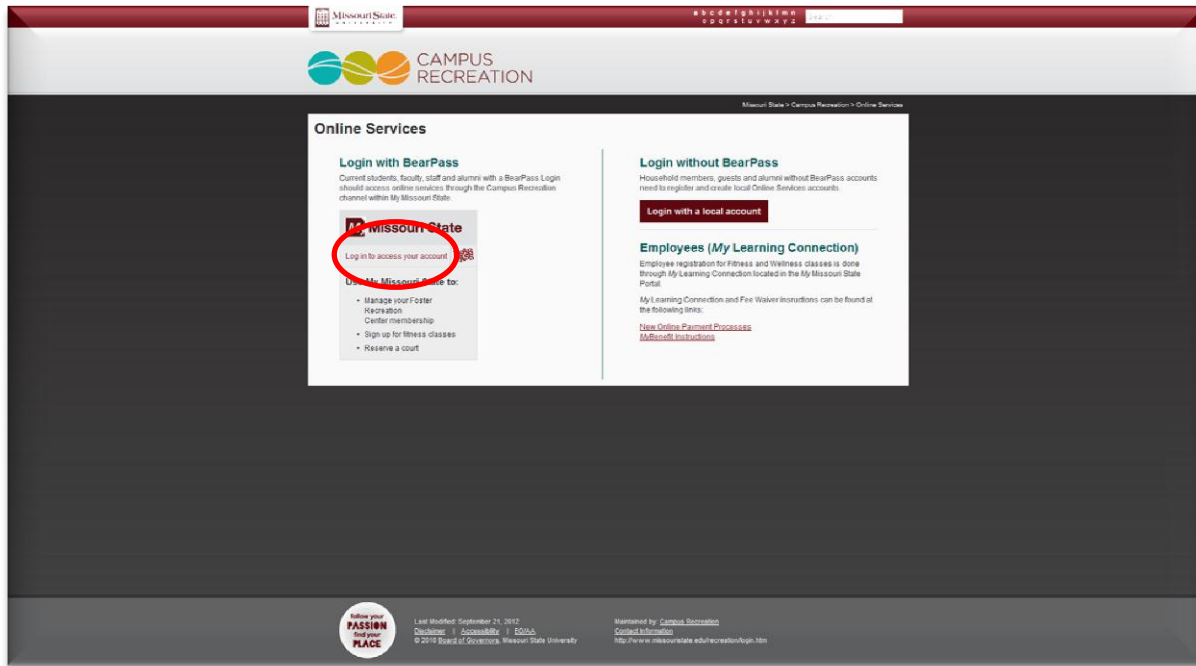
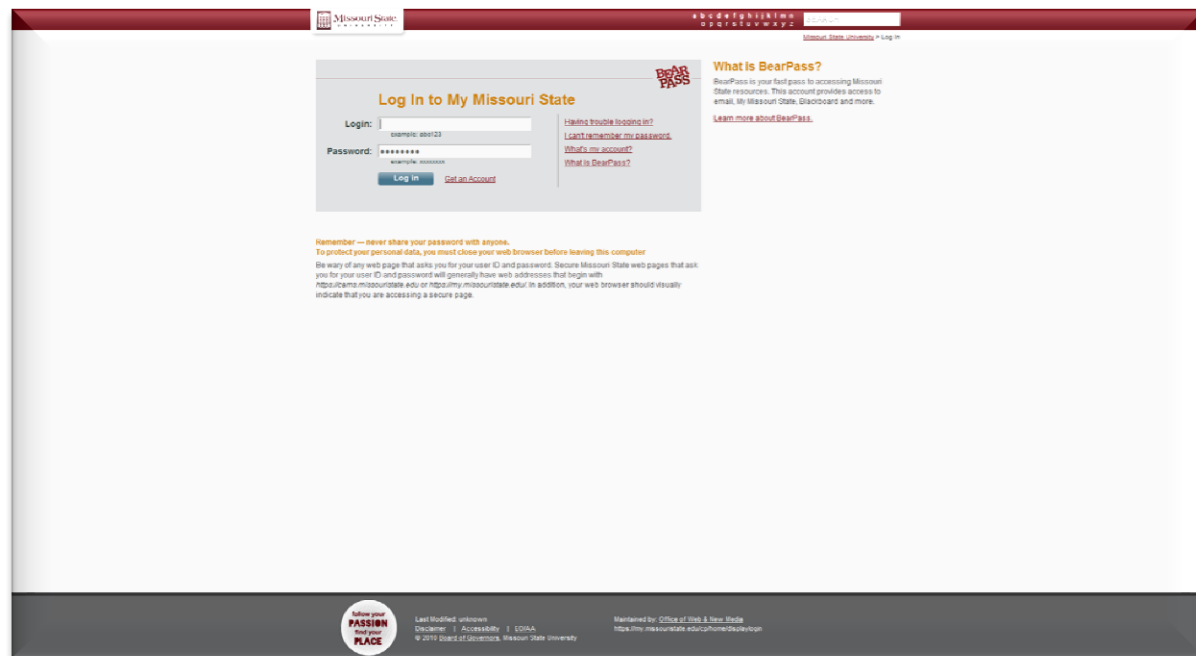


Login with BearPass

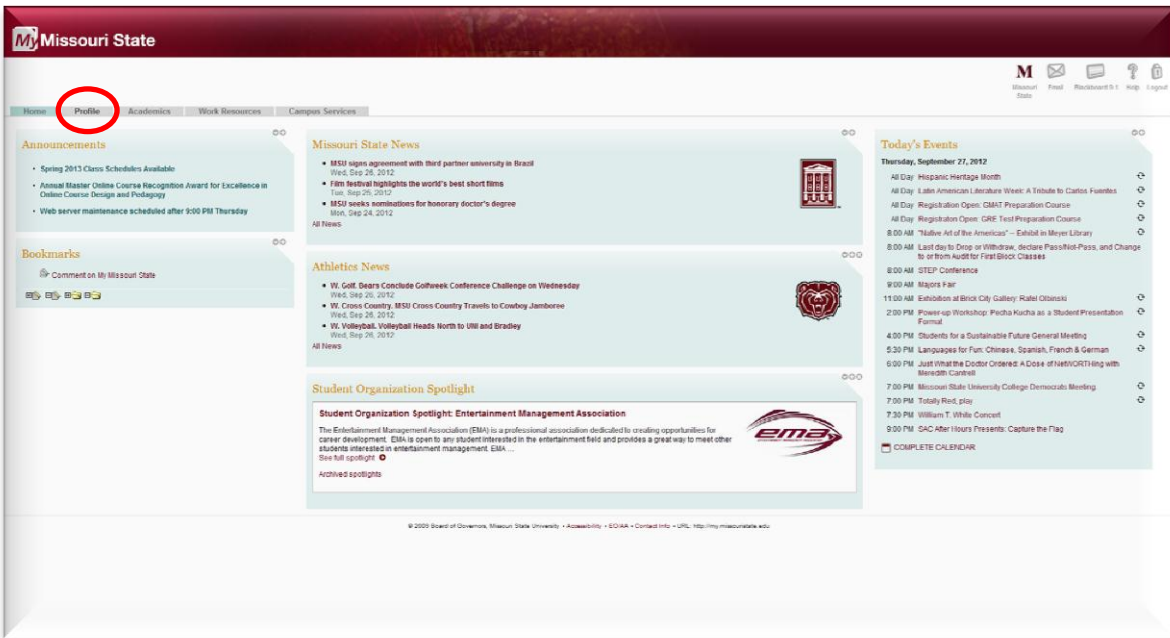
1. Access My Missouri State by clicking “Log in to access your account”



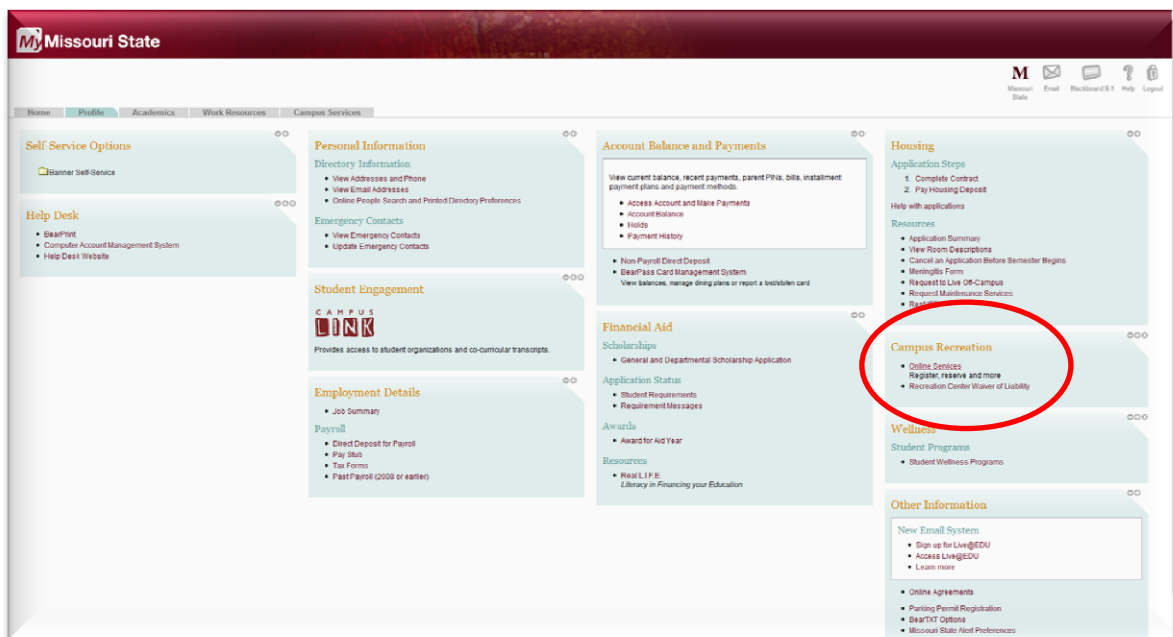
2. Login to My Missouri State using your BearPass and password.



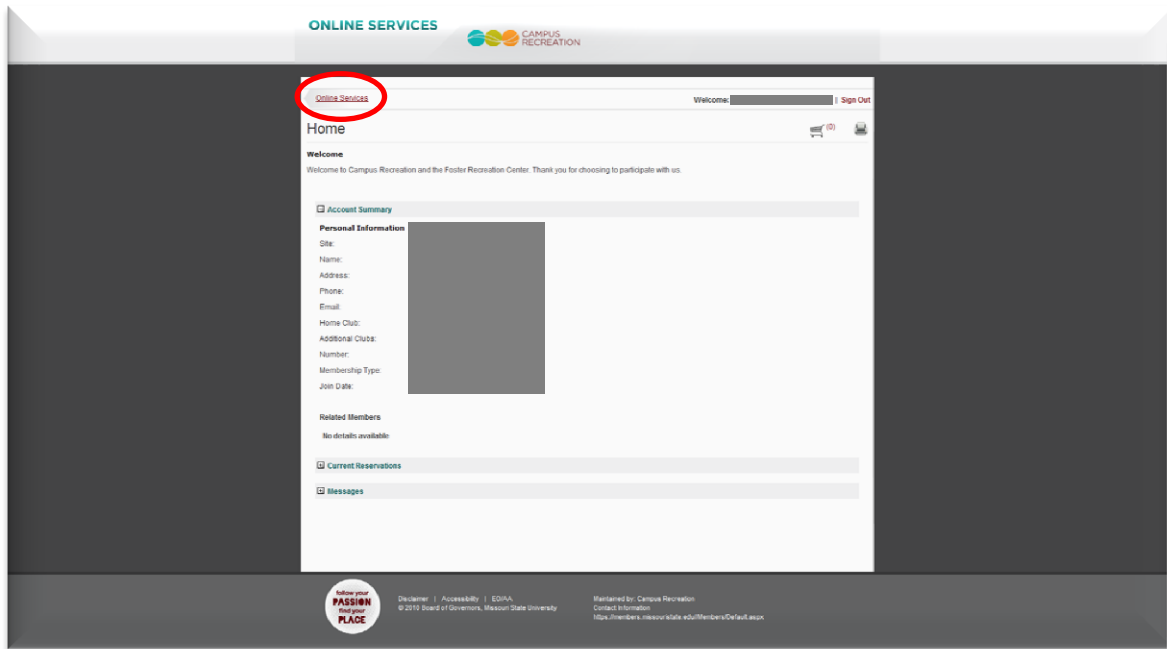
3. Find and click the **“Profile”** tab at the top left corner of the screen.



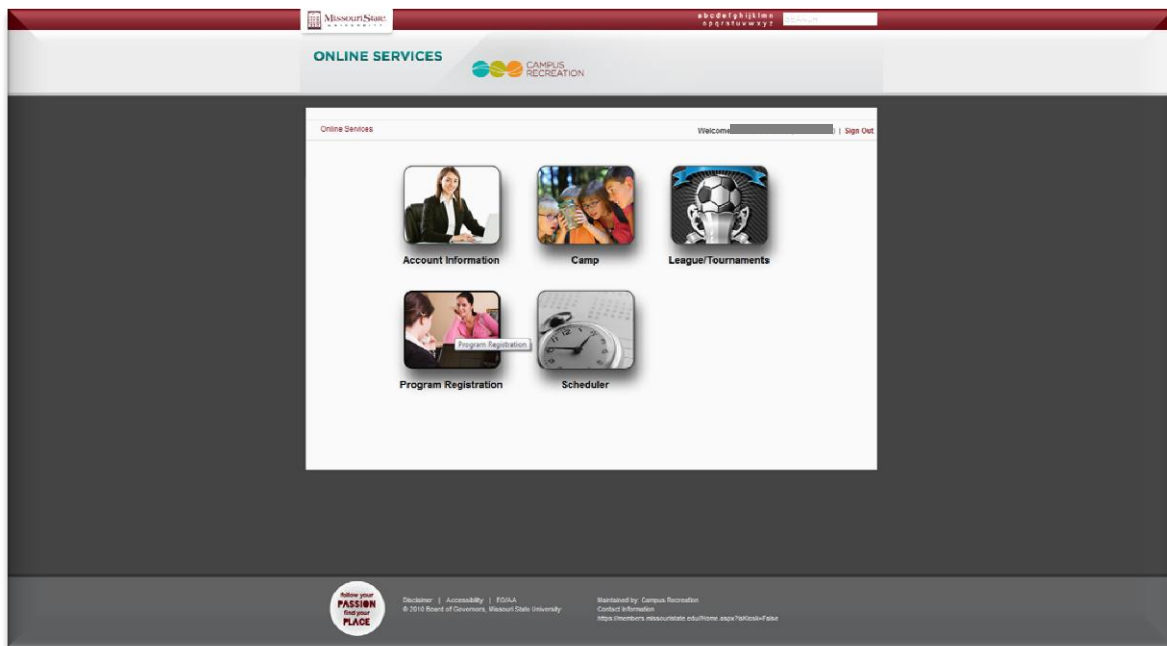
4. Click the **“Online Services”** link located in the **“Campus Recreation”** Section.



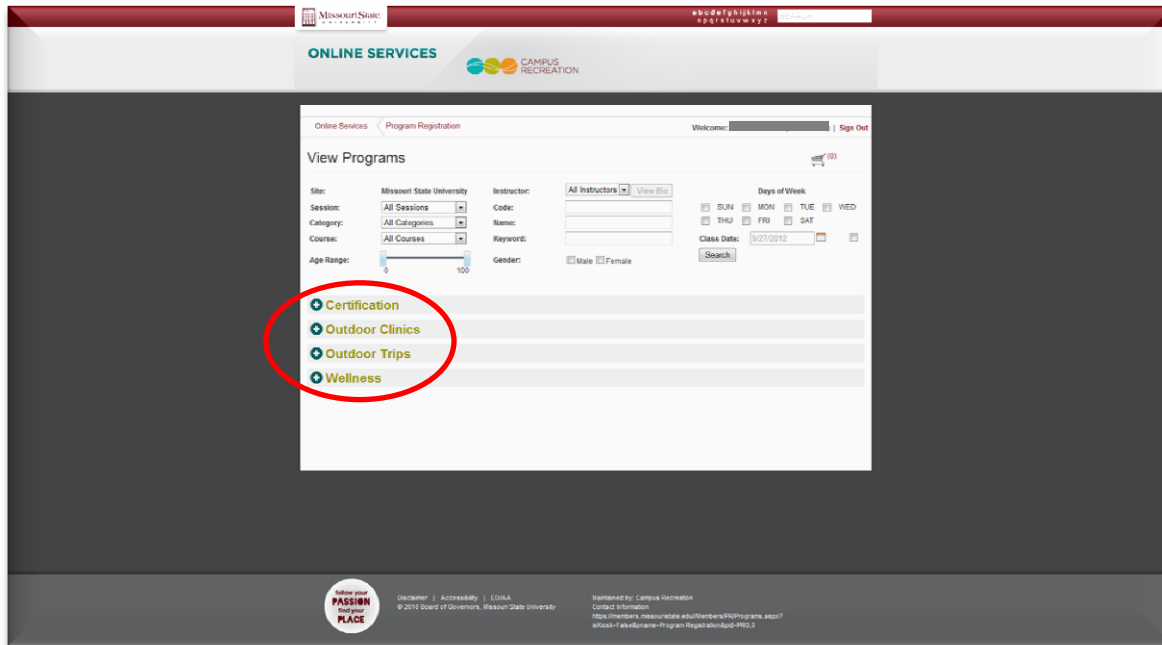
5. To register for an activity, click the “Online Services” link in the top left corner.



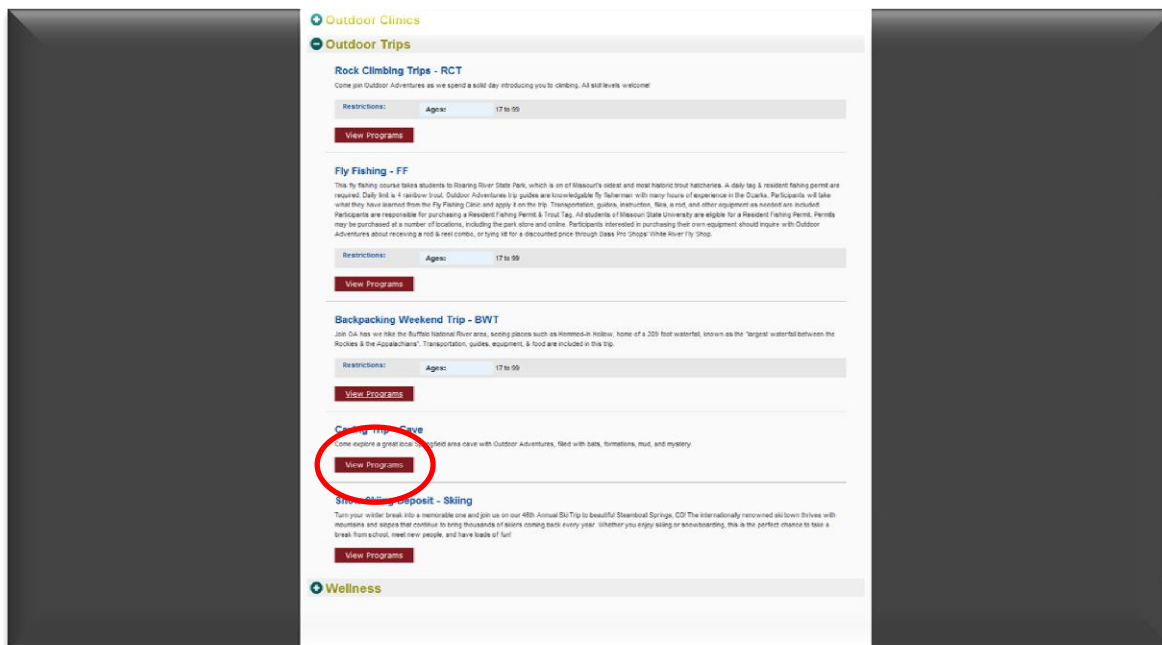
6. Select the appropriate area of interest.



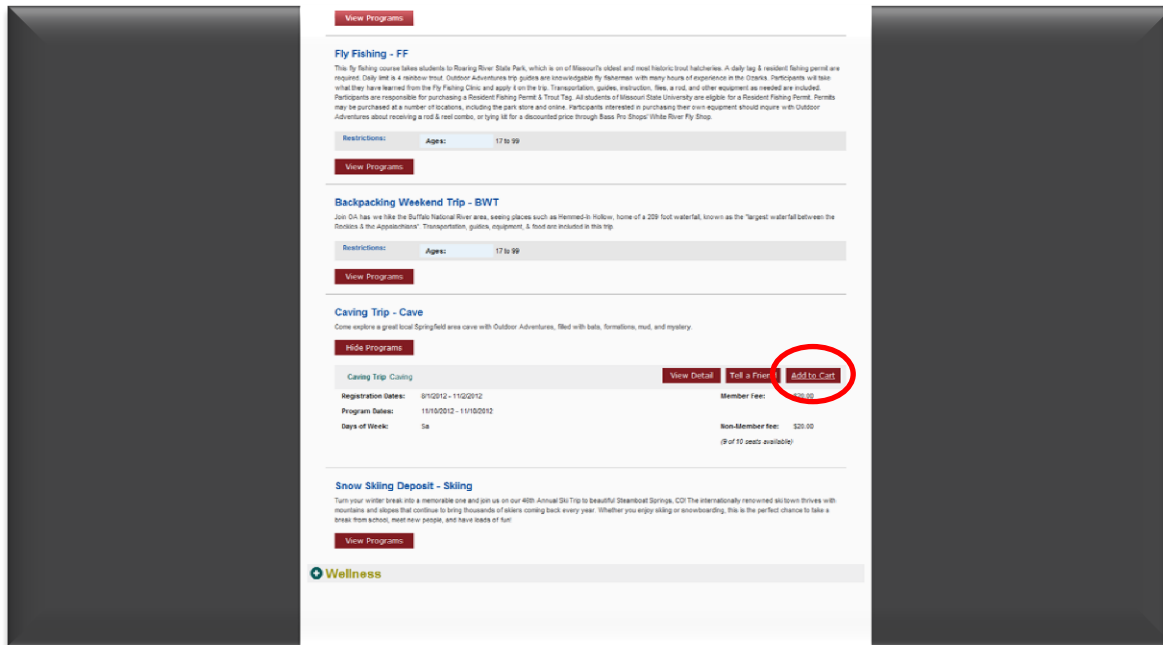
7. Find the correct section, in this case “Outdoor Trips” and select the green circle.



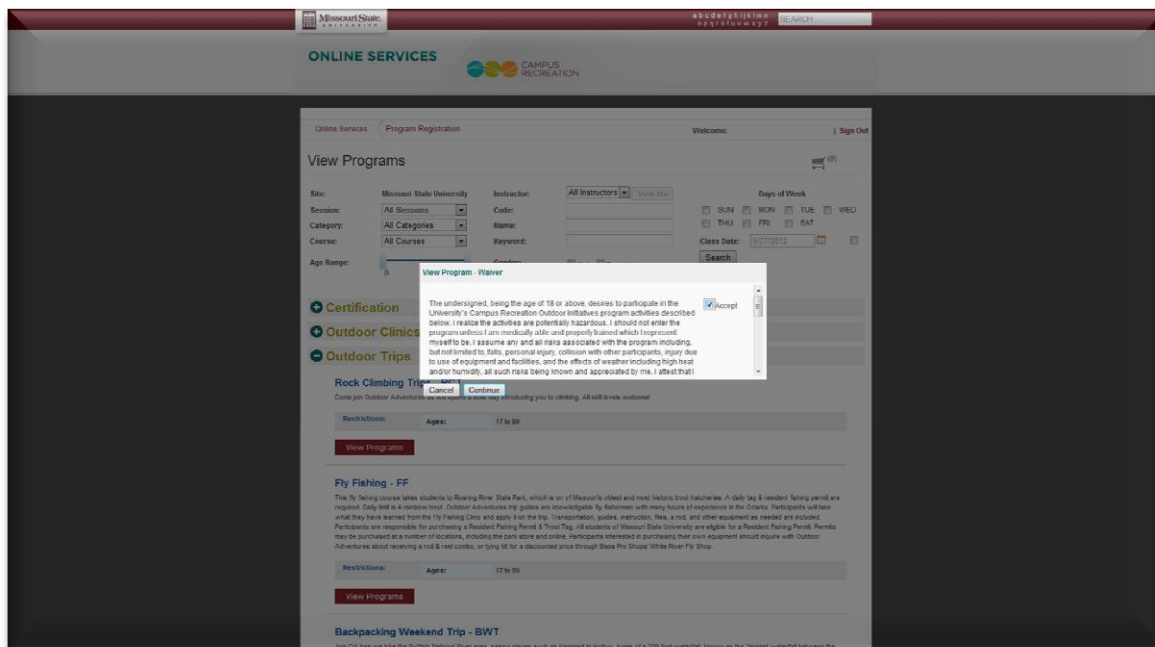
8. Select the “View Programs” to review the class information.



9. Once you have decided on your activity, you must click “Add to Cart”



10. Read the waiver and “Accept” to sign. Select the “Continue” button.



11. Fill out the appropriate boxes with your payment information and submit.

Online Services > Program Registration

Welcome [Name] | Sign Out

Payment Summary

Item Name	Participant Name	Item Description	Fee	Action
Caring Trip	[Redacted]		\$20.00	Remove View

Cart Amount: \$20.00
Tax: \$0.00
Total Payment Due: \$20.00

Payment Method: Credit Card

Billing Information:
 Use Card On File
Card Number: [Field]
 Use this Card
Card Number: [Field]
Expiration: Sep 09 - 2012
CVV2: [Field]

Billing Address:
 Use address on file:
ADDRESS: [Field]
 Use this address:
ADDRESS: [Field]
Zip: [Field]

Confirmation:
- Upon completion, a confirmation will be sent to: [Field]
- A copy of the confirmation will be sent to this email address (optional): [Field]
 Update Email Address

[Submit Payment](#)

Footer:
PASSION
The new
PLACE
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