December 7, 2017 · Carrington 203

MINUTES

1. Review of Minutes

No quorum to approve

2. Course Evaluations Report (*Lacey Geiger*)

iGrade evaluations (SGA) were moved online. Some confusion regarding these and the standard online course evaluations (EvaluationKIT) as the same thing. Additional information sent to faculty with emails through EvaluationKIT. Lacy will visit with Dr. Craig next semester.

3. Updated format and language for stipend application, development process

Reviewed updated forms for stipend application and approval letters. Protocol for development of online courses has changed – no peer review, faculty work with Instructional Designers in FCTL and have option of condensed intense course building in boot camp or more traditional pace over a semester. Intellectual Property Policy Statement added to Online Course Development and Stipend Payment Process

4. Overview of Innovative Higher Education Programs and Practice (*Gary Rader*)

Review of MSU online programming and comparison with other institutions. Tuition value good, number of programs mid-range, visibility of MSU Online Programs moderate. Other institutions offer partner schools, active military/spouse, and veterans a discounted tuition rate

Tuition rates and fees vary widely. The administration of online programs has variances of centralized, highly controlled development, others place them under one office (Provost, Outreach) with different departments participating in development, student support and marketing.

MSU could improve online program visibility with stronger marketing and faculty awareness of stipend for new online courses.

5. Discussion of Proctoring Services

Kryterion used in COB until faculty got frustrated. Examity has some better setup – verification, monitoring during exam, and video review. Warnings for faculty with video evidence. Claimed more efficient ways to view test that was taken and working with institution.

MSU has multiple products for video services, paid through departmental budgets. Possible to continue this setup unless COB budget demonstrates expense is too large. Each product is justified individually, any proctoring software is under same scrutiny. Examity was a slick presentation, looks like a good product. Some cost sharing mechanism. Continued evaluation of budget impact, program utiliziation.

6. Other (*General Discussion*)

Members present:

Gary Iman, Jessica Bennett, Jeff Morrissey, Lacey Geiger, Stephanie Hein, Jan Atwell, Ching-Wen Chang, Joye Norris, Gary Rader

Submitted by Dee Armstrong for committee approval