

# Online News *Byte*

*"Information You Can Use"*

Missouri State Online hopes you are enjoying a good semester with your online classes.

The good news is the continued growth of online credit hours and enrollments at Missouri State. Fall 2013 credit hours increased 35% over the same period in 2012! This reflects well upon the excellence of the teaching occurring in our online classes and programs. Our faculty is our best testimonial.

News from  
Missouri State  
Online and  
Missouri State  
Outreach

## Call for nominations and MOCRA 2013

The 2013 Master Online Course Recognition Award competition is now open for nominations. Please check the Missouri State Online website for details. Start thinking about someone who has provided an exemplary online learning experience to their students in the past year. There are three means of nominating someone: peer nomination, self-nomination or student nomination. Full-time and part-time MSU and West Plains faculty are eligible for the competition.

## Want to Develop and Teach an Online Course?

MS Online is currently accepting new online course stipend applications for developing online courses in the spring of 2014. Requirements for approval of the **development stipend along with our updated, fillable application form and supporting information can be found on the Missouri State Online website.**

**Online Course Development Stipend Application**

ATTENTION: Please provide the following information and complete all fields below.  
Submit completed forms to MS Online, ALUM 403.  
(Include: signatures of Faculty Developer, Dept Head, Dean, payment destination FOAP, and justification page)

Instructor: \_\_\_\_\_ Full Time Faculty:  Yes  No  
 College: \_\_\_\_\_ Department: \_\_\_\_\_ Telephone: \_\_\_\_\_ Email: \_\_\_\_\_  
 Course Title: \_\_\_\_\_ Credit Hours: \_\_\_\_\_  
 Course Code: \_\_\_\_\_ Course # (S/U/G equivalent): \_\_\_\_\_ Course length:  Full sem  1st blk  2nd blk  
 Development Year:  Spring  Fall Delivery Year:  Spring  Summer  Fall

If proposal is approved, please indicate all conditions that apply to the distribution of funds.\*\*  
 Faculty Supplemental  Per Course Faculty  Department  Faculty receives release time  
 \*\*Selection must be made before payments can be processed. Stipends transferred to a department cannot be used by any faculty or staff personally. Deans and Department Heads may only receive the stipend for their departments.

A) To receive the \$800/credit hour development stipend, the online course must contribute to a comprehensive online degree program or certificate OR contribute to a mixed-modality degree or completion program designed to enhance accessibility for students requiring a non-traditional format.

B) Faculty are required to fulfill all of the following prior to stipend payment:

- i. Submit a short justification (attached to this form) explaining how the course contributes to section A) above. List all courses in this degree plan.
- ii. Receive approval by the Provost Office for the course to be developed (MS Online will seek this approval).
- iii. Completion of the following (prior to teaching the course):
  - a. Participation in a Digital Professor Academy (DPA) session (offered only in SP & FA), or a meeting with the FCL.
  - b. 15 weeks of course content completed prior to peer review (8 weeks for 1st blk, 2nd blk, and summer courses).
  - c. Participate in Peer Review at the end of year development semester.
  - d. MS Online Director will provide final approval of course for stipend payment.

Information about the DPA and how to register can be found at this link <http://www.missouristate.edu/fcl/DPA.htm>.

**ROUTING & FILING (Sign and route per the order below.)** After Department Head's signature, the department assistant is to make copy for records & provide FOAP and forward to Dean for signature.

Signatures below indicate you have read and agree to the above terms.

Faculty: _____ Date: _____	<div style="border: 1px solid black; padding: 5px; width: fit-content;"> <p style="text-align: center; margin: 0;"><b>DEPARTMENT STAFF:</b> Please provide payment destination FOAP Obtain from Budget Officer</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">F1</td> <td style="width: 25%;">D1</td> <td style="width: 25%;">A1</td> <td style="width: 25%;">P1</td> </tr> </table> <p style="font-size: 8px; margin: 0;">And 1 Row: 41000 Faculty Supplemental 41000 Per Course Faculty (16 Department Other Program 01)</p> </div>	F1	D1	A1	P1
F1		D1	A1	P1	
Department Head: _____ Date: _____					
Dean: _____ Date: _____	Missouri State Online Use Only				
Missouri State Online: _____ Date: _____	Date Received: _____				
Office of the Provost: _____ Date: _____	Comments: _____				

Version 2.0 1/13

### Process and Procedures

- [Online Course Proposal Policies](#)
- [New Course Development - Stipend Form](#)
- [Development Process - Faculty](#)
- [Development Process - Administration](#)
- [The Online Compensation Summary](#)

# Policy Update for Fall 2013 Stipend – Eligible Faculty



*“The early research seems to indicate that while faculty are motivated by increased stipends and release time, the lure of a more flexible schedule, the ability to reach a wider audience, and self-satisfaction can be more significant motivators.”*

Patterson Lorenzetti, Jennifer,  
“What Makes Faculty Members Participate in Distance Learning?”  
*Faculty Focus* September 2013,  
Distance Learning Administration,  
13 September 2013

If you are approved by the Provost Office for the online course development stipend, you are currently required to meet with an instructional designer in the Faculty Center for Teaching and Learning (FCTL), attend recommended parts of the Digital Professor Academy (DPA) and complete the peer review at the end of the semester during which you develop the course.

Because of budgeting constraints within the

fiscal year, it is important that faculty developing new online courses for the stipend complete their peer review during the semester they are scheduled to participate in the DPA. In other words, the peer review is the final step for fulfillment of the mandated requirements for the stipend-payment. The peer review must be completed at the end of the development semester.

Failure to complete the peer review during the semester approved for development may result in forfeiture of the stipend.

Please contact Dr. Gary Rader, Director for Online Education and Policy Development, with any questions or problems associated with completing the peer review at the end of the development semester.

[Garyrader@missourista.te.edu](mailto:Garyrader@missourista.te.edu) or call (417) 836-7619

## Meet Jenni Vaughn the new Missouri State Online Office Administrator!!

Jenni was hired for the position this summer. She brings with her the experience of eight years with Germany’s Siemens Energy, Inc. as an Administrative Assistant. More recently Jenni worked for BKD as an IT Services Assistant. In the future when you

call MS Online, you will hear Jenni’s friendly voice answering our phone. She is eager to reach out to everyone in her pivotal support role for online education at MSU. Please join me in welcoming Jenni to Missouri State!



## MODLA Recognizes Professor Diana Botsford as Educator of the Year for 2013

For her work teaching screenwriting and producing, the Missouri Distance Education and Learning Association awarded MSU's Diana Botsford their highest recognition for online teaching excellence. She was recognized at the MODLA annual conference in St. Louis, Missouri.

Missouri State Online also presented at the July MODLA conference in conjunction with Evangel University and Ozarks Technical Community College. The theme of the joint presentation was the administrative perspective on the impact of campus culture upon the development of online programs in a private, public and community college environment.



## New Features on the Missouri State Online website

### Share Your Story!

Visit the MS Online website's new Share Your Story feature. Each semester we will feature a faculty member and one of their online students who will tell visitors to the MS Online webpage about how online

teaching and learning has impacted them professionally or personally in pursuit of their goals.

### Lora's Tips for Online Success

In order to provide improved student

support, Senior Instructor Lora Hobbs from the Religious Studies Department has taken the role of personal guide for students interested in exploring a Blackboard online course with tips for success in the world of online learning.

## Where's Dr. Rader!?

### *Argentina and Germany*

After experiencing the Tango in Buenos Aires last year, Gary is returning to Argentina again during Christmas and New Year's break to meet with political party members, local leaders and local community college students in Rio Tercero. Since his first visit in 2012 Gary conducts synchronous meetings between his PLS 101 students and students in Rio Tercero each semester via Skype. Students discuss and learn from each other and compare

constitutional systems. US Government students at MSU report that they have found the opportunity to interact synchronously with fellow students on another continent to be a powerful learning experience."

In April Gary will be going to Germany to meet with students and professors at the Universities of Aachen and Kiel as part of his blended course on the European Union. He will record interviews

and discussions to post on the course website. Students will view and respond to issues surrounding the treatment of minority groups within the European Union.

These are only two examples of how our online faculty engages in doing all sorts of interesting experiments to enhance the learning experiences of our students by bringing the world to them.

If you are doing something amazing with technology and want to share it with the rest of us, please notify me and your story will be featured in the next Newsletter and the MS Online website! **Contact me and share your ideas and discoveries.**

Jenni Vaughn

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