

## General Education Task Force

### Minutes of the August 4, 2011 meeting

Present: Etta Madden, ENG; John Kent, MKT; Richard Garrad, BMS; Kristina Moller, SGA; Justin Mellish, SGA; Pam Sailors, PHI; David Mitchell, ECO – CGEIP; Danae Hudson, Provost Fellow; John Catau, Provost Office; Cindy Hail, Faculty Senate; Doug Gouzie, GGP; Thomas Lane, Director PSU; and Katie Hope, NUR

Absent: Chantal Levesque, FCTL; Eric Nelson, HIS; Cathy Pearman, RFT; Timothy Knapp, SOC

Guest: Keri Franklin

#### I. CALL TO ORDER

The meeting was called to order at 1:02 p.m. in LIBR 204.

#### II. MINUTES

Minutes from April 28 & May 5 meetings were not reviewed but will be circulated electronically for corrections and approval.

#### III. INTRODUCTIONS

Committee members introduced themselves. Keri Franklin was also introduced and she explained her role as the Provost Fellow for Faculty Development, Writing.

#### IV. SCHEDULE FOR FALL MEETINGS

The committee was informed that meetings will be weekly, not every other week as previously held. Committee members were asked to complete an availability form. Meeting times will be scheduled accordingly.

#### V. REVIEW OF THE PAST YEAR AND PLAN FOR 2011-2012

Committee chair shared July 22 summary report prepared at request of Provost and President.

There was discussion of the faculty and student surveys, concluding with the desire to have the coding completed and available for the campus community. The student focus group audio files also will be transcribed and coded.

#### VI. SAN JOSE WORKSHOP RESULTS

During the June AACU workshop at San Jose State, the sub-committee attending drafted a general education mission statement and guiding principles. It was circulated and discussed. In addition to refining and approving these, the Task Force will need to draft learning outcomes. The LEAP Essential Learning Outcomes and the program at Miami Dade were discussed as two possible models.

Faculty Senate meeting schedule for the fall and spring might be used to create target deadlines for the Task Force in its work, as all materials will need to be approved by Senate. Time must be allowed for discussion, feedback, and further revisions.

It was suggested that timeline and wording be compared to the University's new Strategic Plan in order to avoid inconsistencies.

VII. ADJOURNMENT

The meeting adjourned at 2:01 p.m.