

## Provost Transfer Council Meeting Notes

January 30, 2020

### Members Present:

Frank Einhellig  
Joye Norris  
Ross Hawkins  
Rob Hornberger  
Rachelle Darabi  
Bart Tibbs  
Jaime Ross  
Kelly Wood  
Kent Ragan

Provost Einhellig led the discussion and announced the appointment of Joye Norris to chair future meetings of the Council. He stated that all in attendance had an interest in transfer students and that he was reorganizing the group to provide additional attention to transfers.

### Discussion items:

Value of transfer students to MSU and MSU to transfer student  
Coordination of initiatives and services, information sharing, common purpose, and the opportunity to increase efficiency.

### Action items:

1. Map/describe the actions of each unit in the transfer arena and analyze results to look for opportunities and gaps (everyone forward points to the chair)
2. Share marketing approaches and ideas to increase efficiencies
3. Collect and examine transfer data by pulling up a report Don Simpson created and updating it (Kelly and Ross will first look for some historical data and communicate with Rob to evaluate the needed reports to run to be up to date)
4. Create dual admissions framework for community college students
5. Review the Transfer Center Website and recommend/make changes (everyone look at it and Bart will make recommendations at the next meeting)
6. Post meeting notes online
7. Designate Council liaisons to work with other committees on campus such as Bart providing communication link to Undergraduate Recruitment Committee

8. Meet on a regular basis to provide focus and coordination